Tent Application  
(One application per site) 
Pursuant to the 2016 California Fire Code Chapter 31

Applicant ___________________________ Application Date __________________

Print

Company Name ___________________________ Event Name __________________

Phone ___________________________ Cell Phone __________________

Location of Tent/s ___________________________ Number of Expected Guests __________________

Time/s of Event ___________________________ Date and Time of Setup __________________

Date/s of Event ___________________________ Tent/s Dimensions __________________

Tent Provider ___________________________ Phone __________________

Tent Anchoring method: □ staking □ concrete filled barrels Water barrels are not allowed. All anchoring will be inspected by the AHJ. Approval or denial is at their discretion.

Call For Site Inspection before tent arrives / Call for Tent Inspection (909) 799-2859, 799-2850.

Plans shall be submitted (Separate Permit and fee for each location) for approval before installation. Two inspections may be required. A Site Inspection if necessary (before tent permit is issued) and a Tent/Canopy Inspection before occupying tent. Each permit is $230.00 paid to Loma Linda Finance Department.

The following is a list of PLAN SUBMITTAL requirements. See Fire Code for details of all requirements.
1) Site plan showing tent/canopy dimensions and its location in relation to surrounding structures, vehicle parking, fire lanes, fire hydrants. The tent cannot block fire hydrants or fire department connections. Tents can be staked, or secured with concrete filled barrels. Water barrels are not allowed.

2) Must provide a flame resistant certificate by an acceptable testing laboratory. Tent material shall have State Fire Marshal seal / label attached to fabric.

3) A note on the submitted plan stating “NO SMOKING” signs will be posted, and 2A-10BC fire extinguishers provided and mounted no higher than 60” above finished floor to the handle.

5) A note on the submitted plan stating, “No smoking, no fireworks, no open flames, no candles, or any devices emitting open flame or fire will be used in the tent/canopy.”

6) A note stating tent shall comply with all requirements of Chapter 31 of the 2016 California State Fire Code.

Applicant Signature: ___________________________ Fire Planner Initials __________