



**CITY OF WILLIAMS
GOLF COMMITTEE REGULAR MEETING**

**REGULAR MEETING MINUTES
MARCH 05, 2019
5:00 P.M.**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

I. PROCEDURES

Call to Order - Deputy City Clerk Called the Meeting to Order. In the Absence of Chairman Worthington, Deputy City Clerk asked for a nomination for Chair for this meeting. Committee Member Bob DeLander nominated Gill Hoffman, seconded by Committee Member Rick Shipley and passed unanimously. 5:00PM

Roll Call

5:01 PM

Present: Acting Chair Gill Hoffman, Committee Members Bob DeLander and Rick Shipley. ***Absent was Chairman Andy Worthington, Committee Members Marci Freshour and Chuck Nelson. Staff Members in attendance included, Sue Bennett Deputy City Clerk/HR Administrator, Golf Maintenance Superintendent Mary Yerian. Also attending was Council Liaison Vice-Mayor Don Dent and Scott Little Golf Course Manager.***

Approval of the Regular Meeting Minutes for December 05, 2018

5:02 PM

Motion: To approve the minutes for December 05, 2018

Action: Approve

Moved by Bob DeLander, Seconded by Rick Shipley

Motion passed unanimously.

Adopt the Agenda

5:02 PM

Motion: To adopt the Agenda as presented.

Action: Approve

Moved by Rick Shipley, Seconded by Bob DeLander.

Motion passed unanimously.

II. AGENDA ITEMS

A. Discussion to set a Capital Projects List

Vice-Chair Dent presented to the Committee the need to proceed looking into how the Committee can assist with the Capital Projects List. When we have spendable funds, we can refer to the Capital Project list to prioritize our purchases and projects. There has been a number of suggestions and recommendations such as; handling one hole at a time for repairs, put money into the golf paths. If we outsource for funds, this list will also prioritize what we should handle first. This is something of course

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we cannot complete during this meeting, but was one of the items discussed during the contract discussions with the Golf Manager. Gill Hoffman asked Marty if we still have a wish list from prior years. Marty informed the Committee that he is working off a list from a few years back. Equipment and new carts were purchase recently. A few remaining on the list is the carpet in the Club House and two pieces of equipment. Marty stated that the Street Department should be trained on Chip sealing and he hopes to have the parking lot chip sealed by the City. Rick Shipley asked what type of cost would something like that be, Marty mentioned around \$15,000-\$20,000 just for the road into the Golf Course. Don Dent asked that we continue thinking about this capital project list and be prepared to discuss at the next meeting.

B. Discussion and decision on rates for 2019 Season

Scott Little addressed the Committee with his figures from the last two years where we increased our rates and how it affect our play. Scott Little stated that there were mandated by the City to increase rates as much as they could across the board. The Golf did increase a few, not all, but a few of those rates: raised the week-day resident rate by four dollars and the weekend rate by three dollars, raised week-day by one dollar and weekend resident rate by one dollar. Last year we were \$49 on week-day and \$58 on week-end for regular play. We were week-day resident \$35 and \$50 for week-end resident. Seasonal pass for resident \$634 and Seasonal pass non-resident \$700 and Family pass \$955 all pre-tax. Bob DeLander asked if we received any feedback from the higher rates. The week-day and week-end resident rates did not hurt us since we sell out on those days anyway. Scott feels we could probably push the weekend rates a little more to increase revenue for the City. The area that we did feel the affect was the week-day rate of \$49, our biggest competition is Prescott which is at \$30 w/cart we lost of ton of week-day around 400 rounds. Scott did not recommend raising the week-day rates. Gill Hoffman recommended that if we do increase our rates, we should look into a 5% increase on the week-end rates and Seasonal passes.

Motion: To recommend to Council a 5% increase on week-end rates and Seasonal passes

Action: Approve

Moved by Bob DeLander, ***Seconded by*** Rick Shipley

Motion passed unanimously

C. Discussion about Operations Manual

Committee discussed the need to update the current Operations Manual. Current Manual created many years ago and some items have changed. Vice-Mayor Don Dent asked the Committee to take the Manual home and review, make updates as

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necessary and prepare to present updates at the next meeting (30-days from this meeting – April 9, 2019). Rick Shipley asked if this a City request or is this something that is used. Don Dent mentioned that this manual was discussed during the contract negotiations with Golf manager. This Operation Manual is a tool that the Golf Course Manager and staff refer to; this will assist them in their day-to-day operations.

D. Marty Yerian Report on Golf Course

Marty discussed the current conditions of the course, we have water on some of the holes but the majority of the course is drying out well. Marty has started dragging the greens in hopes to mow. A pretty good clean up Marty does not anticipate any issues. As soon as we can open 9-holes, we will be open. His biggest problem right now is the continuing flock of geese; they seem to be multiplying and are quite the nuisance. Bob DeLander asked about staffing for this year, Marty has lost one employee that was full time, hopefully our seasonal help will be returning. The most difficult part is reliable seasonal help. All Golf equipment is all ready to go. With all new water pumps the course is able to get about 1600 hundred gallons per minute. All ponds were checked to see if we have a leak, they do not believe we have a leak just your standard water evaporation.

III. REPORTS AND INFORMATION ITEMS - None

IV: ADJOURN 5:45 PM