

# **NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE**

**MINUTES OF A MEETING HELD TUESDAY, MARCH 8, 2022**

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, March 8, 2022, at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:13 p.m. The roll was called, and a quorum was present. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Ed Nelson, Ms. Karen Bryant and Mr. Gabe Stephens. Also in attendance were Mr. Michael Clayton, Director, Ms. Gina Briley, Ms. Sarah Smith, Mayor's Chief of Staff, with the City of Maumelle, Ms. Paula Storeygard with Hilburn & Harper, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its February 8, 2022, meeting. After review, a motion was made by Ms. Bryant, seconded by Mr. Nelson, to approve the February 8, 2022, minutes. The motion carried unanimously.

Next, the Committee reviewed the cash disbursements for the month of February 2022. Mr. Nelson questioned check number 54029 payable to Sun Hog Solar, LLC in the amount of \$104,387.50. Director Clayton and Ms. Briley confirmed that this was the final payment on the solar project. Director Clayton further stated that the solar power was at approximately 95% of what was expected but would be able to give more detail after a full years' data. There being no more questions or comments, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the cash disbursements for February 2022 reflecting total cash disbursements of \$1,929,850.43 and fund transfers between accounts of \$1,557,100.00. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Ms. Bryant, the Committee unanimously approved the Financial Statement for February 2022.

Director Clayton then reported that the staff advertised and received bids for Phase I of the "Lower Riverside Interceptor CIPP 2017 Rehabilitation Project" on Thursday, February 17, 2022, at 1:00 p.m. This project includes heavy cleaning and internal lining of approximately 4,344 linear feet of 54" reinforced concrete pipe along with the installation of four, eight-foot diameter manholes. The four-foot diameter manholes currently in place would be taken out of service and abandoned. Director Clayton further stated that this project is very important because it is very

challenging to maintain the reinforced concrete pipe. The low bid was submitted by Insituform Technologies, LLC in the amount of \$4,272,238.44. The project will be funded through the Revolving Loan Fund, (currently ANRC #01068-CWSRF-L). After discussion, a motion was made by Mr. Nelson, seconded by Mr. Stephens, to authorize the staff to award the contract for Phase I of the Lower Riverside Interceptor CIPP 2017 Rehabilitation Project to Insituform Technologies, LLC in the amount of \$4,272,238.44. The motion carried unanimously.

The staff received bids for the “Biosolids Removal and Land Application Project” for the File Mile Creek and Faulkner Lake Water Reclamation Facilities on Thursday, February 10, 2022, at 1:00 p.m. The project consists of removal of biosolids from the polishing pond at the Five Mile Creek Water Reclamation Facility and the east lagoon at the Faulkner Lake Water Reclamation Facility. The biosolids will be land applied in the North Little Rock Wastewater permitted fields located at Dougan Farms in the Galloway area. The contract is renewable for 2 additional years. The low bid was submitted by J & B Tanker, Inc. in the amount of \$772,285.00. This project will be paid from the Biosolids Reserve Fund. After further discussion, a motion was made by Ms. Bryant, seconded by Mr. Nelson, to authorize the staff to award the contract for the Biosolids Removal and Land Application Project for the File Mile Creek and Faulkner Lake Water Reclamation Facilities to J & B Tanker, Inc. of Plainview, Arkansas in the amount of \$772,285.00. The motion carried unanimously.

Director Clayton then advised that the Collections System Construction Division needs a compact track loader also known as a skid steer to enable the construction crews to improve the efficiency of restoration projects. The versatile skid steer equipment is used for demolition work, to perform small access road building for pump stations, remove debris and small brush for limited work zone clearing, and loading spoils, gravel or other material into dump trucks. Operation of this piece of equipment does not require a driver with a CDL license. This item is available through Riggs CAT in the amount of \$58,808.00 with an estimated lead time of 30-days. Below is a listing of the four proposals from local vendors:

<b>VENDOR</b>	<b>BRAND</b>	<b>MODEL</b>	<b>ETA</b>	<b>QUOTE</b>
Riggs Cat	Caterpillar	249D	30 Days	\$58,080
Scott Equipment	Case	TR270	120 Days	\$65,417
Stribling Equipment	John Deere	325G	?	\$62,996
Kubota	Kubota	SVL65-2HFC	?	\$68,442

The remaining 2022 equipment budget includes \$60,000.00 for this item. A motion was made by Mr. Stephens, seconded by Ms. Bryant, to authorize the staff to purchase a Model 249D Caterpillar Compact Track Loader from Riggs CAT using the Sourcewell Cooperative Contract in the amount of \$58,000.00. The motion carried unanimously.

Mr. Nelson then addressed the Committee with regard to an amendment to the North Little Rock Waste Water Utility Defined Benefit Pension Plan and Trust. He stated that recently an employee calculated their benefit, and it was different than the calculation performed by the Utility's actuary. After review of the calculations, the Retirement Committee voted to recommend changing the percentage reduction for early retirees (55-64) using the straight-line percentage from the eligible retirement age at the nominal rate of five percent (5%) per year. Mr. Nelson further stated that this was a simpler method for calculation and was easier to understand. After further discussion, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the Amendment to the North Little Rock Waste Water Utility Defined Benefit Pension Plan and Trust as follows:

The North Little Rock Waste Water Utility Defined Benefit Pension Plan and Trust (the "Plan") as amended and restated effective July 1, 2015, is hereby amended effective as of January 1, 2022, to substitute the following Subsection 4.02(b) for the previously adopted Subsection, with the remainder of Section 4.02 unchanged:

**"(b)** The Early Retirement Benefit payable to a Participant who meets the requirements of paragraph (a) shall be in a form permitted under Article 6. The amount shall be equal to his Accrued Benefit, reduced by Five-Twelfths Percent (5/12%) for each month that his Early Retirement Date precedes his projected Normal Retirement Date."

The motion carried unanimously.

Director Clayton then updated the Committee on the following:

1. One of the crews assisted CAW with the cleaning of lines in an area outside its service area.
2. Diamond Construction has started work on the bore project at Highway 67/167.

3. The truck for the construction manager, which the Committee approved at its September 2021 meeting has finally been ordered.

4. The North Little Rock City Council will vote on the Bond Ordinance at its meeting to be held on March 28, 2022.

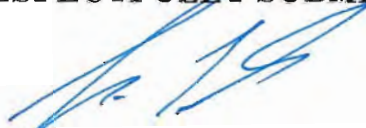
There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 12:44 p.m.

**APPROVED AS TO FORM:**



K. W. MATTHEWS, CHAIRMAN

**RESPECTFULLY SUBMITTED,**



SYLVESTER SMITH,  
VICE-CHAIRMAN/SECRETARY