

I. Procedures

A. Call to Order 7:00 PM

Chairman Buck Williams called the meeting to order

B. Pledge of Allegiance

C. Roll Call

Present: Chairman Williams, Commissioner Massey, Commissioner Hupp and Commissioner Brutvan

Absent: Commissioner Robertson and Commissioner Glenn

D. Adopt Agenda

Motion: To adopt the agenda as presented.

Approve: Approved.

Moved by Commissioner Massey **Seconded by** Commissioner Brutvan

Motion passed unanimously

E. Approval of Minutes: April 15, 2021

Approve Minutes

Motion: To approve the minutes of April 15, 2021.

Approve: Approved.

Moved by Commissioner Hupp **Seconded by** Commissioner Brutvan

Motion passed unanimously

II. PUBLIC PARTICIPATION - None

III. Request that Planning & Zoning formally accept the redefining of the Williams Utility Service boundary. (Mark Woodson).

Report To the Planning & Zoning Commission

Tim Pettit stating that after Woodson Engineering and Staff evaluated the existing City Water Service Boundary they found that it does not encompass the current City Limits. There are areas within the City Limits that the City is currently prohibited from providing water serve to due to the currently defined boundary. City Staff requests redefining the boundary to match the current City Limits, with some currently defined areas out of City limits, and to redefine the boundary as a Utility Service Boundary to include all provided City Utilities. Mark Woodson from Woodson Engineering is here tonight if Commissioners have any questions.

- ***Recess to Public Hearing - None***

- ***Reconvene Regular Planning and Zoning Session***

Mark Woodson from Woodson Engineering discuss the Chapter 54 – Utility Service Area Boundary. The purpose of this Chapter is to define the City of Williams Utility Service Area Boundary and to aid developers, designers, and the public in understanding the policies and procedures which govern the operation of the City of Williams municipal utility system. This Chapter encompasses the Water Service Policy, Wastewater Service Policy, Reclaim Water Policy, Sanitary Service Policy and Electric Service Policy. These regulations are intended to be used in conjunction with other Codes, Ordinances and Standards of the City of Williams and such other agencies as may have jurisdiction. Mark Woodson presented the map showing our current Utility boundary and where we would like to redefine.

Commissioner Brutvan asked if we are taking anything away from current residents, they will be nothing taken away.

Commissioner Massey asked if the City Utility Boundary changes, from his reading, that the Utility Service Area will now automatically expand. Mark Woodson stated that the intent is that it would, but we would need to add in annexation that we are also expanding Utility Service Area. Commissioner Massey said from his readings that if they are hooked up to water they also need to connect to sewer. Commissioner asked if Bearizona is not currently hooked up with sewer, will they sell the City their water to the City to be hooked up to the water tank. Woodson stated that they would be Grandfathered in with a lot of other agreements in town. Commissioner and Staff discussed the Re-Cap agreements which may occur with this redefining but the City is prepared to manage.

- ***Discussion and Decision***

Commissioner and Staff discussed the Re-Cap agreements which may occur with this redefining but the City is prepared to manage.

Chairperson Williams asked if there were no further questions, he would like a motion.

Commissioner Massey made a motion to accept the redefining of the Williams Utility Service Boundary and recommend the Williams City Counsel adopting an ordinance redefining the Utility Service Boundary.

Motion by: Commissioner Massey ***Seconded by:*** Commissioner Hupp
Motion passed unanimously

V. ***STAFF REPORT*** – *Staff informed the commissioners that in November we will be changing our normal P&Z schedule date, it will be on a Tuesday, November 16 and then in December on Thursday, 16th, 2021.*

VI. ***ADJOURN: 7:20PM***

ATTEST

Buck Williams, Chairman

Sue Bennett, Deputy City Clerk