



Permit Application for Tent's



430 Third St., Farmington, MN 55024
651-280-6945 Fax – 651-280-6939

Date _____

Permit No. _____

Site Address	_____
Tenant/Bldg Name	_____ MSPC Occupancy Class: _____

Applicant: Owner ____ Contractor ____ Other _____

Property Owner	Name/Company _____ Phone No. _____ Address _____ City _____ State _____ Zip _____
Contractor	Company _____ Phone No. _____ Contractor License No.: _____ Expiration Date _____ Contact Person (Print) _____ Phone No. _____ Email: _____ Address _____ City _____ State _____ Zip _____

Temporary indoor or outdoor assemblies and temporary use of tents in excess of 200 square feet or canopies in excess of 400 square feet are allowed with a fire inspection permit. Temporary assemblies and tents shall comply with the Minnesota State Fire Code (MSFC), Section 105.6.43 and Chapter 24. For the purpose of this handout, the term “tents” shall include canopies, temporary membrane structures and air supported or air inflated structures.

Fire Tent Permit Fee: Number of Tent(s) _____ x \$40.00 = \$ _____

Submittal Requirements:

Provide two (2) copies of a detailed site or floor plan showing the seating arrangement, exits and locations of portable fire extinguishers. One approved copy must remain on site at all times.

Provide a detailed description of all activities that will be occurring, the hours of the event and the approximate number of participants.

Provide a certificate, executed by an approved testing laboratory, certifying the flame resistance of materials used to construct the tent are in compliance with NFPA Standard 701.

Provide flame-spread rating information for materials used as ceiling and/or wall decorations.

Tent Permit fee required.

I hereby apply for a Fire Tent permit and acknowledge that the information is complete and accurate; that I understand that this is NOT a permit, but only an application for a permit.

Applicant Signature

Date

Please Print Name

Permit Reviewed and Approved By

Date

TEMPORARY ASSEMBLIES AND TENTS

Temporary indoor or outdoor assemblies and temporary use tents in excess of 200 square feet or canopies in excess of 400 square feet are allowed with a fire inspection permit. Temporary assemblies and tents shall comply with the Minnesota State Fire Code (MSFC), Section 105.6.43 and Chapter 24. For the purpose of this handout, the term “tents” shall include canopies, temporary membrane structures and air supported or air inflated structures.

Submittal Requirements

Provide two (2) copies of a detailed site or floor plan showing the seating arrangement, exits and locations of portable fire extinguishers. One approved copy must remain on site at all times.

Provide a detailed description of all activities that will be occurring, the hours of the event and the approximate number of participants.

Provide a certificate, executed by an approved testing laboratory, certifying the flame resistance of materials used to construct the tent are in compliance with NFPA Standard 701.

Provide flame-spread rating information for materials used as ceiling and/or wall decorations.

Tent Permit fee required.

General Requirements for Assemblies

Documentation must be provided showing all draperies, decorative fixtures, and other fabrics and materials have been treated with an approved fire retardant material.

Portable fire extinguishers must be provided.

General Requirements for Tents and Canopies

Tents and canopies must have permanently attached label stating the material is fire retardant.

Tents shall not be located within 20 feet of lot lines, structures, other tents, parked vehicles or internal combustion engines **except** as noted in MSFC 2403.8.2.

Combustible materials such as hay, straw, wood shavings, sawdust and similar material shall not be located in a tent containing an assembly occupancy. **Exception:** *Materials necessary for the daily feeding and care of animals and materials that are kept damp. Combustible trash shall be removed from tents once each day.*

Cooking installations require separate mechanical permit and approval.

Venting shall be to the exterior with approved spark arrestors. Vents shall not be placed within 12 inches of the tent.

Cooking or heating equipment shall not be within 10 feet of exits or combustible materials.

Outdoor Cooking shall not be performed within 20 feet of tent.

Electrical permit is required for all temporary electrical installation.

L.P. gas must be secured outside of a tent with the following separations:

Containers < 500 gallons – 10 feet

Containers > 500 gallons – 25 feet

General Requirements (continued)

Flammable liquids shall be stored outside not less than 50 feet from tent.

Generators shall be at least 20 feet from tents and secured from public access.

Vegetation and waste materials shall be kept a minimum of 30 feet from tent.

Provide flame-spread rating information for materials used as wall and/or ceiling decorations.

Requirements for Exhibition Booths

Approved automatic fire sprinkler system is required for exhibition areas exceeding 12,000 square feet.

Post "No Smoking" signs.

Open flame or other cooking devices utilizing flammable or combustible liquids, gas or charcoal are not permitted inside or with 20 feet of tent.

Inspections Required

Pre-event inspection – **Contact Deputy Fire Chief Matthew Price – 651-280-6945**

Additional inspections may be required if event runs for more than one day.