LOS ALAMOS

Community Development

AUTHORIZATION TO CHARGE CREDIT CARD

_____ , hereby authorize the Incorporated County of Los Alamos Community Development Department (CDD) to charge the below credit card information to pay building permit or other related fees once the building permit is entered into the County's permitting database software, specifically, EnerGov®.

COUNTY COUNCIL

David Izraelevitz
Council Chair

Susan O'Leary
Council Vice-Chair

COUNCILORS

Chris Chandler
James A. Chrobocinski
Antonio Maggiore
Rick Reiss
Pete Sheehey

COUNTY MANAGER

Harry Burgess

I agree that CDD staff is authorized to maintain on file my credit card information and upon the processing of the authorized payment amount. CDD staff will shred my credit card information contained herein. The County will not keep my credit card information on file for any other purpose. Should the card be denied, the County will shred this document and contact applicant for an alternate form of payment

I have read this entire agreement and understand that I will be held fully responsible for its terms and charges. I acknowledge that this service is provided as a courtesy to me so I do not have to wait while my permit application is entered into the County's permitting software, EnerGov® or while my application is being processed. Visa or Mastercard Only

Name on Card: _____Credit Card Number: _____

Type of Card: _____Expiration Date: _____Security Code: _____

Billing Address: _____

Address *City* *State* *Zip*

Print Card Holder's Name:_____

Card Holder's Signature: _____

Amount authorized to charge (state estimated *maximum* authorized to charge or Actual):
$_____ *Estimated* $_____ *Actual*

NOTICE TO CARD OWNER/APPLICANT: The County is providing an option for credit card payment as a convenience to County residents, businesses, and clients. By paying with a credit card. The payer accepts all responsibilities for completeness and accuracy of the information provided and represents and warrants that he/she has the legal right to use the credit card identified. Unauthorized credit card use by the resident, business, or client will result in payment reversal and late fees where applicable and reporting to authorities. If all of the information requested is not provided, or if the credit card is declined, the transaction wit) not be processed and the review of your application may be delayed. All payments and charges by credit card will be a U.S. dollars.

--For Official Use Only—

_____ _____ _____

Applicant Last Name/Company: *Permit Number:* *Permit Address:*