



**City of Loma Linda**  
***A City focused on Health and Prosperity***  
**Invites Applications for the position of**  
**Field Maintenance Technician I**

**Opens: Tuesday, July 12, 2022**  
**Closes: Thursday, August 4, 2022 at 12:00 p.m.**  
**Salary: \$3,440.49 - \$4,613.33 Monthly**  
***And an excellent benefit package!***

Under general supervision, performs a variety of limited skilled, semi-skilled, and unskilled tasks in the maintenance, repair, or construction of streets, grounds and landscaped areas; and related facilities and equipment; performs related duties as assigned.

**DISTINGUISHING CHARACTERISTICS**

The Field Maintenance Technician I is distinguished from higher level maintenance employees who perform more complex tasks requiring more specialized knowledge of maintenance procedures and equipment use. The Field Maintenance Technician I performs a greater variety of tasks, works under general supervision, and uses more specialized equipment.

**Essential Functions**

Duties may include, but are not limited to, the following:

1. Performs a variety of tasks involved in construction, maintenance, or repair activity associated with Streets, Parks, Medians and Parkways.
2. Responsibilities include construction, maintenance, and repair of streets, parking lots, storm drains, street lighting systems; tree trimming, tree removal; lawn maintenance, and landscaped areas.
3. Performs tasks involved in the routine maintenance of City facilities, tools, and equipment, including maintenance and custodial work at park facilities.
4. Under direction, operates a variety of service vehicles and power-driven equipment in the course of daily duties.
5. Responds to calls when off duty.
6. Oversees the care, maintenance, and safe operation of equipment used in assigned work. In addition to maintaining inventory of tools and parts needed for necessary operation, maintenance, and repairs.
7. Perform related work as required by higher level staff.

**Streets**

Prepares street surfaces for paving or reconstruction work; breaks up asphalt, concrete or hardened surfaces, and excavates trenches using a jackhammer, concrete saw, shovel or pick. Seals cracks and patches streets; rakes, smoothes and levels asphalt and concrete mix using shovels, rakes, and small hand tools. Levels and prepares ground and surfaces, and mixes and applies asphalt, concrete, and pre-mix materials to streets, sidewalks, and pedestrian ways. Sets forms for curbs, gutters, and sidewalks, and lays concrete. Operates small roller to smooth asphalt or patch truck for asphalt and slurry work in small areas; operates concrete grinders and saws. Cleans and repairs drains, gutters, mains, and laterals, and clears drainage areas, and loads debris. Assists in marking trees for underground service alerts. Sets up traffic control for maintenance and special events.

**Parks, Medians and Parkways**

Cultivates, waters, and fertilizes lawns, trees, shrubs, flowers, planted areas, parkways, and median strips; mows, rakes and edges lawns; pulls weeds. Operates rototiller, chippers, and other power-driven construction

and repair equipment. Spades and prepares ground for planting; plants, trims, and prunes trees and shrubs; assists in trimming trees and hedges. Picks up trash and debris in public right of ways; cleans out catch basins and storm drain channels; mixes and pours concrete and assists in replacing concrete sidewalks. Operates graffiti removal equipment and removes graffiti from surfaces. Inspects playground equipment for safety. Repairs and installs block walls, wooden fences, and chain link fences. Water, drag, and renovate ball fields.

### **QUALIFICATION GUIDELINES**

**Knowledge of:** general maintenance and repair methods and techniques; equipment operation procedures and proper use of hand and power tools; safety rules and practices pertaining to maintenance and construction work; effective customer service techniques.

**Skill to:** perform a variety of semi-skilled and unskilled work in the construction, maintenance, or repair of City streets, parks, grounds and landscaped areas; and related facilities; safely and properly operate various tools and equipment; demonstrate proficiency in the care and use of all site specific, facility required personal protection equipment

**Ability to:** learn and effectively perform maintenance, construction, and repair tasks given position assignment; operate light motorized equipment and small power and hand tools in performing maintenance work; operate jackhammer, concrete saw, or other mobile power tools and equipment; perform assigned maintenance tasks following established procedures and techniques; follow proper safety rules and procedures; communicate effectively, both orally and in writing; establish and maintain effective working relationships with co-workers, supervisors, and management; understand and carry out oral or written instructions; complete basic work activity records and time reports.

### **EDUCATION/TRAINING/EXPERIENCE:**

A High School Diploma or G.E.D certificate is required. A minimum of three (3) years related experience in construction, maintenance or repair of streets and municipal parking lots, storm drain or street lighting systems; the trimming and removal of street trees; grounds and landscape maintenance including lawns, landscaped park areas, maintenance of street medians, maintenance of reservoirs and wells.

### **LICENSES, CERTIFICATES; SPECIAL REQUIREMENTS**

Valid Class C California driver license, acceptable driving record, and evidence of insurance is required. Ability to obtain a class B commercial driver license before the end of the one year probationary period. The employee will be required to respond to emergency calls or set up for special events after normal working hours, including nights and weekends.

### **APPLICANT INFORMATION/EXAM WEIGHT:**

Applicants must file a concise and complete City application regarding their qualifications for the position online through the Human Resources Department webpage at [http://www.lomalinda-ca.gov/our\\_city/departments/administration/human\\_resources](http://www.lomalinda-ca.gov/our_city/departments/administration/human_resources)

Applications must be accompanied by a resume describing experience, education and training in relation to the requirements of the position, however resumes will not be accepted in lieu of a City employment application.

All applications will be reviewed and only those candidates determined to be **most qualified** on the basis of experience and education, as submitted, will be invited to participate in the selection process. The selection process may include, but is not limited to oral interview and/or written exams and oral presentations. Successful candidates will be placed on the employment eligible list from which hires may be made. The list is valid for up to one year, unless exhausted sooner.

The City of Loma Linda is an Equal Opportunity employer and does not discriminate on the basis of race, color, creed, ancestry, national origin, gender, marital status, sexual orientation, religion, age, veteran status or disability.

The City of Loma Linda's Alcohol and Drug Abuse Policy requires that all applicants undergo drug and alcohol testing prior to employment.