



## **Big Brothers Big Sisters Community Resource Specialist Member**

The Community Resource Specialist AmeriCorps Member will be professional, organized, and knowledgeable of accessing support resources for families and children within the Quad City area. The member will connect participants of Big Brothers Big Sisters of the Mississippi Valley's mentoring programs with public assistance programs and opportunities. They will be responsible for providing high-level customer service in response to all participants.

**TERM OF SERVICE:** September 6, 2022 – August 19, 2023

**MINIMUM HOURS OF SERVICE:** **900 hours** 18 hours a week, between the hours of 8am-5pm weekdays with the ability to serve evenings and weekends as schedules dictate.

**LIVING ALLOWANCE:** \$9,000.00 **EDUCATION AWARD AT COMPLETION OF SERVICE:** \$3,247.50

### **SITE SPECIFIC SERVICE ACTIVITIES:**

The Member will serve alongside their fellow AmeriCorps Members to provide support to the mentors (Bigs) and children (Littles). A strong emphasis is placed on building relationships with mentors, mentees, and parents.

The AmeriCorps member in this position will:

- Support mentor/mentee/family relationships by connecting participants with external community partners and resources, both through established agency partnerships as well as creating new collaborations.
- Establish and maintain professional working relationships with Bigs and Littles by attending Match Activities and Enhancements.
- Consult with Staff and AmeriCorps Members to determine needs of children and families and appropriate level of BBBSMV response.
- Refer participants to external community resources, organizations, and agencies when appropriate.
- Ensure the Standards of Practice, Service Delivery Model, and BBBSMV Policies and Procedures are being followed at all times.

### **QUALIFICATIONS:**

- Post-secondary education and/or experience in the field of education, recreation, human service, child development, psychology, social work or related field
- Experience working with children and families preferred
- Understanding of best practices in child development, behavior management, developmentally appropriate activities, child safety, etc.
- Ability to interact well with diverse youth and adult populations

**PROGRAM EVENTS:** The Member is required to attend all professional development and training offered within the City of Davenport AmeriCorps/Youth AmeriCorps Program and group service projects.