

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

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MARCH 10, 2021  
COUNCIL ACTION

**I. PROCEDURES**

**A. Call to Order 7:00 PM**

Mayor Moore called the meeting to order.

**B. Pledge of Allegiance and Invocation**

The pledge of allegiance was recited, and George Glen provided the invocation.

**C. Roll Call**

**Present: Mayor Moore, Vice-Mayor Don Dent, Councilmember Mike Cowen, Councilmember Craig Fritsinger, Councilmember Bernie Hiemenz, Councilmember Frank McNelly, and Councilmember Lee Payne**

Present from City Staff, City Manager Tim Pettit, Finance Director Barbara Bell Chief Tad Wygal, Aaron Anderson, and City Clerk/HR Director Pamela Galvan.

**D. Approval of Minutes for February 24, 2022.**

**Motion:** *To approve the Minutes for February 24, 2022.*

**Action:** *Approved*

**Moved by** *Councilmember Fritsinger, Seconded by Councilmember Hiemenz*

**Motion passed unanimously.**

**E. Adopt Agenda**

**Motion:** *To approve the agenda as presented.*

**Action:** *Adopted*

**Moved by** *Councilmember Hiemenz, Seconded by Vice Mayor Dent*  
**Motion passed unanimously.**

**II. PRESENTATIONS –None**

**III. PUBLIC PARTICIPATION – None**

**IV. CONSENT AGENDA ITEMS –**

**A. Purchase Orders**

**Motion:** *To approve the consent agenda items.*

**Action:** *Approved*

**Moved by** *Vice Mayor Dent, **Seconded by** Councilmember Cowen*

**Motion passed unanimously**

**V. NON-CONSENT AGENDA ITEMS**

**B. Consideration and action regarding Cataract Lake Units 1 & 2 preliminary plat approval. *Steve Iverson***

Councilmember McNelly confirmed that the ratio of 33% is to be vacation rentals and set aside in a section.

- The HOA will enforce the CCNR's
- They are also setting aside 20% for LTR (Long-term rentals).

Robin Smith-Eckels expressed her displeasure with the development.

Chris Vasquez feels the council needs to consider what Williams needs as a community to keep our workforce.

Tim Pettit was asked to elaborate on the Auto Camp, their differences, and this preliminary plat approval.

Councilmember McNelly noted that at the February 17<sup>th</sup> P&Z meeting, no public responses have been received by mail.

Councilmember Payne addressed the comment about morals and ethics, pointing out how that is a slippery slope on picking what people can and can't do with their property. We have zoning codes set in place to address allowable and acceptable. The city has a sunset clause on properties now.

Vice Mayor Dent spoke on apartments being built here vs. Flagstaff and finding someone to build. There is a greater return to the builder in Flagstaff than here.

At the public's request, Tim Pettit explained the Sunset Clause.

**Motion:** *To approve the Cataract Lake Units 1 & 2 preliminary plat.*

**Action:** *Approved*

**Moved by** *Councilmember McNelly, **Seconded by** Councilmember Fritsinger.*

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***Roll Call Vote:***

|                       |     |                          |     |
|-----------------------|-----|--------------------------|-----|
| Councilmember McNelly | Yes | Councilmember Fritsinger | Yes |
| Councilmember Cowen   | Yes | Councilmember Hiemenz    | Yes |
| Councilmember Payne   | Yes | Vice Mayor Dent          | Yes |

If the Mayor were voting, his vote would be yes.

***Motion passed unanimously***

**C. Consideration and action regarding notification of rate increases.**

***Barbara Bell***

Barbara noted she has been working with the consultants and APS to transition the incorporation of electric billing with our water utility billing. They have been looking at how the rates are configured, and it is difficult to explain the rate configuration that APS has for us. We are looking at revising or modifying them in the future.

Vice Mayor Dent noted that our electric rates were last looked at approximately 12 years ago and changed. Our consultants have advised that we are considerably under where we should be with rates today in order to maintain our system. APS has an exhaustive rate configuration and we are looking to provide only a couple of residential rates and a couple for commercial to make it easier to understand; then, look at where our rates need to be in order to cover expenses in maintaining the system.

Councilmember Payne noted that they will also look at incremental rates increases instead of a large jump in rates.

***Motion:*** To allow staff and KR Saline to proceed with reviewing the electrical rates and come back to the council for discussion.

***Action:*** Approved

***Moved by*** Vice Mayor Dent, ***Seconded by*** Councilmember Payne.

***Motion passed unanimously***

**D. Consideration and action regarding the approval of \$13,983.00 to move forward with the consulting analysis project for the city to create a full-time Fire Department. *Tim Pettit***

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Mayor Moore, for clarification, noted that when we say "full-time" Fire Department, it will be a minimal number of employees that can respond to a fire.

Tim Pettit noted a needs assessment that was performed in 2017. There were looking at 4 to 5 employees to begin; in it, transition/grow incrementally over time.

**Motion:** *To approve the \$13,986.00 to move forward with the consulting analysis; project for the city to create a full-time Fire Department.*

**Action:** *Approved*

**Moved by** *Councilmember Cowen, **Seconded by** Councilmember Payne.*

**Motion passed unanimously**

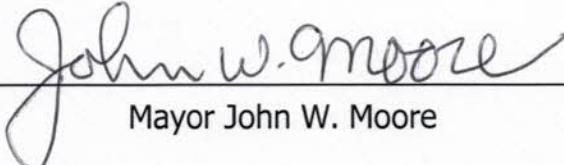
Time was questioned: 6-10 weeks to provide direction for the city.

**VI. REPORTS, CURRENT EVENTS, AND INFORMATION ITEMS**

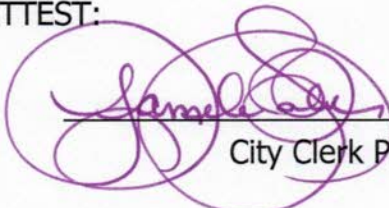
**Mayor and Council**

**Staff**

**VII. ADJOURN – 7:25 PM**

  
\_\_\_\_\_  
Mayor John W. Moore

ATTEST:

  
\_\_\_\_\_  
City Clerk Pamela Galvan

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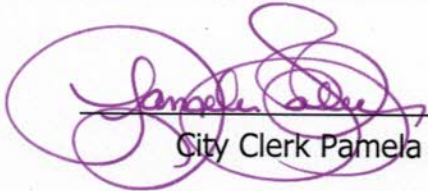
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CERTIFICATION

State of Arizona,    )  
                                  )    ss.  
Coconino County,    )

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on March 10, 2022. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 11th day of March 2022.

  
\_\_\_\_\_  
City Clerk Pamela Galvan