

CITY OF WILDOMAR
MEASURE Z OVERSIGHT ADVISORY COMMITTEE
AGENDA

6:30 P.M. – REGULAR MEETING

February 23, 2017
Council Chambers
23873 Clinton Keith Road



Kathleen Bundy, Chair
Scott Bradstreet, Vice Chair
Douglas Ames, Committee Member
Kelly Byrne, Committee Member
Sheila Urlaub, Committee Member

Gary Nordquist
City Manager

Debbie A. Lee
City Clerk

REGULAR MEETING AGENDA February 23, 2017

REPORTS: All agenda items and reports are available for review at: Wildomar City Hall, 23873 Clinton Keith Road and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the Committee Members regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the Committee will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Chairman will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Committee in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Committee.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Committee Members, Staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF
FOR THE DURATION OF THE MEETING. YOUR
COOPERATION IS APPRECIATED.**

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PUBLIC COMMENTS

This is the time when the Committee receives general public comments regarding any items or matters within the jurisdiction of the Committee that do not appear on the agenda. Each speaker is asked to fill out a “Public Comments Card” available at the Chamber door and submit the card to the City Clerk. Lengthy testimony should be presented to the Committee in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the Committee.

APPROVAL OF THE AGENDA AS PRESENTED

The Committee to approve the agenda as it is herein presented, or, if it the desire of the Committee, the agenda can be reordered at this time.

1.0 CONSENT CALENDAR

1.1 Minutes February 25, 2016 Regular Meeting

RECOMMENDATION: Staff recommends that the Committee approve the Minutes as submitted.

1.2 Minutes July 7, 2016 Regular Meeting

RECOMMENDATION: Staff recommends that the Committee approve the Minutes as submitted.

1.3 Minutes September 8, 2016 Adjourned Regular Meeting

RECOMMENDATION: Staff recommends that the Committee approve the Minutes as submitted.

1.4 Minutes December 8, 2016 Adjourned Regular Meeting

RECOMMENDATION: Staff recommends that the Committee approve the Minutes as submitted.

2.0 GENERAL BUSINESS

2.1 FY 2016-17 Mid-Year Report

RECOMMENDATION: Staff recommends that the Committee receive and file the FY 2016-17 Mid-Year Report.

2.2 2017 Special Events

RECOMMENDATION: Staff recommends that the Committee receive and file the 2017 Calendar of Special Events.

FUTURE AGENDA ITEMS

ADJOURNMENT

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 48 hours preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on February 16, 2017, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road,
U.S. Post Office, 21392 Palomar Street,
Mission Trail Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC, City Clerk

**CITY OF WILDOMAR
MEASURE Z OVERSIGHT ADVISORY COMMITTEE
REGULAR MEETING MINUTES
February 25, 2016**

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

The regular session of February 25, 2016, of the Measure Z Oversight Advisory Committee was called to order by Vice Chair Bundy at 6:32 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 105, Wildomar, California.

Committee Member Roll Call showed the following Members in attendance: Members Bradstreet, Urlaub, Vice Chair Bundy. Members absent: Ames, Chair Johnson.

Staff in attendance: City Manager Nordquist, City Clerk Lee, Analyst Morales, Finance Director Riley, and Parks Staff Torres.

The flag salute was led by Committee Member Urlaub.

PUBLIC COMMENTS

There were no comments.

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Member Bradstreet, seconded by Member Urlaub, to approve the agenda as presented.

MOTION carried, 3-0-2:

AYES: Bradstreet, Urlaub, Vice Chair Bundy

NOES: None

ABSTAIN: None

ABSENT: Ames, Chair Johnson

1.0 CONSENT CALENDAR

A MOTION was made by Member Bradstreet, seconded by Vice Chair Bundy, to approve the Consent Calendar as presented.

MOTION carried, 3-0-2:

AYES: Bradstreet, Urlaub, Vice Chair Bundy

NOES: None

ABSTAIN: None

ABSENT: Ames, Chair Johnson

1.1 Minutes – February 2, 2015 Adjourned Regular Meeting

Approved the Minutes as submitted.

1.2 Minutes – April 23, 2015 Regular Meeting

Approved the Minutes as submitted.

2.0 GENERAL BUSINESS

2.1 FY 2015-16 Mid-Year Report

City Clerk Lee read the title.

City Manager Nordquist presented the staff report.

Discussion ensued with the Committee Members regarding the report.

A MOTION was made by Member Bradstreet, seconded by Member Urlaub, to receive and file the FY 2015-16 Mid-Year Report.

AYES: Bradstreet, Urlaub, Vice Chair Bundy

NOES: None

ABSTAIN: None

ABSENT: Ames, Chair Johnson

2.2 FY 2014-15 Annual Report

City Clerk Lee read the title.

City Manager Nordquist presented the staff report.

Discussion ensued regarding the three parks, especially the needs of Heritage Regency Park.

A MOTION was made by Member Bradstreet, seconded by Member Urlaub, to forward the Annual Report to the City Council.

MOTION carried, 3-0-2:

AYES: Bradstreet, Urlaub, Vice Chair Bundy

NOES: None

ABSTAIN: None

ABSENT: Ames, Chair Johnson

FUTURE AGENDA ITEMS

**May 19 – next meeting

ADJOURNMENT

There being no further business, Chair Bundy declared the meeting adjourned at 7:24 p.m.

Submitted by:

Approved by:

Debbie A. Lee, CMC
City Clerk

Kathleen Bundy
Chair

**CITY OF WILDOMAR
MEASURE Z OVERSIGHT ADVISORY COMMITTEE
ADJOURNED REGULAR MEETING MINUTES
JULY 7, 2016**

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

The regular session of July 7, 2016, of the Measure Z Oversight Advisory Committee was called to order by Vice Chair Bundy at 6:30 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 105, Wildomar, California.

Committee Member Roll Call showed the following Members in attendance: Bradstreet, Byrne, Urlaub, Vice Chair Bundy. Members absent: Ames.

Staff in attendance: City Manager Nordquist, City Clerk Lee, Analyst Morales, Finance Director Riley, and Parks Staff Torres.

The flag salute was led by Member Byrne.

PUBLIC COMMENTS

Ken Mayes, resident, commented that the Chair and Vice Chair have not been selected this year.

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Member Bradstreet, seconded by Member Byrne, to approve the agenda as presented.

MOTION carried, 4-0-1:

AYES: Bradstreet, Byrne, Urlaub, Vice Chair Bundy

NOES: None

ABSTAIN: None

ABSENT: Ames

1.0 CONSENT CALENDAR

There were no items.

2.0 GENERAL BUSINESS

2.1 FY 2015-16 Third Quarter Report

City Clerk Lee read the title.

City Manager Nordquist presented the staff report.

Discussion ensued with the Committee Members regarding the report.

Ken Mayes, resident, stated the annual parcel tax report has not been seen by the Council or this Committee.

A MOTION was made by Member Byrne, seconded by Member Urlaub, to receive and file the FY 2015-16 Third Quarter Report.

MOTION carried, 4-0-1:

AYES: Bradstreet, Byrne, Urlaub, Vice Chair Bundy

NOES: None

ABSTAIN: None

ABSENT: Ames

FUTURE AGENDA ITEMS

Annual parks assessment
August 25, 2016 is the next meeting

ADJOURNMENT

There being no further business, Vice Chair Bundy declared the meeting adjourned at 7:24 p.m.

Submitted by:

Approved by:

Debbie A. Lee, CMC
City Clerk

Kathleen Bundy
Chair

**CITY OF WILDOMAR
MEASURE Z OVERSIGHT ADVISORY COMMITTEE
ADJOURNED REGULAR MEETING MINUTES
SEPTEMBER 8, 2016**

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

The regular session of September 8, 2016, of the Measure Z Oversight Advisory Committee was called to order by Chair Bundy at 6:31 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

Committee Member Roll Call showed the following Members in attendance: Ames, Byrne, Urlaub, Chair Bundy. Members absent: Vice Chair Bradstreet.

Staff in attendance: Assistant City Manager York, Analyst Morales, Finance Director Riley, and Parks Staff Torres.

The flag salute was led by Chair Bundy.

PUBLIC COMMENTS

Ken Mayes, resident, stated the reports Webb and Associates puts out is not complete.

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Member Urlaub, seconded by Member Byrne, to approve the agenda as presented.

MOTION carried, 4-0-1:

AYES: Ames, Byrne, Urlaub, Chair Bundy

NOES: None

ABSTAIN: None

ABSENT: Bradstreet

1.0 CONSENT CALENDAR

A MOTION was made by Member Ames, seconded by Member Urlaub, to approve the Consent Calendar as presented.

MOTION carried, 4-0-1:

AYES: Ames, Byrne, Urlaub, Chair Bundy

NOES: None

ABSTAIN: None

ABSENT: Bradstreet

1.1 Minutes – May 28, 2015 Regular Meeting

Approved the Minutes as submitted.

1.2 Minutes – July 23, 2015 Regular Meeting

Approved the Minutes as submitted.

1.3 Minutes – August 27, 2015 Adjourned Regular Meeting

Approved the Minutes as submitted.

1.4 Minutes – November 19, 2015 Regular Meeting

Approved the Minutes as submitted.

2.0 GENERAL BUSINESS

2.1 FY 2015-16 Year End Report – Pre Audit

Analyst Morales read the title.

Assistant City Manager York presented the staff report.

Ken Mayes, resident, spoke regarding comingling of funds and other issues he was not happy with.

Discussion ensued with the Committee regarding the report and the funds.

It was consensus of the Committee to receive and file the FY 2014-15 Fourth Quarter Report.

2.2 Annual Report Writing Process

Chair Bundy read the title.

Assistant City Manager York presented the staff report.

Ken Mayes, resident, stated the annual reports are far from the truth.

It was the consensus of the Committee to prepare the Annual Report from the Committee to the City Council.

FUTURE AGENDA ITEMS

Property tax assessment report

ADJOURNMENT

There being no further business, Chair Bundy declared the meeting adjourned at 6:51 p.m.

Submitted by:

Approved by:

Debbie A. Lee, CMC
City Clerk

Kathleen Bundy
Chair

**CITY OF WILDOMAR
MEASURE Z OVERSIGHT ADVISORY COMMITTEE
ADJOURNED REGULAR MEETING MINUTES
DECEMBER 8, 2016**

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

The regular session of December 8, 2016, of the Measure Z Oversight Advisory Committee was called to order by Chair Bundy at 6:30 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

Committee Member Roll Call showed the following Members in attendance: Ames, Byrne, Urlaub, Vice Chair Bradstreet, Chair Bundy. Members absent: None.

Staff in attendance: City Manager Nordquist, City Clerk Lee, Analyst Morales, and Parks Staff Torres.

The flag salute was led by Chair Bundy.

PUBLIC COMMENTS

Ken Mayes, resident, stated his displeasure of the conditions of the parks and programs.

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Member Byrne, seconded by Member Ames, to approve the agenda as presented.

MOTION carried, 5-0:

AYES: Ames, Byrne, Urlaub, Vice Chair Bradstreet, Chair Bundy

NOES: None

ABSTAIN: None

ABSENT: None

1.0 CONSENT CALENDAR

There were no items.

2.0 GENERAL BUSINESS

2.1 FY 2016-17 First Quarter Report

City Clerk Lee read the title.

City Manager Nordquist presented the staff report.

Committee discussion ensued regarding the report.

Ken Mayes, resident, questioned the swing that was put in with DIF funds.

A MOTION was made by Vice Chair Bradstreet, seconded by Member Urlaub, to receive and file the FY 2016-17 First Quarter Report.

MOTION carried, 5-0:

AYES: Ames, Byrne, Urlaub, Vice Chair Bradstreet, Chair Bundy

NOES: None

ABSTAIN: None

ABSENT: None

FUTURE AGENDA ITEMS

There were no items.

ADJOURNMENT

There being no further business, Chair Bundy declared the meeting adjourned at 7:15 p.m.

Submitted by:

Approved by:

Debbie A. Lee, CMC
City Clerk

Kathleen Bundy
Chair

Measure Z Oversight Advisory Committee
Agenda Item #2.1
GENERAL BUSINESS
Meeting Date: February 23, 2017

TO: Chairman and Committee Members
FROM: Gary Nordquist, City Manager
SUBJECT: FY 2016-17 Mid-Year Report

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Committee receive and file the FY 2016-17 Mid-Year Report.

DISCUSSION:

In accordance with the reporting requirements of Measure Z, Staff is pleased to present the second Quarter FY 2016-17 report (July 1, 2016 through December 31, 2016) of financial activities.

The annual revenues from the tax assessment are budgeted at \$331,900 which will be received in January and May.

The expenditures for the first six months of the fiscal year were \$ 119,923 as compared to \$145,038 in FY 2015-16 at the mid-year. The fund balance budget remains at \$49,376 or 14.7% of the budgeted operating expenditures.

FISCAL IMPACT:

None.

Submitted and Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

Financial Reports 7/1/2016-12/31/2016

Attachment

Measure Z – Parks

Financial Reports

7/1/2016-12/31/2016

Measure Z - Parks

Financial Summary - Mid Year FY 2016-17

7/1/2016-12/31/2016

	<i>Budget</i>	<i>Actuals</i>	<i>Actuals as a Percent of Budget</i>
Beginning Fund Balance	\$ 47,976	\$ -	
Revenues	337,500	16,186	5%
Expenditures	336,100	119,923	36%
Ending Fund Balance	49,376	(55,761)	-213%

City of Wildomar - Measure Z - Parks
Revenue Summary
Measure Z Fund 255 - Parks FY 16/17 - Mid Year Quarter Report as of 12-31-2016

	Annual Budget	Actuals	Remaining Balance	Percent Expended
REVENUES				
255-3320 Special Event Revenue	\$ 4,000	\$ 11,982	\$ 7,982	
255-3550 Special Assessment (\$28/parcel)	331,900	0	(331,900)	0%
255-3553 Marna O'Brien Park-Facility Rent	1,000	4,199	3,199	420%
255-3554 Heritage Regency Park-Facility Rent	-	-	-	
255-3555 Windsong Park-Facility Rent	100	5	(95)	5%
255-3852 Donations	500	-	(500)	0%
TOTAL REVENUES	\$ 337,500	\$ 16,187	\$ (321,313)	5%

CITY OF WILDOMAR
Mid Year Summary by Account Expenditure Reporting
7/1/2016-12/31/2016

255 - Measure Z Park

EXPENDITURES	BUDGET	EXPENDITURES	VARIANCE FAV<UNFAV>	REQUESTED ADJUSTMENT	REVISED BUDGET	Prct Used
Community Services- Admin						
255-410-4610-51001 Salaries	\$ 29,700	\$ 18,202	\$ 11,498	\$ 6,000	\$ 35,700	61%
255-410-4610-51010 Overtime	3,000	-	3,000		3,000	0%
255-410-4610-51100 Auto Allowance	600	639	(39)	400	1,000	107%
255-410-4610-51105 Cell Phone Allowance	300	182	119	100	400	61%
255-410-4610-51107 Internet Allowance	300	174	126	100	400	58%
255-410-4610-51150 PERS Retirement	7,400	4,115	3,285	2,500	9,900	56%
255-410-4610-51160 Medicare	600	286	314		600	48%
255-410-4610-51164 SUI	500	-	500	(400)	100	0%
255-410-4610-51162 FUI	300	4	296	(200)	100	0%
255-410-4610-51200 Medical Ins.	4,800	1,361	3,439	(3,000)	1,800	28%
255-410-4610-51201 Dental Ins.	600	300	300	200	800	50%
255-410-4610-51202 Vision Ins.	300	65	235		300	22%
255-410-4610-51208 Other Ins Premium	100	-	100	(100)	-	0%
255-410-4610-52010 Office Supplies	-	-	-	500	500	0%
255-410-4610-52011 Departmental Supplies	300	-	300	200	500	0%
255-410-4610-52012 Departmental Supplies	-	106	(106)	-	-	
255-410-4610-52016 Reproduction	500	-	500	(400)	100	0%
255-410-4610-52100 Membership/Dues	-	170	(170)	200	200	
255-410-4610-52105 Meeting/Conferences	300	-	300	500	800	0%
255-410-4610-52115 Contractual Services	29,700	3,096	26,604	(19,000)	10,700	10%
255-410-4610-52116 Professional Services	7,500	299	7,201	(4,000)	3,500	4%
255-410-4610-52117 Legal Services	6,000	-	6,000	(5,000)	1,000	0%
Total Community Services	\$ 92,800	\$ 28,998	\$ 63,802	\$ (21,400)	\$ 71,400	31%

Marna O'Brien Park

255-410-4611-51010 Overtime	\$ -	\$ 557	\$ (557)	\$ 2,000	\$ 2,000	0%
255-410-4611-52010 Office Supplies	500	22	478		500	4%
255-410-4611-52012 Departmental Supplies	8,000	1,753	6,247	500	8,500	22%
255-410-4611-52016 Reproduction	300	-	300		300	0%
255-410-4611-52115 Contractual Services	83,000	31,992	51,008	(5,000)	78,000	39%
255-410-4611-52116 Professional Services	23,300	5,403	17,897	(16,900)	6,400	0%
255-410-4611-53020 Telephone	500	-	500		500	0%
255-410-4611-53024 Solid Waste	1,200	-	1,200	(1,000)	200	0%
255-410-4611-53025 Electricity	25,000	12,023	12,977	6,600	31,600	48%
255-410-4611-53026 Water	46,000	12,811	33,189	11,600	57,600	28%
255-410-4611-53028 Communication	1,400	218	1,182		1,400	0%
Total Marna O'Brien Park	\$ 189,200	\$ 64,779	\$ 124,421	\$ (2,200)	\$ 187,000	34%

255 - Measure Z Park

EXPENDITURES	BUDGET	EXPENDITURES	VARIANCE	REQUESTED	REVISED	Prct Used
			FAV<UNFAV>	ADJUSTMENT	BUDGET	
Regency Heritage Park						
255-410-4612-51010 Overtime	\$ -	\$ 557	\$ (557)	\$ 2,000	\$ 2,000	
255-410-4612-52012 Departmental Supplies	3,000	1,092	1,908		3,000	36%
255-410-4612-52115 Contractual Services	13,100	10,101	2,999	15,000.00	28,100	77%
255-410-4612-52116 Professional Services	-	-	-		-	
255-410-4612-53025 Electricity	500	249	251		500	50%
255-410-4612-53026 Water	4,500	661	3,839		4,500	15%
Total Regency Heritage Park	\$ 21,100	\$ 12,660	\$ 8,440	\$ 17,000	\$ 38,100	60%
Windsong Park						
255-410-4613-51010 Overtime	\$ -	\$ 278	\$ (278)	\$ 1,000	\$ 1,000	
255-410-4613-52010 Office Supplies	100	-	100	200.00	300	0%
255-410-4613-52012 Departmental Supplies	5,800	136	5,664	(4,000.00)	1,800	2%
255-410-4613-52020 Legal Notices	-	-	-		-	0%
255-410-4613-52115 Contractual Services	16,200	10,012	6,188	11,000.00	27,200	62%
255-410-4613-52116 Professional Services	1,200	-	1,200	(700.00)	500	0%
255-410-4613-53024 Solid Waste	-	-	-		-	
255-410-4613-53025 Electricity	1,000	329	671		1,000	33%
255-410-4613-53026 Water	7,300	2,514	4,786		7,300	34%
255-410-4613-53028 Communication	1,400	218	1,182	(900.00)	500	0%
Total Windsong Park	\$ 33,000	\$ 13,487	\$ 19,513	\$ 6,600	\$ 39,600	41%
Total Park Expenditures	\$ 336,100	\$ 119,923	\$ 216,177	\$ -	\$ 336,100	36%

CITY OF WILDOMAR
Mid Year Detailed Expenditure Reporting
7/1/2016-12/31/2016

255 - Measure Z Park

ACCOUNT NUMBER		BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
255-410-4610	Community Services-Admin					
255-410-4610-51001	Salaries	\$ 29,700		\$ 18,202	\$ 11,498	61%
255-410-4610-51010	Overtime	3,000		0	3,000	
255-410-4610-51100	Auto Allowance	600		639	-39	107%
255-410-4610-51105	Cell Phone Allowance	300		182	119	61%
255-410-4610-51107	Internet Allowance	300		174	60	58%
255-410-4610-51150	PERS Retirement	7,400		4,115	3,285	56%
255-410-4610-51160	Medicare	600		289	311	48%
255-410-4610-51162	FUI	500		0	500	0%
255-410-4610-51164	SUI	300		0	300	0%
255-410-4610-51200	Medical Ins.	4,800		1,361	3,439	28%
255-410-4610-51201	Dental Ins.	600		300	300	50%
255-410-4610-51202	Vision Ins.	300		65	235	22%
255-410-4610-51208	Other Ins Premium	100		0	100	0%
255-410-4610-52010	Office Supplies	0		0	0	0%
255-410-4610-52011-12	Departmental Supplies	300		106	194	35%
			<i>Amazon -FM transmitter for Parks</i>	106		
				0		
			Total	106		
255-410-4610-52016	Reproduction	500		-	500	0%
			Total			
255-410-4610-52100	Membership/Dues	-		170	-170	
			<i>CPRS Renewal</i>	170		
				170		
255-410-4610-52105	Meeting/Conferences	300		-	300	
255-410-4610-52115	Contractual Services	29,700		3,097	26,603	10%
			<i>A. Webb Eng. Annual Assessment</i>	3,000		
			<i>Recode to 52116</i>			
			<i>San Diego Union Trib.- RFP -Security Services</i>	97		
			<i>Recode to 52020</i>			
				3,097		
255-410-4610-52116	Professional Services	7,500		299	7,201	4%
			<i>Parks website annual fee</i>	299		
				299		
255-410-4610-52117	Legal Services	6,000			6,000	0%
	Total Community Services-Admin	92,800		28,998	28,998	31%

CITY OF WILDOMAR
Mid Year Detailed Expenditure Reporting
7/1/2016-12/31/2016

255 - Measure Z Park

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
Marna O'Brien Park					
255-410-4611-51010	Overtime	-			
		<i>Overtime</i>	557	557	
			<u>557</u>		
255-410-4611-52010	Office Supplies	500			
		<i>Ace Hardware</i>	22	478	4%
			<u>22</u>		
255-410-4611-52012	Departmental Supplies	8,000			
		<i>ABC License</i>	26	1,753	22%
		<i>Custom Signs-SW Business Products</i>	43		
		<i>Coast Rec</i>	529		
		<i>Yellow Basket - City Birthday Event</i>	100		
		<i>Albertsons - City BirthDay Event</i>	65		
		<i>Chaotic - City Birthday Event</i>	51		
		<i>Starbucks - City Birthday Event</i>	15		
		<i>Chaotic - Concert In The Park</i>	51		
		<i>Ace Hardware</i>	17		
		<i>Trunk or Treat</i>	613		
		<i>Consolidated Cleaning Systems</i>	136		
		<i>Lowe's</i>	106		
			<u>1,753</u>		
255-410-4611-52015	Postage/Mailing	-		-	
255-410-4611-52016	Reproduction	300		300	0%

CITY OF WILDOMAR
Mid Year Detailed Expenditure Reporting
7/1/2016-12/31/2016

255 - Measure Z Park

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
Marna O'Brien Park- (Continued)					
255-410-4611-52115 Contractual Services	83,000		31,992	51,008	39%
		<i>Glen Henry Entertainment MGMT(Concert in the Park)</i>	2,500		
		<i>Labor Ready(Event Staff)</i>	498		
		<i>Protection Rescue Security, Services</i>	1,204		
		<i>Murrietta Lock and Safe, Inc. (Lock/Keypad Leverset)</i>	357		
		<i>Diamond Environmental Services (Event Fencing)</i>	450		
		<i>Consolidated Cleaning Systems</i>	11,003		
		<i>Inland Empire Landscape, Inc</i>	14,784		
		<i>Interwest Consulting Group</i>	623		
		<i>Wilmes, LLC</i>	360		
		<i>Peopleready</i>	214		
			31,992		
255-410-4611-52116 Professional Services	23,300		5,403	17,897	23%
		<i>Hey Dey Records & Events (DJ services)</i>	3,750		
		<i>Swank Motion Pictures (Movie Night)</i>	403		
		<i>Jolly Jumps (Special Events)</i>	1,250		
			5,403		
255-410-4611-53020 Telephone	500		-	500	
255-410-4611-53024 Solid Waste	1,200		-	1,200	
255-410-4611-53025 Electricity	25,000		12,023	12,977	48%
		<i>So Cal Edison 7-1-2016 thru 12-14-2016</i>	12,023		
			12,023		
255-410-4611-53026 Water	46,000		12,811	33,189	28%
		<i>Elsinore Valley Muni Water Dist. 7-1-2016 thru 11-07-2016</i>	12,811		
			12,811		
255-410-4611-53028 Communications	1,400		218	1,182	
		<i>Verizon Wireless</i>	218		
			218		
Total O'Brien Park	189,200		64,779	124,421	34%

CITY OF WILDOMAR
Mid Year Detailed Expenditure Reporting
7/1/2016-12/31/2016

255 - Measure Z Park

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
Heritage Regency Park					
255-410-4612-51010	Overtime	-	557		
		<i>Overtime</i>	<u>557</u>		
			<u>557</u>		
255-410-4612-52010	Office Supplies	0		0	
			<u>0</u>		
			<u>0</u>		
255-410-4612-52012	Departmental Supplies	3,000	1,092	1,908	36.4%
		<i>Coast Recreation, Inc.</i>	927		
		<i>Consolidated Cleaning - Supplies</i>	136		
		<i>Stauffers - Parts</i>	29		
			<u>1,092</u>		
			<u>1,092</u>		
255-410-4612-52115	Contractual Services	13,100	10,101	2,999	77%
		<i>Inland Empire Landscape</i>	4,212		
		<i>Interwest Corporation</i>	345		
		<i>Protection Rescue Security Services</i>	1,125		
		<i>Consolidated Cleaning - Janitorial Services</i>	4,419		
			<u>10,101</u>		
			<u>10,101</u>		
255-410-4612-53025	Electricity	500	249	251	50%
		<i>So Cal Edison 7-1-2016 thru 12-31-2016</i>	249		
			<u>249</u>		
			<u>249</u>		
255-410-4612-53026	Water	4,500	661	3,839	15%
		<i>Elsinore Valley Muni Water Dist 7-1-2016 thru 12-31-2016</i>	661		
			<u>661</u>		
			<u>661</u>		
Total Heritage Park		21,100	12,659	12,659	60%

CITY OF WILDOMAR
Mid Year Detailed Expenditure Reporting
7/1/2016-12/31/2016

255 - Measure Z Park

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
Windsong Park					
255-410-4613		Windsong Park			
255-410-4613-51010	0	Overtime	278	-278	
		<i>Overtime</i>	<u>278</u>		
			<u><u>278</u></u>		
255-410-4613-52010	100	Office Supplies	-	100.00	0%
			<u>0</u>		
			<u><u>0</u></u>		
255-410-4613-52012	5,800	Departmental Supplies	136	5,664	2%
		<i>Consolidated Cleaning - Supplies</i>	136		
			<u>0</u>		
			<u><u>136</u></u>		
255-410-4613-52115	16,200	Contractual Services	10,012	6,188	62%
		<i>Inland Empire Landscape</i>	3,780		
		<i>Interwest</i>	346		
		<i>Consolidated Cleaning</i>	3,542		
		<i>Protection Rescue Security Services</i>	1,125		
		<i>Rightway</i>	1,219		
			<u>10,012</u>		
255-410-4613-52116	1,200	Professional Services	-	1,200	0%
			-		
255-410-4613-53025	1,000	Electricity	329	671	33%
		<i>So Cal Edison 7-1-2016 thru 12-14-2016</i>	329		
			<u>329</u>		
255-410-4613-53026	7,300	Water	2,514	4,786	34%
		<i>Elsinore Valley Muni Water Dist 7-1-2016 thru 11-17-2016</i>	2,514		
			<u>2,514</u>		
255-410-4613-53028	1,400	Communications	218	1,182	16%
		<i>Verizon Wireless</i>	218		
			<u>218</u>		
			<u><u>218</u></u>		
Total Windsong Park		33,000	13,486	13,486	41%
Total Measure Z Park		336,100	119,923	119,923	36%

**Measure Z Oversight Advisory Committee
Agenda Item #2.2
GENERAL BUSINESS
Meeting Date: February 23, 2017**

TO: Chairman and Committee Members

FROM: Gary Nordquist, City Manager

SUBJECT: 2017 Special Events

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Committee receive and file the 2017 Calendar of Special Events.

DISCUSSION:

On January 11, 2017, the City Council approved the following events:

	Ref	Programs-Special Event - Activity	Possible Dates	Location	Funding
FY 16/17	1	Astronomy Night	March 4, 2017	Marna O'Brien	Measure Z
	2	Eggstravaganza	April 8, 2017	Marna O'Brien	Measure Z
	3	Water Safety 5k Partnership	April 29, 2017	Marna O'Brien	Measure Z
	4	Bicycle Safety/ Health Fair/ ALS 5k Partnership	May 13, 2017	Marna O'Brien	Measure Z
	5	Movie in the Park	May 20, 2017	Marna O'Brien	Measure Z
	6	Concert in the Park- Wildomar Little League Opening Night	June 2017	Marna O'Brien	Measure Z
	7	Campout	June 24-25, 2017	Marna O'Brien	Measure Z
FY 17/18	8	City Birthday Celebration	July 1, 2017	Marna O'Brien	Measure Z
	9	Wildomar Night at the Storm	July 2017	Storm Stadium	General Fund
	10	Movie in the Park	July 22, 2017	Windsong	Measure Z
	11	Movie Drive In	August 5, 2017	Wildomar Little League Field	General Fund
	12	Concert in the Park	September 9, 2017	Marna O'Brien	Measure Z
	13	Astronomy Night	September 23, 2017	Marna O'Brien	Measure Z
	14	Trunk or Treat	October 28, 2017	Marna O'Brien	Measure Z
	15	Breakfast with Santa	December 16, 2017	Fire Station 61	General Fund

General Funds and Measure Z Funds for these events was approved as part of the City's Biennial Budget Program for Fiscal Year 2016-17 and amended at quarterly budget reviews. Events planned after June 30, 2017 will be recommended for funding as part of the Fiscal Year 2017-18 budget request to the City Council in June 2017.

FISCAL IMPACT:

None.

Submitted and Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

None.