

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

March 11, 2020
Council Chambers
23873 Clinton Keith Road, Suite 106, Wildomar CA



Dustin Nigg, Mayor/Chair, District 2
Bridgette Moore, Mayor Pro Tem/Vice Chair, District 4
Ben J. Benoit, Council Member/Trustee, District 1
Joseph Morabito, Council Member/Trustee, District 3
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA MARCH 11, 2020

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail; and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS APPRECIATED.

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) and (3) to confer with legal counsel with regard to one matter of potential exposure to litigation. The facts and circumstances regarding this item are correspondence received by the City asserting that the City's environmental analysis prepared for the draft cannabis ordinance is insufficient.

RECONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Eagle Scout Proclamation- Jayden Coan
2. Acknowledgement- Doug Ames, Measure Z & Measure AA Committee Member
3. Elsinore High School Update
4. Reality Rally Update
5. Other Presentations/Recognitions

DEPARTMENT REPORTS

1. Wildomar Library Update
2. Fire Department Update
3. Economic Development Update
4. Other Department Reports

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person.

Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes – February 12, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as presented.

1.3 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 02-06-2020 in the amount of \$144,409.19;
2. Warrant Register dated 02-13-2020 in the amount of \$57,227.19;
3. Warrant Register dated 02-20-2020 in the amount of \$817,261.26;
4. Warrant Register dated 02-27-2020 in the amount of \$197,749.07;
5. Payroll Register dated 02-28-2020 in the amount of \$259,607.81;
6. Wire Transfer Register dated 03-04-2020 in the amount of \$151,936.85.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for January 2020.

- 1.5 2nd Reading of Ordinance No. 180 – Wildomar Shooting Range**
RECOMMENDATION: The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 180
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING CHANGE OF ZONE NO. 19-0093 FROM R-R (RURAL RESIDENTIAL) TO M-SC (MANUFACTURING SERVICE COMMERCIAL) TO ACCOMMODATE THE WILDOMAR SHOOTING RANGE/ACADEMY PROJECT LOCATED AT 34020 MISSION TRAIL (APN: 367-020-038)

- 1.6 Homeless Encampment Cleanup Services Agreement with Discount Hauling & Cleanup Service**

RECOMMENDATION: Staff recommends the City Council approve and authorize the City Manager to sign a contract with Discount Hauling & Cleanup Service to provide homeless encampment cleanup services related to the abatement of homeless transient camps located throughout various parts of the City of Wildomar. The term of the contract will be until June 30, 2020. The contract costs are not to exceed \$50,000.

- 1.7 Notice of Completion - Installation of Park Shade Structures at Wildomar Parks Project, CIP 053**

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020-_____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE INSTALLATION OF PARK SHADE STRUCTURES AT WILDOMAR PARKS PROJECT, CIP 053 AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

- 1.8 Retain Interwest Consulting Group to Perform Right of Way Services for CIP 059 Palomar Street / Clinton Keith Sidewalk, Trail and Bike Lane Project**

RECOMMENDATION: Staff recommends that the City Council authorize the City Engineer to retain Interwest Consulting Group to perform right of way services for CIP 59 Palomar Street / Clinton Keith Road Sidewalk, Trail and Bike Lane project.

1.9 Adoption of Fees Related to Ordinance No. 171 – Mandatory Spaying, Neutering, and Microchipping

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020-_____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADOPTING FEES FOR THE LICENSING OF DOGS
RELATING TO THE WILDOMAR MUNICIPAL CODE 6.06 PERTAINING

1.10 Update Participation in the TUMF program; Resolution adopting a TUMF Fee schedule

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR
REPEALING RESOLUTION NO. 2017- 45 AND ADOPTING
APPLICABLE TRANSPORTATION UNIFORM MITIGATION FEE (TUMF)
APPLICABLE TO ALL DEVELOPMENTS IN THE CITY OF WILDOMAR

1.11 Memorandum of Understanding (MOU) for the Santa Margarita Estuary Investigative Order Monitoring Program

RECOMMENDATION: Staff recommends that the City Council authorize the Assistant City Manager to execute a Memorandum of Understanding (MOU) between the City of Wildomar (City), the City of Murrieta, the City of Temecula, the County of San Diego, the County of Riverside, the Riverside County Flood Control and Water Conservation District, and the Commanding General, Marine Corps Installations West-Marine Corps Base, Camp Pendleton.

1.12 Records Management Policy and Retention Schedule Update

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADOPTING A RECORDS MANAGEMENT POLICY AND
RECORDS RETENTION SCHEDULE FOR THE CITY

1.13 RCTC Funding Agreement No. 20-72-011-00

Bundy Canyon Road Widening Project-Segment 1, CIP 26-1

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute Agreement No. 20-72-011-00 with the Riverside County Transportation Commission (RCTC) for partial funding of the Bundy Canyon Road Widening Project-Segment 1, CIP 26-1, in the amount of \$3,516,000.00.

1.14 Housing Element Annual HCD Progress Report for 2019: A report on the City's progress in meeting its share of the Housing Element's Regional Housing Needs Assessment (RHNA) for calendar year 2019

RECOMMENDATION: Planning Department recommends the City Council receive and file this report and direct the Planning Director to submit the report to the State Department of Housing and Community Development (HCD).

1.15 Professional Services Agreement for On-Call CEQA Services

RECOMMENDATION: The Planning Department recommends the City Council:

1. Authorize the City Manager to execute a Professional Services Agreement between the City of Wildomar and Applied Planning, Inc., to provide on-call CEQA services;
2. Authorize the City Manager to execute a Professional Services Agreement between the City of Wildomar and Albert Webb & Associates to provide on-call CEQA services; and
3. Authorize the City Manager to execute a Professional Services Agreement between the City of Wildomar and ESA Associates, Inc., to provide on-call CEQA services.

1.16 Establishing Fines for Certain Parking Violations

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REPEALING RESOLUTION NO. 2010-42 AND ADOPTING A RESOLUTION ESTABLISHING FINES FOR CERTAIN PARKING VIOLATIONS CONTAINED IN CHAPTER 10.20 OF THE WILDOMAR MUNICIPAL CODE

2.0 PUBLIC HEARINGS

2.1 Extension of Urgency Ordinance Declaring a Temporary Moratorium on Industrial Hemp Cultivation

RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. _____
AN INTERIUM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR CONTINUING THE PROVISIONS OF ORDINANCE No. 181 FOR A PERIOD OF TWENTY TWO (22) MONTHS AND FIFTEEN (15) DAYS ADOPTING A MORATORIUM ON THE CULTIVATION OF INDUSTRIAL HEMP WITHIN THE CITY OF WILDOMAR AND A FINDING THAT THE PROJECT IS EXEMPT FROM CEQA UNDER CEQA GUIDELINES SECTION 15061(B)(3)

3.0 GENERAL BUSINESS

3.1 Ordinance Amendment Regarding Hazardous Vegetation Notice to Abate Appeal

RECOMMENDATION: Staff recommends that the City Council introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. ____
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTER 8.48 SECTION 8.48.060 TO THE WILDOMAR MUNICIPAL CODE PERTAINING TO HAZARDOUS VEGETATION

3.2 Community Volunteer Roadside Clean Up Program

RECOMMENDATION: Staff recommends that the City Council approve and authorize the City Manager's staff to continue with the implementation of a community clean-up program with support from community volunteers.

3.3 Amend Municipal Code Section 16.56.030 Related to Lien Agreements

RECOMMENDATION: Staff recommends that the City Council introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR AMENDING SECTION 16.56.030 OF THE WILDOMAR MUNICIPAL CODE RELATED TO LIEN AGREEMENTS AS SECURITY FOR

SUBDIVISION IMPROVEMENTS

3.4 Omnibus Ordinance Ratifying Ordinances Adopted by the City Council Within 2016-2019

RECOMMENDATION: Staff recommends that the City Council:

1. Approve the Urgency Ordinance entitled:

ORDINANCE NO. _____
AN URGENCY OMNIBUS ORDINANCE OF THE CITY COUNCIL OF
THE CITY OF WILDOMAR, CALIFORNIA, RATIFYING ORDINANCES
ADOPTED BETWEEN 2016 AND 2019

2. Introduce and approve first reading of an ordinance entitled:

ORDINANCE NO. _____
AN OMNIBUS ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, RATIFYING ORDINANCES ADOPTED
BETWEEN 2016 AND 2019

3.5 Measure Z Oversight Advisory Committee Appointments

RECOMMENDATION: Staff recommends that the City Council appoint Shelley Hitchcock, Steve Regalado, Christopher Pselos and Timothy Underdown to the Measure Z Oversight Advisory Committee for a term of two years (February 2022).

3.6 Wildomar Mobility Plan – Southern California Association of Governments (SCAG) Go Human Special Event Memorandum of Understanding (MOU) and Kit of Parts Agreement

RECOMMENDATION: Staff recommends that the City Council:

1. Authorize the City Manager to sign the MOU with SCAG.
2. Authorize the Parks and Community Services Manager to sign the Kit of Parts Agreement with SCAG.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

CITY MANAGER REPORT

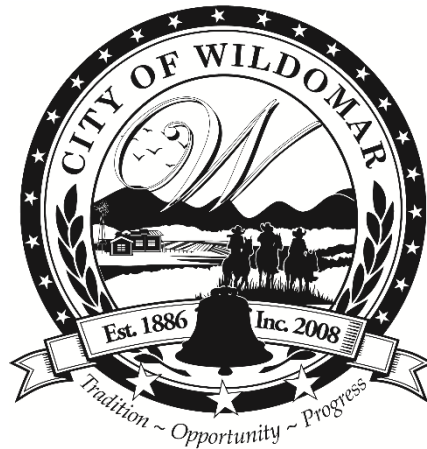
FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Right of Way Enhancements- Benoit – August 2020
2. At Large Mayor- Nigg – April 2020

ADJOURN THE CITY COUNCIL IN MEMORY OF RICHARD HEIL

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar Acting City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Dustin Nigg, Chair
Bridgette Moore, Vice Chair
Ben J. Benoit, Trustee
Joseph Morabito, Trustee
Marsha Swanson, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – February 12, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 02-06-2020 in the amount of \$353.20;
2. Warrant Register dated 02-13-2020 in the amount of \$18,327.33;
3. Warrant Register dated 02-20-2020 in the amount of \$638.99.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for January 2020.

4.4 Records Management Policy and Retention Schedule Update

RECOMMENDATION: Staff recommends that the Board of Trustees adopt a Resolution entitled:

RESOLUTION NO. WCD2020-____
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILDOMAR
CEMETERY DISTRICT, WILDOMAR, CALIFORNIA, ADOPTING A
RECORDS MANAGEMENT POLICY AND RECORDS RETENTION
SCHEDULE FOR THE CEMETERY DISTRICT

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

April 8	August 12	December 9
May 13	September 9	January 13
June 10	October 14	February 10
July 8	November 11	March 10

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Janet Morales, Wildomar Acting City Clerk, do certify that on March 4, 2020, by 6:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail.



Janet Morales
Acting City Clerk