

**CITY OF WILDOMAR
CITY COUNCIL REGULAR MEETING MINUTES
MARCH 11, 2020**

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

The closed session of March 11, 2020 of the Wildomar City Council was called to order by Mayor Nigg at 5:31 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

City Council Roll Call showed the following:

Members in attendance: Council Member Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

Members absent: None.

Staff in attendance: City Manager Nordquist, City Attorney Jex and Intern II Luna.

PUBLIC COMMENTS

There were no speakers.

CLOSED SESSION

Intern II Luna read the following:

The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) and (3) to confer with legal counsel with regard to one matter of potential exposure to litigation. The facts and circumstances regarding this item are correspondence received by the City asserting that the City's environmental analysis prepared for the draft cannabis ordinance is insufficient.

The City Council convened into closed session at 5:32 p.m.

RECONVENE INTO OPEN SESSION

The City Council reconvened into open session at 6:30 p.m. with all Council Members present.

ANNOUNCEMENTS

City Attorney Jex stated that the city council directed staff to consider the use of an exemption from CEQA consisted with state law and to present the draft

cannabis ordinance to the Planning Commission and the City Council, not as previously scheduled, but as soon as feasible, likely within in the next few months.

ADJOURN CLOSED SESSION

There being no further business, Mayor Nigg adjourned the closed session at 6:30 p.m.

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

The Regular meeting of March 11, 2020 of the Wildomar City Council was called to order by Mayor Nigg at 6:30 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

City Council Roll Call showed the following:

Members in attendance: Council Members Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg.

Members absent: None.

Staff in attendance: City Manager Nordquist, Assistant City Manager York, City Attorney Jex, Acting City Clerk Morales, Planning Director Bassi, Finance Manager Howell, Economic Development Director Davidson, and Intern II Luna.

The flag salute was led by Scout Jayden Coan.

PRESENTATIONS

1. Mayor Nigg presented a Proclamation Eagle Scout Jayden Coan
2. Mayor Nigg presented an Acknowledgement to Doug Ames, Measure Z & Measure AA Committee Member
3. Robbin Hamilton, Co-Principal for Elsinore High School, provided the Elsinore High School Update
4. Joan Hoover, Executive Director, provided a Reality Rally Update

DEPARTMENT REPORTS

1. Sandra Brautigam presented the Wildomar Library Update
2. Chief John Crater presented the Fire Department Update
3. Kimberly Davidson presented the Economic Development Update

PUBLIC COMMENTS

Gary Andre, resident, with time donated from Cara Coan, spoke for a total of 6 minutes regarding Grand Avenue Trail.

Kathy Bundy, resident, spoke regarding syringes found and reporting it to the Police Department so they can dispose of them.

Ken Mayes, resident, spoke regarding implementing a mandatory bicycle licensing program due to bicycles being dumped in the city.

Greg Langworthy, resident, spoke regarding the Cannabis Ordinance.

APPROVAL OF THE AGENDA AS PRESENTED

Mayor Nigg asked for the Approval of the Agenda as Presented.

A MOTION was made by Councilmember Benoit seconded by Mayor Pro Tem Moore to approve the agenda as presented.

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

1.0 CONSENT CALENDAR

Mayor Nigg asked for the Approval of the Consent Calendar.

A MOTION was made by Councilmember Benoit seconded by Mayor Pro Tem Moore to approve the Consent Calendar.

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

1.1 Reading of Ordinances

Approved the reading by title only of all ordinances on this agenda.

1.2 Minutes – February 12, 2020 Regular Meeting

Approved the Minutes as presented.

1.3 Warrant and Payroll Registers

Approved the following:

1. Warrant Register dated 02-06-2020 in the amount of \$144,409.19;
2. Warrant Register dated 02-13-2020 in the amount of \$57,227.19;
3. Warrant Register dated 02-20-2020 in the amount of \$817,261.26;
4. Warrant Register dated 02-27-2020 in the amount of \$197,749.07;
5. Payroll Register dated 02-28-2020 in the amount of \$259,607.81;
6. Wire Transfer Register dated 03-04-2020 in the amount of \$151,936.85.

1.4 Treasurer's Report

Approved the Treasurer's Report for January 2020.

1.5 2nd Reading of Ordinance No. 180 – Wildomar Shooting Range

Adopted an Ordinance entitled:

ORDINANCE NO. 180
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, APPROVING CHANGE OF ZONE NO. 19-
0093 FROM R-R (RURAL RESIDENTIAL) TO M-SC (MANUFACTURING
SERVICE COMMERCIAL) TO ACCOMMODATE THE WILDOMAR
SHOOTING RANGE/ACADEMY PROJECT LOCATED AT 34020
MISSION TRAIL (APN: 367-020-038)

1.6 Homeless Encampment Cleanup Services Agreement with Discount Hauling & Cleanup Service

Approved and authorized the City Manager to sign a contract with Discount Hauling & Cleanup Service to provide homeless encampment cleanup services related to the abatement of homeless transient camps located throughout various parts of the City of Wildomar. The term of the contract will be until June 30, 2020. The contract costs are not to exceed \$50,000.

1.7 Notice of Completion - Installation of Park Shade Structures at Wildomar Parks Project, CIP 053

Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE INSTALLATION OF PARK SHADE STRUCTURES AT WILDOMAR PARKS PROJECT, CIP 053 AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.8 **Retain Interwest Consulting Group to Perform Right of Way Services for CIP 059 Palomar Street / Clinton Keith Sidewalk, Trail and Bike Lane Project**

Authorized the City Engineer to retain Interwest Consulting Group to perform right of way services for CIP 59 Palomar Street / Clinton Keith Road Sidewalk, Trail and Bike Lane project.

1.9 **Adoption of Fees Related to Ordinance No. 171 – Mandatory Spaying, Neutering, and Microchipping**

Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING FEES FOR THE LICENSING OF DOGS RELATING TO THE WILDOMAR MUNICIPAL CODE 6.06 PERTAINING

1.10 **Update Participation in the TUMF program; Resolution adopting a TUMF Fee schedule**

Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR REPEALING RESOLUTION NO. 2017- 45 AND ADOPTING APPLICABLE TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) APPLICABLE TO ALL DEVELOPMENTS IN THE CITY OF WILDOMAR

1.11 **Memorandum of Understanding (MOU) for the Santa Margarita Estuary Investigative Order Monitoring Program**

Authorized the Assistant City Manager to execute a Memorandum of Understanding (MOU) between the City of Wildomar (City), the City of Murrieta, the City of Temecula, the County of San Diego, the County of Riverside, the Riverside County Flood Control and Water Conservation District, and the Commanding General, Marine Corps Installations West-Marine Corps Base, Camp Pendleton.

1.12 Records Management Policy and Retention Schedule Update

Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 17
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADOPTING A RECORDS MANAGEMENT POLICY AND
RECORDS RETENTION SCHEDULE FOR THE CITY

1.13 RCTC Funding Agreement No. 20-72-011-00

Bundy Canyon Road Widening Project-Segment 1, CIP 26-1

Authorized the City Manager to execute Agreement No. 20-72-011-00 with the Riverside County Transportation Commission (RCTC) for partial funding of the Bundy Canyon Road Widening Project-Segment 1, CIP 26-1, in the amount of \$3,516,000.00.

1.14 Housing Element Annual HCD Progress Report for 2019: A report on the City's progress in meeting its share of the Housing Element's Regional Housing Needs Assessment (RHNA) for calendar year 2019

Received and filed this report and direct the Planning Director to submit the report to the State Department of Housing and Community Development (HCD).

1.15 Professional Services Agreement for On-Call CEQA Services

1. Authorized the City Manager to execute a Professional Services Agreement between the City of Wildomar and Applied Planning, Inc., to provide on-call CEQA services;

2. Authorized the City Manager to execute a Professional Services Agreement between the City of Wildomar and Albert Webb & Associates to provide on-call CEQA services; and

3. Authorized the City Manager to execute a Professional Services Agreement between the City of Wildomar and ESA Associates, Inc., to provide on-call CEQA services.

1.16 Establishing Fines for Certain Parking Violations

Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 18
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, REPEALING RESOLUTION NO. 2010-42
AND ADOPTING A RESOLUTION ESTABLISHING FINES FOR CERTAIN
PARKING VIOLATIONS CONTAINED IN CHAPTER 10.20 OF THE

WILDOMAR MUNICIPAL CODE

2.0 PUBLIC HEARINGS

2.1 Extension of Urgency Ordinance Declaring a Temporary Moratorium on Industrial Hemp Cultivation

Mayor Nigg read the title.

Mayor Nigg opened the Public Hearing.

City Attorney Jex presented the Staff Report.

There being no speakers, Mayor Nigg closed the Public Hearing.

A MOTION was made by Mayor Pro Tem Moore, seconded by Councilmember Swanson to adopt an Ordinance entitled:

ORDINANCE NO. 182
AN INTERIUM URGENCY ORDINANCE OF THE CITY COUNCIL OF
THE CITY OF WILDOMAR CONTINUING THE PROVISIONS OF
ORDINANCE No. 181 FOR A PERIOD OF TWENTY TWO (22) MONTHS
AND FIFTEEN (15) DAYS ADOPTING A MORATORIUM ON THE
CULTIVATION OF INDUSTRIAL HEMP WITHIN THE CITY OF
WILDOMAR AND A FINDING THAT THE PROJECT IS EXEMPT FROM
CEQA UNDER CEQA GUIDELINES SECTION 15061(B)(3)

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

3.0 GENERAL BUSINESS

3.1 Ordinance Amendment Regarding Hazardous Vegetation Notice to Abate Appeal

Mayor Nigg read the title.

Assistant City Manager York presented the Staff Report.

A MOTION was made by Councilmember Benoit, seconded by Councilmember Swanson to introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. 183
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, AMENDING CHAPTER 8.48 SECTION
8.48.060 TO THE WILDOMAR MUNICIPAL CODE PERTAINING TO
HAZARDOUS VEGETATION

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

3.2 Community Volunteer Roadside Clean Up Program

Mayor Nigg read the title.

City Manager Nordquist presented the Staff Report.

Ken Mayes, resident, provided public comment.

A MOTION was made by Councilmember Benoit, seconded by Councilmember Swanson to approve and authorize the City Manager's staff to continue with the implementation of a community clean-up program with support from community volunteers.

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

3.3 Amend Municipal Code Section 16.56.030 Related to Lien Agreements

Mayor Nigg read the title.

Assistant City Manager York presented the Staff Report.

A MOTION was made by Councilmember Benoit, seconded by Mayor Pro Tem Moore to introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. 184
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR
AMENDING SECTION 16.56.030 OF THE WILDOMAR MUNICIPAL
CODE RELATED TO LIEN AGREEMENTS AS SECURITY FOR
SUBDIVISION IMPROVEMENTS

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

3.4 Omnibus Ordinance Ratifying Ordinances Adopted by the City Council Within 2016-2019

Mayor Nigg read the title.

Acting City Clerk Morales presented the Staff Report.

A MOTION was made by Councilmember Benoit, seconded by Mayor Pro Tem Moore to approve the Urgency Ordinance entitled:

ORDINANCE NO. 185
AN URGENCY OMNIBUS ORDINANCE OF THE CITY COUNCIL OF
THE CITY OF WILDOMAR, CALIFORNIA, RATIFYING ORDINANCES
ADOPTED BETWEEN 2016 AND 2019

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None
RECUSE: None
ABSENT: None

A MOTION was made by Councilmember Benoit, seconded by Mayor Pro Tem Moore to introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. 186
AN OMNIBUS ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, RATIFYING ORDINANCES ADOPTED
BETWEEN 2016 AND 2019

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg
NAY: None
ABSTAIN: None
RECUSE: None
ABSENT: None

3.5 Measure Z Oversight Advisory Committee Appointments

Mayor Nigg read the title.

Acting City Clerk Morales presented the Staff Report.

A MOTION was made by Mayor Pro Tem Moore, seconded by Councilmember Benoit to appoint Shelley Hitchcock, Steve Regalado, Christopher Pselos and Timothy Underdown to the Measure Z Oversight Advisory Committee for a term of two years (February 2022).

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg
NAY: None
ABSTAIN: None
RECUSE: None
ABSENT: None

3.6 Wildomar Mobility Plan – Southern California Association of Governments (SCAG) Go Human Special Event Memorandum of Understanding (MOU) and Kit of Parts Agreement

Mayor Nigg read the title.

Intern II Luna presented the Staff Report.

A MOTION was made by Councilmember Benoit, seconded by Councilmember Swanson to:

1. Authorize the City Manager to sign the MOU with SCAG.
2. Authorize the Parks and Community Services Manager to sign the Kit of Parts Agreement with SCAG.

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

COUNCIL COMMUNICATIONS

The City Council Members spoke regarding the various committees, commissions, and boards that they serve on locally and regionally and community events, including:

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

CITY MANAGER REPORT

City Manager Nordquist presented the report.

FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Right of Way Enhancements- Benoit – August 2020
2. At Large Mayor- Nigg – April 2020

ADJOURN THE CITY COUNCIL IN MEMORY OF RICHARD HEIL

There being no further business, Mayor Nigg declared the meeting adjourned in Memory of Richard Heil at 8:06 p.m.

Submitted by:

Approved by:



Janet Morales
Acting City Clerk



Dustin Nigg
Mayor