



PRESS RELEASE No. 2022-0013

JUDICIAL BRANCH OF THE VIRGIN ISLANDS HOLIDAY SCHEDULE

October 31, 2022

Administrator of Courts, Regina Petersen advises the general public and members of the Virgin Islands Bar that the Judicial Branch of the Virgin Islands will recognize the following holiday schedule for the remainder of the 2022 calendar year and the upcoming holiday season.

November 1, 2022:

D. Hamilton Jackson Day – Holiday Closed

November 8, 2022: *Election Day*

Holiday – Closed

November 11, 2022: *Veteran's Day*

Holiday – Closed

November 24, 2022: *Thanksgiving Day*

Holiday – Closed

November 25, 2022: *Day after Thanksgiving*

All Judicial Branch employees will be granted administrative leave from 8:00 a.m. to 5:00 p.m.

December 23, 2022: *Administrative Leave*

All Judicial Branch employees will be granted administrative leave from 8:00 a.m. to 5:00 p.m.

December 26, 2022: *Boxing Day (Observed)*

All Judicial Branch employees will be granted administrative leave from 8:00 a.m. to 5:00 p.m.

December 30, 2022: *New Year's Eve (Observed)*

All Judicial Branch employees will be granted administrative leave from 8:00 a.m. to 5:00 p.m.

January 2, 2023: *New Year's Day (Observed)*

All Judicial Branch employees will be granted administrative leave from 8:00 a.m. to 5:00 p.m.

January 6, 2023: *Three Kings Day*

Holiday – Closed

January 16, 2023: *Martin Luther King Jr. Day*

Holiday – Closed

On the designated dates and times that the employees of the judiciary have been granted administrative leave, all filings will continuously be accepted through the previously approved methods:

Supreme Court: The Court's electronic filing system; and a secured lockbox for non-electronic filers at the entrance of the Supreme Court's premises at No. 161B Crown Bay, on St. Thomas and No. 18 Strand Street, Frederiksted, St. Croix.

Superior Court: The Court's electronic filing system; and in the St. Thomas-St. John District, filings (including those for the Magistrate Division) will be accepted via a secured lock box on the First Floor, East Wing entrance of the Court's premises at the Alexander A. Farrelly Justice Center. In the District of St. Croix, filings will be accepted via a secured lock box located at the entrance on the First Floor of the R.H. Amphlett Leader Justice Complex.

Members of the V.I. Bar in addition to pro-se litigants are reminded that they can access the Judiciary's new e-Filing system through the unified portal for both the Supreme and Superior Courts. This portal can be accessed by visiting <https://usviefile.vicourts.org>.

The Virgin Islands Judiciary wishes a happy holiday season to all!

For more information, contact:

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