

# NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE

## MINUTES OF A MEETING HELD TUESDAY, FEBRUARY 13, 2018

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, February 13, 2018 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Sylvester Smith, Mr. Clark McGlothlin and Ms. Karen Bryant, and in addition, Mayor Mike Watson from the City of Maumelle and Mr. Jack Stowe, representative from the City of Maumelle. Also in attendance were Mr. Marc Wilkins, Director, Ms. Gina Briley, Mr. Ronnie Thompson, Mr. Lyle Leubner, Mr. Michael Clayton, Mr. Sam Hilburn and Mr. Mark Halter with Hilburn, Calhoon, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its January 9, 2018 meeting. A motion was made by Mr. McGlothlin, seconded by Ms. Bryant, to approve the minutes of the January 9, 2018 meeting. The motion carried unanimously.

Next, the Committee reviewed the cash disbursements for January 2018. There being no questions or comments, a motion was made by Mr. Smith, seconded by Ms. Bryant, to approve the cash disbursements for January 2018 reflecting total cash disbursements of \$1,858,336.38 and transfers between accounts of \$1,633,566.67. The motion carried unanimously.

Upon motion made by Mr. McGlothlin, seconded by Ms. Bryant, the Committee unanimously approved the Financial Statement for January 2018.

Mr. Wilkins then discussed with the Commission the diversion of Maumelle wastewater to the White Oak Bayou WTP which was tabled at the January meeting and involves the engineering services agreement with Crist Engineers, Inc. for the design and construction phase engineering services for the project. Revisions have been made to the engineering services agreement to have Crist Engineers, Inc. engage Marlair Engineering Company, Inc. to perform certain services. After a review of the revisions, a motion was made by Mr. McGlothlin, seconded by Ms. Bryant, to authorize the staff to enter into an agreement with Crist Engineers, Inc. for engineering services to be performed by Crist Engineers, Inc. and Marlair Engineering Company, Inc. related to the diversion of Maumelle wastewater to the White Oak Bayou WTP. The motion carried unanimously.

Next, Mr. Wilkins advised the Committee that he forwarded a letter to Richard Healey, ADEQ Branch Manager, requesting that the Consent Administrative Order LIS No. 10-218 entered into in December 2010, be terminated. Along with the letter, the Utility provided a 2017 End of Year Report outlining corrective actions taken by the Utility with regard to the Consent Administrative Order. Mr. Wilkins went through the report with the Committee and highlighted all actions taken by the Utility. At the conclusion of his report, Mr. Wilkins stated that after talking with ADEQ, they stated the Utility was doing a good job and they would give our request their full consideration.


Mr. Wilkins then reminded the Committee that in December 2015, they authorized a contract with RJN, Inc. to conduct SSES fieldwork, engineering analysis and reporting. The contract was for one year with an option to renew on an annual basis for 2 additional years. The 2018 SSES scope of work includes approximately 2,093 manholes and 438,100 linear feet of gravity pipelines in the western portion of the White Oak basin, north Maumelle and Morgan areas. The projected cost of the 2018 SSES is \$710,852.65. The work will be paid for with general revenues and is included in the 2018 budget in the amount of \$700,000. After further discussion, a motion was made by Mr. Smith, seconded by Mr. McGlothlin, to authorize the staff to elect the option to extend the December 2015 agreement with RJN, Inc. to include the 2018 SSES scope of services in the amount of \$710,852.65. The motion carried unanimously.

Next, Mr. Wilkins advised the Committee that the annual dues payment for membership to the Pulaski Area Geographic Information System (PAGIS) is due. The amount is \$39,705, which is same amount the fee has been for the last 7 years. This item is included in the 2018 budget for \$40,900. A motion was then made by Mr. Smith, seconded by Ms. Bryant, to authorize the annual dues payment to PAGIS in the amount of \$39,705. The motion carried unanimously.

A motion was then made by Mr. Smith, seconded by Ms. Bryant, to excuse the absence of Mr. Nelson from the meeting. The motion carried unanimously.

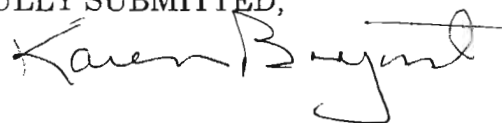
There being no further action to come before the Committee, a motion was made by Mr. McGlothlin, to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 12:46 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



SYLVESTER SMITH,  
VICE-CHAIRMAN/SECRETARY

**AMENDMENT TO MINUTES  
OF A MEETING HELD TUESDAY, FEBRUARY 13, 2018**

**NORTH LITTLE ROCK  
WASTE WATER TREATMENT COMMITTEE**

**WHEREAS**, a meeting of the North Little Rock Waste Water Treatment Committee was held on Tuesday, February 13, 2018 at the administrative offices located at the Faulkner Lake Treatment Plant.

**WHEREAS**, the minutes of said meeting were approved at the regular meeting of the Committee held on March 13, 2018.

**WHEREAS**, the minutes should be amended to include item six (6) of the Agenda which was inadvertently left out of the minutes, that item being:

Mr. Wilkins advised the Committee that the 2010 White Oak Treatment Plant Improvements Project included two 20" lagoon influent flow valves that are buried 16' deep. Both valves failed during the contractor's warranty period and were repaired. Both of these valves have now failed again. An unknown brand of valve was installed instead of the Mueller resilient wedge gate valves that the staff had requested, and the Operation and Maintenance Manual does not contain any documentation on these valves. Additionally, there are not any cast marks on the valves that staff can find to identify their origin. Only two (2) suppliers are authorized to sell Mueller valves in Arkansas, and the staff requested quotes from both. Consolidated Pipe & Supply Co., Inc. of North Little Rock submitted the low quote in the amount of \$25,184.00. The replacement will be performed with in-house resources during the period when the lagoons are dewatered for the 2018 White Oak Biosolids removal project. The 2018 budget includes \$60,000.00 for this item. After discussion, a motion was made by Mr. McGlothlin, seconded by Mr. Smith, to authorize the staff to purchase replacement valves and related hardware from Consolidated Pipe & Supply Co., Inc. of North Little Rock in the amount of \$25,184.00. The motion carried unanimously.

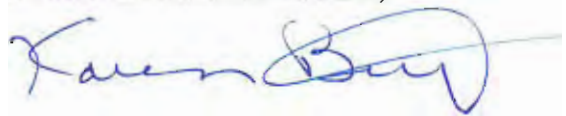
This Amendment was duly adopted at a meeting of the Committee held on Tuesday, April 10, 2018.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



SYLVESTER SMITH,  
VICE-CHAIRMAN/SECRETARY