

**CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION**

**REGULAR MEETING  
ANNOTATED MINUTES  
AGENDA ITEM**

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**CITY COUNCIL CHAMBERS 10:00 AM  
NOVEMBER 01, 2017  
COMMISSION ACTION**

***I. PROCEDURES***

- A. Call to Order Vice-Chairman Patty Williams called the meeting to order at 10:05 a.m.
- B. Pledge of Allegiance The pledge was recited.
- C. Roll Call Vice-Chair Patty Williams, Commissioners Rodger Ely, Kerry-Lynn Moede, and Teresa Rodriguez, were present. Chairman Glassburn and Commissioner Tad Wygal were absent. Also present were Parks and Recreation Director Rose Newbold, and Administrative Assistant Sue Bennett.
- D. Approval of Minutes: Regular meeting from February 01, 2017 Commissioner Moede made a motion to approve the minutes as presented. Commissioner Rodriguez seconded the motion, and it carried 4-0.
- E. Adopt Agenda Commissioner Ely made a motion to approve the agenda as presented. Commissioner Rodriguez seconded the motion, and it carried 4-0.

***II. PRESENTATIONS***

*None*

***III. PUBLIC PARTICIPATION***

*None*

***IV. AGENDA ITEMS***

- F. Discussion of Bark Park: *Patty Williams*
- Currently the larger facility for the Bark Park will be put on hold until a new City Manager has been appointed. New dog stations have been installed at various locations.
- G. Update Report on Tennis Courts: *Kerry-Lynn Moede, Connie Freson*
- Connie presented the USTA Facility Assistance Program guidelines for submitting a grant on the Tennis Courts refurbishment. Vice-Chair Patty Williams read an article regarding State Grants that currently has a deadline of February 2018. The USTA Program is good for 1 year allowing us time to present this grant and allow us to wait until the next fiscal budget; since both grants maximum allowance is 50% of project. Connie Freson along with Commissioner Kerry-Lynn Moede will review the application to see if additional information is required by the group. Rose has an estimate that she received from a Phoenix company for resurfacing the courts. Fencing repairs will not be cost effective, the entire fence must be replaced. Frederick's donated new nets for the courts, a Thank you card was passed around for the committee to sign. (Item "J" was included in this section since it referred to Grants).
- H. Update on Christmas Plans: *Carol Glassburn & Kerry-*
- Tree has been funded by the City, hope to have the tree up soon allowing the decoration of lights. Lights will be on by

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*Lynn Moede*

November 11<sup>th</sup> thru Polar dates after parade. Pimi Bennett will be organizing the parade, Sound system will be provided by Brady System. Les and PJ from the local radio will be the announcers. Tree will be placed 10 ft. back allowing benches (donated by Kennelly) to be placed near the tree like a “Christmas Square” and allowing people to take photos without being in the main road. Sleigh will be placed out front.

- I. Update Monument Park  
USS Arizona: *Rodger Ely*
- Currently under construction. All underground wiring and trenches have been made and covered, turned project over to stone masons. Target date for completion November 11<sup>th</sup>, unveiling ceremony will be held on December 7<sup>th</sup> (Pearl Harbor Day).
- J. Discussion of Grant opportunities: *Patty Williams*
- See comments under “G” Item.
- K. Update of presentation of CIP to City Council: *Carol Glassburn & Patty Williams*
- No updates available due to Chairman Glassburn absence. Rose suggested that if the committee presents the Park & Recreation Improvement Report for 2017 to the Council, it would be preferably at a small agenda council meeting.
- L. Report from Recreation Director: *R. Newbold*
- Rose presented her report. Written report provided.
- M. Discussion of topics to include on 2/7/18 Agenda: *Rose Newbold*
- Updates to Tennis Court
  - Updates on USTA Grant
  - Report from Recreation Director.
- N. Set next meeting date, time, location and assignments: *Rose Newbold*
- Next meeting set for February 7, 2018 at 10:00am.
- V. **ADJOURN**
- The meeting adjourned at 11:05 a.m.

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Chairperson Carol Glassburn

ATTEST:

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Administrative Assistant