

**NORTH LITTLE ROCK
WASTEWATER TREATMENT COMMITTEE**

MINUTES OF A MEETING HELD TUESDAY, FEBRUARY 8, 2022

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, February 8, 2022 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:20 p.m. The roll was called and a quorum was present. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Ed Nelson and Ms. Karen Bryant. Also in attendance were Mr. Michael Clayton, Director, Ms. Gina Briley, Ms. Sarah Smith, Mayor's Chief of Staff, with the City of Maumelle, Mr. Scott Hilburn and Dawn Harmon.

First, the Committee reviewed the minutes of its January 11, 2022 meeting. After review, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the January 11, 2022 minutes. The motion carried unanimously.

Next, the Committee reviewed the cash disbursements for the month of January 2022. There being no questions or comments, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the cash disbursements for January 2022 reflecting total cash disbursements of \$1,859,474.68 and fund transfers between accounts of \$1,478,750.00. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Ms. Bryant, the Committee unanimously approved the Financial Statement for January 2022.

Director Clayton then reported that the staff received bids for the "Curtis Sykes and Meadow Park Basins CIPP 2021 Rehabilitation Project" on Thursday, January 13, 2022 at 1:00 p.m. This project includes the internal lining of approximately 20,955 linear feet of 6", 8", 10", 12" and 15" gravity sewer mains. The low bid was submitted by Suncoast Infrastructure, Inc. in the amount of \$1,003,165.00. The bid tabulation was attached to the agenda for review by the Committee. After discussion, a motion was made by Ms. Bryant, seconded by Mr. Nelson, to authorize the staff to award the contract for the Curtis Sykes and Meadow Park Basins CIPP 2021 Rehabilitation Project to Suncoast Infrastructure, Inc. in the amount of \$1,003,165.00. The motion carried unanimously.

After review of the invoices received for the property and general liability insurance for 2.01.2022 through 1.31.2023, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to authorize payment to the Arkansas Municipal League in the amount of \$110,589.76, which is a 3.25% increase over the amount paid last year. Mr. Nelson noted that in 2020, APERMA (former insurance carrier) ceased operations but member entities were still to receive an assessment. Mr. Nelson asked the staff to confirm that the Utility has no further responsibility to APERMA and would not receive any future assessments.

A motion was then made by Mr. Nelson, seconded by Ms. Bryant, to excuse the absences of Mr. Smith and Mr. Stephens from the meeting. The motion carried unanimously.

Mr. Nelson then updated the Committee on the Retirement Committee. He said due to Mr. Smith's busy work schedule, he has had difficulty in attending the meetings. Therefore, Mr. Nelson asked the Committee to consider replacing Mr. Smith with Mr. Stephens on the Retirement Committee. Currently, the retirement committee meets quarterly. After discussion, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to replace Mr. Smith with Mr. Stephens on the Retirement Committee. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 12:36 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



SYLVESTER SMITH,
VICE-CHAIRMAN/SECRETARY

