

**I. PROCEDURES**

**A. Call to Order 7:00 PM**

Mayor Moore called the meeting to order.

**B. Pledge of Allegiance and Invocation**

The pledge of allegiance was recited, and George Glen provided the invocation.

**C. Roll Call**

**Present: Mayor Moore, Vice Mayor Don Dent, Councilmember Mike Cowen, Councilmember Craig Fritsinger, Councilmember Bernie Hiemenz, Councilmember Frank McNelly, and Councilmember Lee Payne**

Present from City Staff, City Manager Tim Pettit, Finance Director Barbara Bell, Police Chief Tad Wygal, Public Works Director Aaron Anderson, and City Clerk/HR Director Pamela Galvan.

**D. Approval of Minutes for January 13, 2022.**

**Motion:** *To approve the Minutes for January 13, 2022.*

**Action:** *Approved*

**Moved by** *Councilmember Fritsinger, Seconded by Councilmember Hiemenz*

**Motion passed unanimously.**

**E. Adopt Agenda**

**Motion:** *To approve the agenda as presented.*

**Action:** *Adopted*

**Moved by** *Councilmember Payne, Seconded by Councilmember Fritsinger*

**Motion passed unanimously.**

**II. PRESENTATIONS –None**

**III. PUBLIC PARTICIPATION –**

**IV. CONSENT AGENDA ITEMS – None**

**V. NON-CONSENT AGENDA ITEMS**

**A. Council will hear its second reading of Ordinance No 987 regarding the establishment of exterior lighting regulations.**

*The City Clerk provided the second reading of Ordinance No 987 by number and title only.*

**B. Council will hear its second reading of Ordinance No. 988 regarding the repealing of Ordinance No. 863 and adopting the current state of Arizona floodplain management model ordinance.**

*The City Clerk provided the second reading of Ordinance No 988 by number and title only.*

**C. Council will hear its second reading of Ordinance No. 989 regarding establishing short-term rental regulation and fees within the city limits.**

*The City Clerk provided the second reading of Ordinance No 989 by number and title only.*

The mayor then opened the floor to the community for comments, as many were in attendance to have their concerns heard.

- Kerry-Lynn Moede, Allison Steinly, and Brian Webb expressed their concerns with Ordinance No 989 before the council.

Mayor has tabled the third and final reading until the February 24 meeting so that staff can address and make the necessary changes addressing the citizen's concerns.

**D. Consideration and action regarding an updated City of Williams Employee handbook.**

*Councilmember Payne inquired on section 7.1, second paragraph, regarding the process individuals are to take in the event of OTC medication or prescription medication in relation to workplace safety and notifying HR.*

*Mayor and Council expressed their approval and appreciation to Pam Galvan and Tim Pettit by noting, "It was a job well done; very thorough."*

**Motion:** *To approve the updated Employee Handbook.*

**Action:** *Approved*

**Moved by:** *Councilmember McNelly*, **Seconded by:** *Councilmember Hiemenz*

**Roll Call Vote:**

Councilmember McNelly	Yes	Councilmember Hiemenz	Yes
Councilmember Cowen	Yes	Councilmember Fritsinger	Yes
Vice Mayor Dent	Yes	Councilmember Payne	Yes

*If the Mayor were voting, his vote would be yes.*

**Motion passed unanimously.**

*Councilmember Cowen recused himself from Item E.*

**E. Consideration and action regarding the future of the Kiwanis swap meet. A. Parenteau**

Police Chief Wygal noted several ongoing issues and complaints with the swap meet.

Mayor Moore said he would instead provide the scholarship monies than the swap meet.

**Motion:** *To approve the donation of \$2,000.00 this year to the Kiwanis Club Scholarship Fund, entertain any scholarship requests from other civic organizations, and deny future licensing for the swap meet.*

**Action:** *Approved*

**Moved by:** *Councilmember McNelly*, **Seconded by:** *Councilmember Payne*

**VI. REPORTS, CURRENT EVENTS, AND INFORMATION ITEMS**

**Mayor and Council**

- Mayor noted a meeting tomorrow with Matt Ryan regarding the floodplain.

**Staff**

- Aaron Anderson noted the competition of the Homestead Rd project.

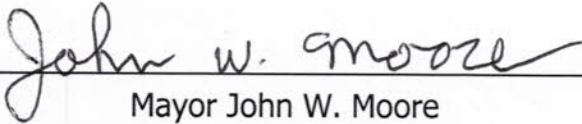
CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

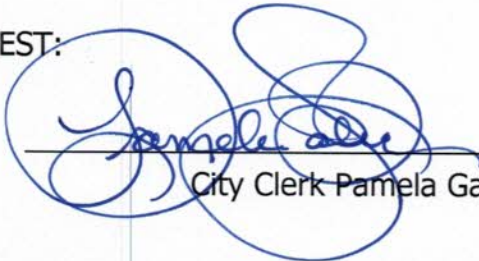
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JANUARY 27, 2022  
COUNCIL ACTION

**VII. ADJOURN – 7:48 PM**

  
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Mayor John W. Moore

ATTEST:

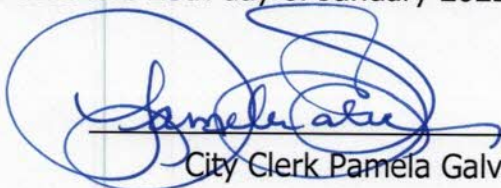
  
\_\_\_\_\_  
City Clerk Pamela Galvan

CERTIFICATION

State of Arizona,    )  
                                  )    ss.  
Coconino County,    )

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on January 27, 2022. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 28th day of January 2022.

  
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City Clerk Pamela Galvan