

**MINUTES OF THE CHESHIRE TOWN COUNCIL MEETING HELD IMMEDIATELY FOLLOWING THE 7:00 P.M. PUBLIC HEARING ON TUESDAY, OCTOBER 9, 2018 IN COUNCIL CHAMBERS, TOWN HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410**

Present

Robert J. Oris. Jr. Chairman; Paul A. Bowman, Vice-Chairman; Jeffrey Falk, Sylvia Nichols, Thomas Ruocco, Timothy Slocum, Peter Talbot, David Veleber.

Absent: Patti Flynn-Harris.

Staff: Sean Kimball, Town Manager; Town Attorney Al Smith; Arnett Talbot, Asst. Town Manager; James Jaskot, Finance Director; Gerald Sitko, Economic Development Coordinator; Louis Zullo, Assistant Town Manager/Director of Human Resources; Walter Gancarz, Town Engineer; Vincent Masciana, COO, Dept. of Education.

Guest: Vincent Robitaille, Public Building Commission Member

Chairman Oris called the meeting to order at 7:11 p.m.

**1. ROLL CALL**

The clerk called the roll and a quorum was determined to be present.

**2. PLEDGE OF ALLEGIANCE**

The group Pledged Allegiance to the Flag.

Chairman Oris moved agenda item #4 to current status on the agenda.

**4. PUBLIC COMMUNICATIONS**

**A. Introduction of newly appointed Library Director Beth Crowley.**

Town Manager Kimball introduced Beth Crowley, new Library Director, to the Town Council. Mr. Kimball briefly reviewed Ms. Crowley's 20+ years experience, and said she will do great things for the Cheshire Library.

On behalf of the Town Council and the Cheshire Community, Chairman Oris welcomed Ms. Crowley as the new Library Director. He stated the Council and community look forward to working with her.

Ms. Crowley expressed appreciation for the warm welcome, and said she is happy to be in Cheshire and get started with her work. She is pleased to be part of a Library that is a Town Department, and work to move the Library forward for the community. Ms. Crowley believes this is the taxpayer's Library, and said her door is open for questions and comments and future visions for the Library.

The Cheshire Public Library is a shining star in the Town and Mr. Oris said it is open to everyone, with the Council supporting the Library and the services it provides.

**B. Proclamation for National Bullying Prevention Awareness Month.**

Chairman Oris read a Proclamation for National Bullying Prevention Month, October 2018, into the record.

**C. Summary of first quarter F.Y. 18-19 Consent Calendar Donations.**

Chairman Oris accepted the quarterly donations report July-September 2018, and expressed appreciation to the many donors. Total donations - \$6,459.36

**D. Public Comments.**

Ilma Somogyi, 762 Bethany Mountain Road and Patty Hartmann, 414 Patton Drive, represented the Ball & Socket Arts Group and reviewed the progress of the project for the Council. Ms. Somogyi is a co-founder of the project which started in 2014. She said to make the project more successful there needs to be cooperation between private and public and business entities in the town. There has been positive support of this project; traction is ongoing with a network of donors; things are moving forward; and the group wants to reconnect with the town.

Ms. Hartmann read a prepared statement about the Ball & Socket project into the record. She invited Council members to join with the group and garner support for the project. The site is a 63,000 S.F. building space on West Main Street. The group is a non-profit; it is bringing something back to the community; and the project cannot move forward without support of the Town Council. Ms. Hartmann suggested individual meetings with Councilors and the Ball & Socket group, or a larger meeting format.

Chairman Oris replied that elected officials can meet with groups. The Council supports this project, and has assisted with access to remediation funds. As a government body there is only so much the Council can do. Mr. Oris said the Ball & Socket group can determine how to meet with Council members for discussion, and the work of the group is appreciated, with hopes it will come to fruition.

It was suggested by Mr. Talbot that there be meetings of three (3) groups of three (3) Council members. He noted there cannot be a majority of Councilors present as this constitutes a "meeting". Mr. Talbot thanked the Ball & Socket group for perseverance with this project, which will have a great community impact when completed.

Mr. Bowman supports the suggestion of Mr. Talbot, as well as having a special meeting of the Town Council at the Ball & Socket site, for everyone to hear information at the same time.

**3. ITEMS FOR EXECUTIVE SESSION**

**A. Land acquisition**

**B. Economic Incentives**

**C. Contract Negotiations**

MOTION by Mr. Talbot; seconded by Ms. Nichols.

MOVED that the Town Council enter Executive Session at 7:28 p.m. to include Town Manager Kimball, Asst. Town Manager Talbot, Town Attorney Smith, Mr. Gancarz, Mr. Sitko.

VOTE The motion passed unanimously by those present.

MOTION Mr. Talbot; seconded by Mr. Slocum.

MOVED to exit Executive Session at 8:13 p.m.

VOTE The motion passed unanimously by those present.

## **5. APPROVAL OF MINUTES**

MOTION by Mr. Slocum; seconded by Mr. Veleber.

MOVED to approve the minutes of Regular and Public Hearings of September 11, 2018; amendments to minutes of October 10, 2017; April 10, 2018; June 12, 2018 and August 14, 2018, subject to corrections, additions, deletions.

VOTE The motion passed 7-0-1; Mr. Bowman was absent from Chambers.

## **6. CONSENT CALENDAR**

MOTION by Mr. Slocum; seconded by Ms. Nichols.

BE IT RESOLVED, that the Town Council approves Resolution #100918-1

### **RESOLUTION #100918-1** **CONSENT CALENDAR FOR OCTOBER 9, 2018**

BE IT RESOLVED, that the Town Council approves the Consent Calendar for October 9, 2018 as follows:

- A. Acceptance and appropriation of a \$40 donation from Operation Fuel to the Cheshire Fuel Bank.
- B. Acceptance and appropriation of a \$50 donation from an anonymous donor To the Cheshire Fuel Bank.
- C. Acceptance and appropriation of an anonymous donation of \$50 to the Human Services Gift Account for general purposes.

- D. Acceptance and appropriation of a \$2,000 donation from Lisa Krasnow to the Parks Gift Account for a memorial bench in honor of her husband, Gary Krasnow.
- E. Acceptance and appropriation of a \$110 donation from the August Dress Down Fund to the Human Services Gift Account to be used for general purposes.
- F. Acceptance and appropriation of a \$244 donation from the End of Summer Bash Yellow House event to the Cheshire Fuel Bank.
- G. Acceptance and appropriation of a \$184 donation from the lobby container To the Library Gift Account to be used for general purposes.
- H. Acceptance and appropriation of a \$300 donation from the author program To the Library Gift Account to be used for general purposes.
- I. Acceptance and appropriation of a \$20 donation from Martin Cobern to the Library Gift Account to be used for general purposes.
- J. Acceptance and appropriation of a \$200 donation from Kyum and Gail Pyun to the Library Gift Account to be used for general purposes.
- K. Appropriation of \$357.75 from the Elizabeth R. Schakenbach account To the Library Gift Account to be used for general purposes.
- L. Appropriation of \$3,126.49 from the Julia Tompkins Trust To the Library Gift Account to be used for general purposes.
- M. Acceptance and appropriation of a \$5,753 grant from the CT State Department of Education's Youth Service Bureau Enhancement Grant Program to be used for positive youth development programs, Community awareness programs, and clinical support groups for youth.
- N. Acceptance of custom made benches from Woodcraft as a gift-in-kind To be placed on the Farmington Canal Trail.
- O. Authorization to apply for a \$10,000 Connecticut Recovery Oriented Support System for Youth (CROSS) Mini-Grant for Peer Recovery Support Group for Youths.
- P. RESOLVED, that the Town of Cheshire may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

BE IT FURTHER RESOLVED, that Sean M. Kimball, as the Town Manager of the Town of Cheshire, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Cheshire and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

VOTE The motion passed unanimously by those present.

**7. ITEMS REMOVED FROM CONSENT CALENDAR**

**None.**

**8. OLD BUSINESS**

**None.**

**9. NEW BUSINESS**

**A. Acceptance and appropriation of an \$865,719.50 State of Connecticut Department of Transportation Local Bridge Program Grant for the West Johnson Avenue Ten Mile River Bridger Project.**

MOTION by Mr. Slocum; seconded by Ms. Nichols

BE IT RESOLVED, that the Town Council approves Resolution 100918-2

RESOLUTION #100918-2

BE IT RESOLVED, that the Town Council accepts and appropriates a matching grant of \$865,719.50 from the State of Connecticut Department of Transportation Local Bridge Program for the West Johnson Avenue Ten Mile River Project.

Discussion

Mr. Slocum said there were planning dollars in the recently adopted CEP for this project. The estimated project cost is \$1.7M. The bridge grant would reimburse 50% of this cost. This approval is for authorization to accept the funding and move forward with this project. Mr. Slocum explained this project is not a referendum item for 2018, but will be a referendum item in 2019.

VOTE The motion passed unanimously by those present.

**B. Discussion and possible action regarding waiver of bid and approval of A.J. Waste Trash and Recycling Collection contract. (possible executive session).**

MOTION by Mr. Veleber; seconded by Mr. Slocum.

BE IT RESOLVED, that the Town Council approves Resolution 100918-3

RESOLUTION #100918-3

WHEREAS, the contract for municipal and residential trash and recycling collection will expire next fiscal year, and

WHEREAS, there have been changes in costs and disposal methods of recyclable materials, and

WHEREAS, a transition to automated curbside trash collection can save money for the Town, and

WHEREAS, the Town has negotiated a beneficial contract with the current vendor which extends the term of the agreement and incorporates automated curbside trash collection and changes in recycling costs, and

WHEREAS, the Town Council feels it is in the best interest of the Town to accept said negotiated contract in a timely manner to implement savings as soon as possible,

NOW, THEREFORE, BE IT RESOLVED, that the Town Council approves a bid waiver for municipal and residential trash and recycling collection, and further authorizes and directs Town Manager Sean M. Kimball to execute said contract with A.J. Waste for municipal and residential trash and recycling collection under the terms presented.

Discussion

Councilor Falk recommended tabling this agenda item for further Council discussion.

MOTION by Mr. Falk; seconded by Mr. Bowman.

MOVED to table discussion and possible action regarding waiver of bid and approval of A.J. Waste Trash and Recycling Collection contract for further Council discussion.

VOTE           The motion passed unanimously by those present.

**C.     Discussion and possible action on Cheshire High School Storage Facility Project.**

Chairman Oris stated the Council approved \$300,000 for this project - \$260,000 and \$40,000 contingency. 80% of the contingency was used due to unforeseen conditions by the contractor. The Council had concerns and wants to be protective of taxpayer dollars. The Council authorized staff to negotiate with the contractor to insure the project is done under the contract limits. There is a letter from the contractor insuring the project will be within budget, and the project will be moving forward.

**D.     Discussion and possible approval of award of design for the Doolittle Lavatory Upgrade Project.**

MOTION by Mr. Bowman; seconded by Mr. Slocum.

BE IT RESOLVED, that the Town Council approves Resolution 100918-4

RESOLUTION #100918-4

BE IT RESOLVED, that the Town Council awards the contract for the design, bidding and construction administration of the Doolittle School Lavatory Upgrades project for \$23,900, per the recommendation of the Public Building Commission.

Discussion

Mr. Bowman stated that at the PBC meeting of October 3, 2018, the firm of Silver/Petrucci & Associates was selected for the project design at a fee of \$23,900.

The Town has had good experience with Silver/Petrucci, and Mr. Oris noted the firm was not the low bidder. He cited his understanding that, based on past experience with this firm and negotiations for a lower number, the PBC chose Silver/Petrucci.

Mr. Masciana stated that was correct. The firm of Silver/Petrucci was considered the best qualified for this project; the firm did the Norton School bathroom project; their work was very satisfactory. The Doolittle bathroom project is a little different than the Norton project, but the design work will be picked up with the Norton project. The recommendation is to stay with this firm.

VOTE The motion passed unanimously by those present.

**E. Discussion and possible approval of Unsafe Premises Enforcement Officer Job Description.**

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

BE IT RESOLVED, that the Town Council approves Resolution 100918-5

RESOLUTION #100918-5

BE IT RESOLVED, that the Town Council approves the Premises Safety Enforcement Officer job description, as presented and attached, and further approves an annual stipend of \$3,000 for said Officer, per the recommendation of the Personnel Committee.

Discussion

Mr. Ruocco stated this position is requested following adoption of the Unsafe Premises Ordinance. The resolution authorizes establishment of a Safety Enforcement Officer to handle the situations involving unsafe or blighted properties.

It was clarified by Town Manager Kimball that this is a new position...not a newly hired person. The additional duties will be filled by the position of "Fire Marshal", and there is a \$3,000 stipend paid for the additional responsibilities and duties.

With regard to this position, Mr. Veleber asked if any Town employee could do this job, other than the Fire Marshal.

According to Mr. Kimball, he could designate the job to another position, i.e. the Zoning Enforcement Officer. At this time he has designated the job to the Fire Marshal position.

Mr. Slocum commented on not changing the Fire Marshal job description, and it making sense to have a solo job description for the Safety Enforcement Officer. He talked about someone saying the duties are "not in their job description".

Mr. Kimball said that was correct. He explained this position is similar to that of the Fire Chief position, who also serves as the Emergency Management Director.

Chairman Oris talked about no one providing these services at this time, and the person will have new duties as a result of the ordinance. If he is confident that these are really new duties for which a person must be paid.

In response, Mr. Kimball said these are new duties, and there will be a significant amount of work load in this new position for work currently not under the Fire Marshal job description.

Mr. Bowman cited the fact that the ordinance has a sunset clause of one year review, with the Council making a decision on whether to continue or terminate the ordinance.

VOTE The motion passed 7-1; Ruocco opposed.

## **F. DISCUSSION AND POSSIBLE APPROVAL OF NON-UNION PAY PLAN**

MOTION by Mr. Ruocco; seconded by Ms. Nichols.

BE IT RESOLVED, that the Town Council approves Resolution 100918-6

### RESOLUTION #100918-6

BE IT RESOLVED, that the Town Council approves the FY 19 and FY 20 Non-Union Pay Plans as presented and attached.

#### Discussion

Mr. Ruocco reported that the Personnel Committee adopted a two-year pay plan (salary brackets) for non-union pay grades, and the increases are over the next two years.



There are seven (7) positions hitting the maximum, and then there will be three (3) positions at maximum. The committee also discussed reclassification of some of these positions. Mr. Ruocco stated he did not support the recommendation coming out of committee as he thought the increases are too high over a two-year period. The increases do not mean they will be utilized, but the plan gives the Town Manager leeway and room for expanding the brackets.

Mr. Talbot said this does not equate to any specific raises to anyone's position, but does raise the maximum levels. The minimum levels remain the same; the maximum is only being changed; and it is a two-year increase up to 7%.

A question was asked by Mr. Slocum about three people approaching the maximum after this plan is approved.

For the current year, Mr. Kimball said there are seven people at maximum, and in the first year of the plan there will be three people, and the second year there will be none.

When this occurs and people are bumped up to the maximum, Mr. Slocum asked if the Town Manager can compensate them, without the amount going to their base for pension calculation.

Mr. Zullo explained the payment goes to their base and calculation, but does not go to the bi-weekly pay. Anything above the maximum results in a lump sum payment. He said there are three people covered by doing an upgrade at budget time.

It was clarified by Mr. Talbot that if a person receives the lump sum (whatever the raise is that year, i.e. 2.6%) due to being up against the ceiling and at the maximum, that is the totality of their increase. The subsequent year they would be at the ceiling and an increase of 2.6% would, again, be in the form of a lump sum payment. This effectively freezes the salary for a two-year period.

Chairman Oris expressed his concern with this system, and whether it is appropriate and properly reflects the way things need to work. He commented on the excellent Town staff and their being well paid for the job they do. There should be a comparison to the market for the job and this system does not do that. With a highly paid person they continue to get raise after raise even if the market bears something less. Mr. Oris would like to look at another way to evaluate this, and for this reason he would not support the proposed pay plan. He said employees at maximum are not being penalized because they get the benefit of the raise in a lump sum. There should be a hard look at this system, and Mr. Oris said employees should be well paid compared to the market.

The Council was told by Mr. Zullo that a market study was done in FY 2015. He and Mr. Kimball have discussed the minimums and maximums in this plan. In Simsbury

CT, a market survey was done for the non-union positions, i.e. Finance Director. The proposed plan will get the Town through two years with a future look into the pay plan.

VOTE In favor – 4; Opposed – 4; The motion failed to pass.

**G. Discussion and possible approval of Personnel Rules and Regulations.**

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

BE IT RESOLVED, that the Town Council approves Resolution 100918-7A

**RESOLUTION #100918-7A**

BE IT RESOLVED, that the Town Council approves the Personnel Rules and Regulations with the following amendments as attached:

**Part A (approved unanimously by the Personnel Committee):**

Section 9-4.4 – Use of Vacation Leave: a housekeeping edit to remove a Contradictory sentence.

Section 10-4 – Removes referenced to the PPO Plan, which has been discontinued.

Section 10-4.1 – Raises contribution levels for the HSA and HMO.

Section 10.7 – Slight change in language to performance award to reflect current employee evaluation process language.

Discussion

Mr. Ruocco advised that these changes save money and have no cost impact.

VOTE The motion passed unanimously by those present.

**Resolution B (approved by the Personnel Committee by a 2-1 vote):**

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

BE IT RESOLVED, that the Town Council approves Resolution 100918-7B

**RESOLUTION #100918-7B**

Section 9-5.2 – Allows employees to exchange 75 days of unused sick for an additional year of pension credit.

Section 9-5.8 – Medical appointments do not impact reward for perfect attendance.

Section 11.3 – Raises educational assistance reimbursement from \$2,000 to \$2,400 per fiscal year.

#### Discussion

Mr. Ruocco advised that Resolution B has potential cost impacts.

Mr. Slocum referred to Section 9-5.2, which allows employees to exchange 75 unused sick days for an additional year of pension credit. He asked about the fiscal impact of this proposal.

Section 9-5.2 – Mr. Ruocco is not convinced this is cost neutral. He said there are no solid numbers to go either way; there would be no funds out of the operating budget to pay for the sick days as the employee would exchange them for an extra year of pension credit. He is unsure of any cost benefit to this, and wants more information before approval.

Chairman Oris wants to see an actuarial table based on some assumptions and would want more information before his approval.

Town Manager Kimball said more information can be forthcoming with individual examples. He explained this came out of the CPD contract having the same provision. Non-union Town employees wanted the same provision, and he supports the proposal. More analysis and information can be brought back to the Council. Mr. Kimball said the financial impact will be close to a wash, comparing payment now for the sick days or out over years in pension payments.

According to Mr. Talbot the Personnel Committee looked at the numbers. He said there are some savings and advantages to not paying out the 75 day payment, or the maximum payment at retirement. Some scenarios were looked at, and with an employee using the 75 days to buy the extra pension year credit, there is no payment made. For some people it is desirable, and others it would not be, due to lessening the pension benefit. There is no lump sum payout, but it allows someone to retire a year earlier.

Mr. Zullo explained this is only for people in the pension plan. Most long time employees will not take advantage of the proposal due to having 25 or 30 years for maximum pension. The plan would be for employees starting in the late 1990's or early 2000's, before the pension plan was closed, and wanting to buy an extra year. Mr. Zullo said it is buying an extra 2% based on their buyout.

Mr. Veleber asked about the maximum number of sick days available to cash out.

The maximum number of sick days is 150 days, and Mr. Zullo noted the cash out is 1/3 or 50 days. The difference is the value of using 75 days for the exchange or cashing out 50 days.

With 150 days of unused sick time, Mr. Veleber asked if an employee could buy out two years of pension credit.

Mr. Zullo advised that employees can exchange five (5) weeks of vacation for one extra year of pension credit.

Chairman Oris said he needs more information/analytical data and the financial impact on the taxpayers in order to agree to this plan. With more information he might support the plan. He would vote "no" on the full Resolution B due to this one item. Mr. Oris would entertain a motion excluding Section 9-5.2 and sending it back to the Personnel Committee for further review. He supports Sections 9-5.8 and 11-3.

Section 9-5.8 – Mr. Slocum asked about the reward for perfect attendance.

The reward is one (1) day off, and Mr. Zullo explained that early morning medical appointments (with employee coming into work after appointment) are taken as sick leave, and this affects perfect attendance. He and Mr. Kimball discussed the importance of encouraging people to be healthy, visit the doctor, but they are then getting penalized. It is not expected this reward would be greatly used, as few employees maintain perfect attendance.

Section 11-3 – Mr. Slocum asked for clarification on this payment going from \$2,000 to \$2,400, and how it is paid to employees. He questioned why it should be increased.

Mr. Zullo cited an example of an employee with \$10,000 of education costs, receiving the maximum of \$2,000 in one fiscal year. The recommended is \$2,400 reimbursement in a fiscal year. The payment is made to matriculating employees as long as they are Town employees. The last increase was in 2006 when it went from \$1,600 to \$2,000. The \$2,400 keeps pace with other employee groups. At the present time there are only three (3) non-union employees matriculating in some form who would be affected by the increase, which would be an additional \$1,200 total per year.

Mr. Bowman asked about volunteer firefighters paying for tuition...if this is paid by the Town or out of their own pocket...and if self paid, could it be paid by the Town.

This tuition reimbursement is for Town employees, and Mr. Zullo said firefighter training courses are paid by the Town. The educational assistance is for education costs and not training costs. He does not see how the payment could be for firefighter training costs. Mr. Zullo pointed out that Town employees take training, which is not paid out of the educational assistance plan.

For clarification, Mr. Veleber noted the current plan is \$2,000 per year. If the employee has \$10,000 in educational expenses, they are paid \$2,000 a year for five years for reimbursement. Now, the payment would be \$2,400. Mr. Veleber asked if this increase is to bring union and non-union employee reimbursement to equal payment.

Mr. Zullo stated the CPD reimbursement is \$2,400; the Town Hall union gets \$1,600.

These are non-union employee plans and Mr. Kimball commented on there being no negotiation or bargaining costs. This is a trade-off, and the Council is the venue for these employees.

VOTE (Resolution B)            In favor – 4 (Falk, Talbot, Veleber, Nichols)  
  Opposed – 3 (Ruocco, Slocum, Oris)  
  Abstain – 1 (Bowman).  
  The motion failed to pass.

**H.     Approval of economic incentive for self-storage facility.**

MOTION by Mr. Slocum; seconded by Ms. Nichols.

BE IT RESOLVED, that the Town Council approves Resolution 100918-8

**RESOLUTION #100918-8**

BE IT RESOLVED, that the Town Council approves the tax incentive agreement by and between the Town of Cheshire and James A. Fazzone Developers, LLC, for a climate controlled self storage facility at 1670 Reinhard Road per the terms as presented.

**Discussion**

Mr. Sitko reported on the proposed James A. Fazzone Developers, LLC climate controlled facility at 1670 Reinhard Road application for incentive assistance. The value is \$120,000 over four (4) years; the real estate taxes would be \$120,000. The facility access is off Reinhard Road. Mr. Sitko read an excerpt from the statement of the Planning Department into the record. He advised the Fire Chief recommended the property access off Reinhard Road.

VOTE            The motion passed unanimously by those present.

Councilor Bowman requested reconsideration of Resolution 9G. Mr. Bowman stated he had some misinformation which was reflected in his vote to abstain, and he just received clarification on the matter.

Chairman Oris clarified that Mr. Bowman abstained because he thought the resolution impacted the CPD, which it does not. The matter was for non-union employees.

MOTION by Mr. Oris; seconded by Mr. Ruocco.

MOVED to reconsider the discussion and possible approval of Personnel Rules and Regulations – Resolution #100918-B.

VOTE The motion passed unanimously by those present.

Chairman Oris called for a re-vote on **Resolution #100918-B.**

VOTE In favor – 5 (Falk, Talbot, Bowman, Nichols, Veleber)  
Opposed – 3 (Ruocco, Slocum, Oris)  
The motion passed 5-3.

**I. Appointment of Cheshire representative to the Central Regional Tourism District Inc.**

MOTION by Mr. Bowman; seconded by Ms. Nichols.

BE IT RESOLVED, that the Town Council approves Resolution 100918-9

RESOLUTION #100918-9

BE IT RESOLVED, that the Town Council appoints Cheshire Chamber of Commerce President Yetta Augur as the Town of Cheshire's representative to the Central Regional Tourism District Inc. Board of Directors for the term December 1, 2018 through December 1, 2020.

VOTE The motion passed unanimously by those present.

**10. TOWN MANAGER'S REPORT AND COMMUNICATIONS**

**A. Monthly Status Report - in Council packets**

**B. Department Status Reports: Police, Fire, Fire Marshal.  
In Council packets**

**C. Other Reports**

- Library Lower Level – this level is reopened; it includes additional study rooms, accessible bathroom, reading lounge, new carpet and furniture.

- Veteran's Day Ceremony – the event will take place on Sunday, November 11<sup>th</sup>, 2 p.m. inside the Congregational Church. Council members are invited to attend.
- Free Recycling – Saturday, October 13<sup>th</sup> for mattress/box spring recycling, 9 a.m. to 1 p.m. at Town Hall; Saturday, October 20<sup>th</sup>, 9 a.m. to 1 p.m. at Darcey School for electronic recycling.
- Recreation Offerings – Mixville Halloween Bash, October 19<sup>th</sup>, from 5:00 p.m. to 8:30 p.m.; Preschool Halloween Walk, October 30<sup>th</sup>, from 10:30 to 11:30 a.m. at Lock 12.
- Recruitments/Promotions – Welcome to Patrick Meehan, newly hired police officer, on October 1<sup>st</sup>; and Matthey Caffrey, Engineering Technician in PW Department, on September 17<sup>th</sup>.
- Road Paving Schedule – second half of the 2018 season will be completed soon. The road schedule is in the packets.
- Council Meeting, November 13, 2018.

Chairman Oris talked about the road work on Higgins Road due to a water main break, the detouring of traffic, status of the project, and when work will be done.

Town Manager Kimball informed the Council that the work involves full replacement of the line, extensive replacement and repaving, and it should be completed before the winter season sets in.

A request was made by Mr. Oris that there be signage on Route 10 about Higgins Road work/detour for motorists planning to use this road.

Mr. Slocum thanked Town Manager Kimball for the economic development updates included in the packets.

## **11. REPORTS OF COMMITTEES OF THE COUNCIL.**

### **A. Chairman's Report**

### **B. Miscellaneous**

## **12. MISCELLANEOUS AND APPOINTMENTS**

### **A. Liaison Reports**

The Beautification Committee – Ms. Nichols commended members of the TBC for their hard work. She noted that the Parks and Rec and PW Departments and TBC are working together to insure Town buildings are well maintained.

Planning and Zoning Commission – Mr. Veleber reported the PZC meets on Wednesday, October 10<sup>th</sup>; the agenda includes discussion and review of the Highland Development District (Creamery Road to West Johnson Avenue) and amending the POCD.

## **B. Appointments to Boards and Commissions**

MOTION by Ms. Nichols; seconded by Mr. Talbot.

MOVED that the Town Council approve the following appointments:

**Planning and Zoning Commission** – new appointment of Robert Brucato (R), filling the vacancy of Edward Guadio, term of office 10/9/18 to 12/20/19.

**Environment Commission** – new appointment of Robert Santoro (R) filling the vacancy of Doug Noble, term of office 10/9/18 to 1/31/21.

VOTE           The motion passed unanimously by those present.

MOTION by Mr. Talbot; seconded by Ms. Nichols.

MOVED that the Town Council approve the following appointments:

**The Beautification Committee** – new appointment of Marie Colacrai (D) to fill the vacancy of JoAnn Vitarelli, term of office 10/9/18 to 1/31/2019.

VOTE           The motion passed unanimously by those present.

## **13. TOWN ATTORNEY REPORT AND COMMUNICATIONS** **No report.**

## **14. COUNCIL COMMUNICATIONS**

**A. Letters to Council.**

**B. Miscellaneous**

## **15. ADJOURNMENT**

MOTION by Ms. Nichols; seconded by Mr. Veleber.



MOVED to adjourn the meeting at 9:15 p.m.

VOTE           The motion passed unanimously by those present.

Attest:

---

Marilyn W. Milton, Clerk