

# CITY OF LOMA LINDA



## FIELD MAINTENANCE TECHNICIAN I

LAST REVISED: June 23, 2021

### **DEFINITION**

Under general supervision, performs a variety of limited skilled, semi-skilled, and unskilled tasks in the maintenance, repair, or construction of streets, grounds and landscaped areas; and related facilities and equipment; performs related duties as assigned.

### **CLASS CHARACTERISTICS**

The Field Maintenance Technician I is distinguished from higher level maintenance employees who perform more complex tasks requiring more specialized knowledge of maintenance procedures and equipment use. The Field Maintenance Technician I performs a greater variety of tasks, works under lesser supervision, and uses more specialized equipment.

### **ESSENTIAL FUNCTIONS:**

Duties may include, but are not limited to, the following:

- Performs a variety of tasks involved in construction, maintenance, or repair activity associated with Streets, Parks, Medians and Parkways.
- Responsibilities include construction, maintenance, and repair of streets, parking lots, storm drains, street lighting systems; tree trimming, tree removal; lawn maintenance, and landscaped areas.
- Performs tasks involved in the routine maintenance of City facilities, tools, and equipment, including maintenance and custodial work at park facilities.
- Under direction, operates a variety of service vehicles and power-driven equipment in the course of daily duties.
- Responds to calls when off duty.
- Oversees the care, maintenance, and safe operation of equipment used in assigned work. In addition to maintaining inventory of tools and parts needed for necessary operation, maintenance, and repairs.
- Perform related work as required by higher level staff.

## **Streets**

- Prepares street surfaces for paving or reconstruction work; breaks up asphalt, concrete or hardened surfaces, and excavates trenches using a jackhammer, concrete saw, shovel or pick.
- Seals cracks and patches streets; rakes, smoothes and levels asphalt and concrete mix using shovels, rakes, and small hand tools.
- Levels and prepares ground and surfaces, and mixes and applies asphalt, concrete, and pre-mix materials to streets, sidewalks, and pedestrian ways.
- Sets forms for curbs, gutters, and sidewalks, and lays concrete.
- Operates small roller to smooth asphalt or patch truck for asphalt and slurry work in small areas; operates concrete grinders and saws.
- Cleans and repairs drains, gutters, mains, and laterals, and clears drainage areas, and loads debris.
- Assists in marking trees for underground service alerts.
- Sets up traffic control for maintenance and special events.

## **Parks, Medians and Parkways**

- Cultivates, waters, and fertilizes lawns, trees, shrubs, flowers, planted areas, parkways, and median strips; mows, rakes and edges lawns; pulls weeds.
- Operates rototiller, chippers, and other power-driven construction and repair equipment.
- Spades and prepares ground for planting; plants, trims, and prunes trees and shrubs; assists in trimming trees and hedges.
- Picks up trash and debris in public right of ways; cleans out catch basins and storm drain channels; mixes and pours concrete and assists in replacing concrete sidewalks.
- Operates graffiti removal equipment and removes graffiti from surfaces.
- Inspects playground equipment for safety.
- Repairs and installs block walls, wooden fences, and chain link fences.

- Water, drag, and renovate ball fields.

### **KNOWLEDGE, SKILLS AND ABILITIES**

**Knowledge of:** general maintenance and repair methods and techniques; equipment operation procedures and proper use of hand and power tools; safety rules and practices pertaining to maintenance and construction work; effective customer service techniques.

**Skill to:** perform a variety of semi-skilled and unskilled work in the construction, maintenance, or repair of City streets, parks, grounds and landscaped areas; and related facilities; safely and properly operate various tools and equipment; demonstrate proficiency in the care and use of all site specific, facility required personal protection equipment

**Ability to:** learn and effectively perform maintenance, construction, and repair tasks given position assignment; operate light motorized equipment and small power and hand tools in performing maintenance work; operate jackhammer, concrete saw, or other mobile power tools and equipment; perform assigned maintenance tasks following established procedures and techniques; follow proper safety rules and procedures; communicate effectively, both orally and in writing; establish and maintain effective working relationships with co-workers, supervisors, and management; understand and carry out oral or written instructions; complete basic work activity records and time reports.

### **QUALIFICATIONS GUIDELINES**

#### **Education/Training/Experience:**

A High School Diploma or G.E.D certificate is required. A minimum of 3 years related experience in construction, maintenance or repair of streets and municipal parking lots, storm drain or street lighting systems; the trimming and removal of street trees; grounds and landscape maintenance including lawns, landscaped park areas, maintenance of street medians, maintenance of reservoirs and wells.

#### **License, Certificates, Special Requirements:**

- Valid Class C California driver license, acceptable driving record, and evidence of insurance is required.
- Ability to obtain a class B commercial driver license before the end of the one year probationary period.
- The employee will be required to respond to emergency calls or set up for special events after normal working hours, including nights and weekends.

## **SPECIAL REQUIREMENTS**

*Essential functions and duties require the following physical abilities and work environment*

- Ability to travel to different sites and location
- Ability to maintain a safe driving record, observing legal and defensive driving practices.
- Ability to sit, stand, walk, kneel, crouch, stoop, squat, crawl, twist, climb, and lift up to 75 lbs.
- Exposure to heat, noise, outdoors, vibration, confined work space, chemicals, explosive materials, mechanical hazards, and electrical hazards, toxic substances, wastewater, sludge, effluents, bacteria, viruses, traffic hazards.
- Work exposes incumbents to toxic or otherwise irritating substances and/or chemicals.
- Incumbents work outdoors under varying weather conditions and must be able to perform heavy manual labor.
- Employees will be randomly tested for controlled substances and alcohol under the DMV Pull Program.