

LOMA LINDA HOUSING AUTHORITY

AGENDA

REGULAR MEETING OF JANUARY 10, 2017

A regular meeting of the Housing Authority of the City of Loma Linda is scheduled to be held at 7:00 p.m. or as soon thereafter as possible, Tuesday, January 10, 2017 in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the FEBRUARY 14, 2017 meeting must be submitted in writing to the City Clerk no later than NOON, MONDAY, JANUARY 23, 2017

A. Call To Order

B. Roll Call

C. Items To Be Added Or Deleted

D. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

E. Conflict of Interest Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

F. **Scheduled Items**

G. **Consent Calendar**

1. Demands Register
2. Minutes of December 27, 2016

H. **Chair and Member Reports**

I. **Reports of Officers**

3. Report pertaining to City Council and Housing Authority pertaining META Housing application to County for HOME Funds [**Assistant City Manager**]

J. **Adjournment**



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Phill Dupper, Vice-Chairman
Ovidiu Popescu, Member
Ronald Dailey, Member
John Lenart, Member

HOUSING AUTHORITY AGENDA: January 10, 2017
TO: Board Members
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the Housing Authority Board approve the attached list of demands for payment.

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1820	1/10/2017	004879 FAX A FORM	8113		1098 LASER FORMS	51.40
					Total :	51.40
1821	1/10/2017	001733 LOWE'S COMPANIES, INC.	27010	P-0000013477	TOILET REPAIR KIT, HANDLE, TOILET S	85.72
					Total :	85.72
2 Vouchers for bank code : bofaha						Bank total : 137.12
2 Vouchers in this report						Total vouchers : 137.12

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 1820 through 1821 for a total disbursement of \$ 137.12, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 01-10-2017 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Phill Dupper, Vice-Chairman
Ovidiu Popescu, Member
Ronald Dailey, Member
John Lenart, Member

HOUSING AUTHORITY AGENDA: January 10, 2017
TO: Housing Authority Members
VIA: T. Jarb Thaipejr, Executive Director
FROM: Pamela Byrnes-O'Camb, Secretary
SUBJECT: Minutes of December 27, 2016

Approved/Continued/Denied By: Housing Authority Date _____
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RECOMMENDATION

It is recommended that the Housing Authority Board approve the Minutes of December 27, 2016.

Loma Linda Housing Authority

Minutes

A Regular Meeting of December 27, 2016

A regular meeting of the Loma Linda Housing Authority was called to order by Chairman Rigsby at 7:00 p.m., Tuesday, December 27, 2016, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Board Members Present:	Chairman Rhodes Rigsby Vice-Chairman Dupper Ovidiu Popescu Ron Dailey John Lenart
Board Members Absent:	None
Others Present:	Executive Director T Jarb Thaipejr General Counsel Richard Holdaway

No items were added or deleted; no public participation comments were offered upon invitation of the Chair; and no conflicts of interest were noted.

Scheduled Items

CC-2016-104

HA-2016-25 - Joint meeting of the City Council and Housing Authority regarding presentation of Audit Report for Fiscal Year 2015-2016

The Housing Authority Board was called to order at 7:02 p.m. with all members present. Finance Director DeAnda introduced Terry Shea CPA Engagement Partner with Rogers, Anderson, Malody & Scott, LLP, who outlined the City's responsibilities as:

- Presenting the City's financial position and results of its operations fairly and in conformity with generally accepted accounting principles;
- Adopting sound accounting policies;
- Providing reasonable accounting estimates;
- Establishing and maintaining internal controls and
- Preventing and detecting fraud.

The Auditors responsibilities included:

- Obtaining reasonable assurance that the financial statements are free of material misstatement;
- Examine, on a test basis, evidence supporting amounts and disclosures;
- Assessing accounting principles used, estimates made, and evaluating the overall financial statement presentation;
- Review of the City's internal control policies and procedures
- Express an opinion on the City's financial statements.

Mr. Shea then stated that the financial statements were fairly presented in all material aspects; significant accounting policies have been consistently applied; estimates were reasonable; and disclosures were properly reflected in the financial statements.

Ms. DeAnda then presented the Comprehensive Annual Financial Report (CAFR) which included a Letter of Transmittal, a GFOA Certificate of Achievement for Excellence in Financial Reporting, Principal Officers and an Organization Chart.

She presented the Financial Statements for the City, the Loma Linda Housing Authority (a special revenue fund), and the Successor Agency to the former Redevelopment Agency (a private purpose trust fund). She also reviewed GASB No. 68 which reported pensions on the Government-wide Financial Statements.

She also reviewed the General Fund, Statement of Revenues, Expenditures and Change in Fund Balance in addition to Water Acquisition, Water Enterprise, Sewer Capital, and Loma Linda Connected Communities.

Ms. DeAnda and other Staff responded to questions.

Motion by Popescu, seconded by Lenart and unanimously carried to receive and file the Audit Report for Fiscal Year 2015-2016.

HA-2016-026 – Consent Calendar

Motion by Popescu, seconded by Dupper and unanimously carried to approve the following items:

The Demands Register dated December 13, 2016 with commercial demands totaling \$3,749.74

The Demands Register dated December 27, 2016 with commercial demands totaling \$6,780.87.

The Minutes of November 8, 2016 as presented.

The Annual Housing Report pursuant to Health & Safety Code Sections 34328 and 34176.1.

LLHA Bill #R-2016-08.

Resolution No. 35

A Resolution of the Lom Linda Housing Authority approving a Homebuyer Loan Agreement with Ronald James Ross (25530 Portola Loop)

The meeting adjourned at 8:21 p.m.

Approved at the meeting of _____, 2016.

Secretary