

PARKS AND OPEN SPACE EQUIPMENT OPERATOR - COMMERCIAL DRIVER
PART TIME, TEMPORARY

DEFINITION

To perform heavy equipment operation and a variety of duties related to maintaining the City's natural resources, facilities and property.

EXAMPLES OF ESSENTIAL DUTIES – Duties may include, but are not limited to, the following:

Operate heavy equipment such as backhoes, excavator, dump trucks and aerial lifts; operate golf cart type vehicle, mower or other machinery.

Note and correct safety hazards; refer difficult problems/hazards for more advanced attention and recommend possible solutions.

Prepare necessary equipment inspections.

Prepare necessary forms and reports.

Utilize proper safety precautions related to all work performed.

Promote and enforce safety procedures; render first aid and CPR, if certified, as required.

Build and maintain positive working relationships with co-workers, other City employees and the public using principles of good customer service.

Perform related duties as assigned.

In addition to Essential Duties when assigned to Park Maintenance:

Prepare and condition City operated softball and baseball diamonds.

Maintain, mow and clean parks and playground facilities, restrooms and surrounding areas.

Repair and maintain park and landscape irrigation systems.

Load and unload materials.

In addition, when assigned to Open Space Maintenance:

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Assist in vegetation management; assist in tree care, creek, preserve and natural resource maintenance.

Maintain bike trails, power tools and irrigation systems.

Operate tree care equipment such as chippers, stump grinders, power tools and other related equipment.

Assist with homeless camp removal.

Perform data collection/GPS in preserves and open space areas, creeks and the urban forest.

Perform pesticide application.

MINIMUM QUALIFICATIONS

Knowledge of:

Basic methods, tools and equipment used in natural resource and grounds maintenance.

Basic principles and practices of recordkeeping.

Principles and practices of safety management.

Ability to:

On a continuous basis, walk, stand, bend, squat, climb, kneel, twist and reach while operating equipment and performing maintenance and/or construction activities; perform heavy manual labor; operate a variety of hand and power tools used in maintenance activities; know and understand maintenance operations and/or construction projects; observe safety rules.

Intermittently, analyze equipment problems; identify safety hazards; remember and locate equipment and tools; may interpret and explain work orders; sit while completing work papers; travel from job site to job site sitting in assigned vehicle or on equipment; lift or carry cement bags, fertilizer sacks and/or bags of chalk weighing 50 pounds or less.

Learn to perform semi-skilled tasks in a variety of maintenance activities.

Operate heavy equipment such as backhoes, dump trucks and aerial lifts.

Operate golf type vehicle, mower and other maintenance equipment.

Understand and translate City policies and practices into everyday working practices; make sound decisions with solid problem solving methods.

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Learn principles and techniques of first aid and artificial respiration.

Respond to emergency situations in a calm and effective manner; administer first aid and CPR, if certified.

Learn to identify problems regarding the facility and programs; refer difficult problems/irregularities for more advanced attention and recommend possible solutions.

Understand and carry out written and oral directions.

Communicate tactfully with customers.

Work outdoors in a variety of weather conditions.

Communicate effectively and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Experience and Training

Experience:

Two (2) years of experience operating heavy equipment such as backhoe, excavator or dozer in the field performing vegetation or infrastructure repair, maintenance or installation.

Training:

Equivalent to completion of the twelfth (12th) grade GED, or higher level degree; additional course work and training in maintenance, agronomy, horticulture, forestry, natural resource management or related field is highly desirable.

License or Certificate

Possession of CPR and First Aid certificates within six (6) months of hire.

Possession of a valid California Class B or Class A driver license by date of application.

Necessary Special Requirement

Must be 18 years of age or older.

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12-21-19	Parks and Open Space Equipment Operator- Commercial Driver
04-05-18	
10-08-11	Parks & Open Space Equipment Operator