Renton Airport
Clayton Scott Field, Will Rogers-Wiley Post Seaplane Base
616 West Perimeter Rd – Unit A
Renton, WA 98057-5327
425-430-7471

Policy Topic: T- Hangar Leasing and Hangar Waiting List Policy
Date of Adoption: December 1, 2005

Policies
1. T-Hangar Leasing

1.1 No subletting allowed, including the transfer of aircraft ownership due to the sale of the hangared aircraft.

1.2 The hangar tenant, whose name appears on the signed Hangar Permit form, MUST be a registered/insured owner of the hangared aircraft.

1.3 Dual occupancy is allowed in the City-owned T-hangars. One registered owner of each of the hangared aircraft must sign a Dual Occupancy Hangar Permit.

1.4 Adequate insurance coverage must be provided to the Airport Manager’s office at the time of occupancy, and a renewal certificate must be provided on an annual basis.

1.5 Hangar tenants must provide emergency contact names and phone numbers, along with aircraft registration information on an annual basis when requested.

1.6 Hangar tenants must accommodate the Renton Fire Department during their annual fire inspection of the hangar facility.

1.7 During the annual fire inspection, Airport management staff will record all aircraft registration numbers stored in each City-owned hangar to verify that aircraft stored in each hangar are registered to the individual(s) renting each hangar.
Renton Airport
Clayton Scott Field, Will Rogers-Wiley Post Seaplane Base
616 West Perimeter Rd – Unit A
Renton, WA  98057-5327
425-430-7471

Policy Topic:    T- Hangar Leasing and Hangar Waiting List Policy
Date of Adoption:  December 1, 2005
Amended:  July 1, 2008

Policies
2.  Hangar Waiting List

2.1 The Airport Office will maintain the official hangar waiting list.

2.2 The City does not guarantee that an individual will be approved to rent a City T-
hangar unit.

2.3 A one-time, non-refundable fee of $100 will be collected by the Airport Office, from individuals placing their names on the hangar waiting list.

2.4 The one-time, non-refundable fee will not be applied to any rents on the Airport.

2.5 Individuals on the hangar waiting list will provide the Airport Office with current address and phone numbers as needed.

2.6 Individuals will only be removed from the hangar waiting list when they receive approval to rent a hangar, or when the Airport Manager’s office receives a written request to be removed from that individual (will also be verbally verified).

2.7 The Airport will not lease a hangar to an individual on the hangar waiting list if they do not own an aircraft at the time they are contacted regarding a hangar vacancy. That person will keep their place on the hangar waiting list.

2.8 The hangar waiting list will differentiate between an individuals’ preference between the City T-Hangars facility on the west side of the Airport and The River hangar facility on the east side of the Airport.

2.9 The City reserves the right to substitute comparable hangar facilities as needed to manage all 39 City-owned T- hangars. For the purpose of this Policy, the T-hangars on the east side and west side of the Airport are comparable facilities.

3.0 Individuals on the hangar waiting list who are offered an available hangar, but choose not to take it will be placed at the end of the hangar waiting list.

3.1 Once an individual is approved to rent a city hangar, their name will be removed from the list.