

Agenda for Regular Meetings of North Little Rock Civil Service Commission
By Telephone Conference, due to Covid-19
April 14, 2022, at 6:00 p.m.

- I. Call to Order Regular Meeting
- II. Roll Call –Artis Boykin, Anita Cameron, Bob Fleckenstine, Mike Moore, Mike Ross, Lillian Williams and Chairman Rick Thurow.
- III. Approve Regular Minutes from March 10, 2022
- IV. Correspondence

A. Animal Shelter Department:

Memo dated 02/08/2022 to Director Miles from Human Resources Director containing selection reports and recommendation to fill the vacancy Animal Control Officer. Concurrence dated 02/08/2022. Letter of hire effective (02/24/2022) sent to Austin Everett.

B. Community Planning Department:

Memo dated 03/17/2022 to Director Spencer from Human Resources Director containing selection reports and recommendation to fill the vacancy Assistant Planning Director. Concurrence dated 03/17/2022. Letter of promotion effective (03/21/2022) sent to Donna James.

Letter of resignation effective (03/30/2022) received from Assistant Planning Director, Timothy Reavis.

C. Electric Department:

Letter of resignation effective (03/10/2022) received from Apprentice Lineman IV, Zachery Derrick.

Memo dated 03/10/2022 to Interim Director Stephens from Human Resources Director containing selection reports and recommendation to fill the vacancy Tree Trimmer/Climber Assistant. Concurrence dated 03/10/2022. Letter of hire effective (04/04/2022) sent to Blaine Goodson.

Memo dated 04/04/2022 to Interim Director Stephens from Human Resources Director containing selection reports and recommendation to fill the vacancy Climbing Crew Leader. Concurrence dated 04/06/2022. Letter of promotion effective (04/11/2022) sent to Christopher Harris Ray.

D. Emergency Services Department:

Memo dated 03/02/2022 to Director Montgomery from Human Resources Director containing selection reports and recommendation to fill the vacancy Lead Public Safety Dispatcher. Concurrence dated 03/03/2022. Letters of promotion effective (03/07/2022) sent to Thomas Plaudis and Nicholas Beck.

“Notice of Discharge” of Public Safety Dispatcher I, effective 04/04/2022: Tichina Wheeler.

Memo dated 01/20/2022 to Director Montgomery from Human Resources Director containing selection reports and recommendation to fill the vacancy Public Safety Dispatcher. Concurrence dated 01/20/2022. Letter of hire effective (03/21/2022) sent to Shandra Stewart.

E. Fire Department:

Letter dated 03/14/22 from Chief Tucker requesting sufficient names for promotion of Lieutenant due to the retirement of Lieutenant Jason Fender. Letter with names sent from the Commission. Letter of selection received from Chief Tucker. Letter of promotion effective (03/19/22) sent from the Commission to Firefighter Tyson Haddock to the rank of Lieutenant.

Letter dated 03/14/22 from Chief Tucker requesting sufficient names for promotion of Battalion Chief due to the newly added positions. Letter with names sent from the Commission. Letter of selection received from Chief Tucker. Letters of promotion effective (03/19/22) sent from the Commission to Captain Wesley Stephens, Heath Hoops and Mark Shoemaker to the rank of Battalion Chief.

Letter dated 03/14/22 from Chief Tucker requesting sufficient names for promotion of Captain and Lieutenant due to the promotions of three (3) Battalion Chief positions effective 03/19/2022. Letter with names sent from the Commission. Letter of selection received from Chief Tucker. Letter of promotion effective (03/19/22) sent from the Commission to Firefighter Robert Bryan to the rank of Lieutenant and Letters of promotion effective (03/19/2022) sent from the Commission to Lieutenant’s Sean Walker, Kyle Simpson and Chris Patton to the rank of Captain.

F. Parks and Recreation Department:

Letter of resignation effective (03/07/2022) received from Parks Maintenance Worker, Stephen Rakes.

Memo dated 03/11/2022 to Director Shields from Human Resources Director containing selection reports and recommendation to fill the vacancy Program Leader (Arts & Culture). Concurrence dated 03/23/2022. Letter of lateral transfer effective (03/19/2022) sent to Hannah Elmore.

Memo dated 03/07/2022 to Director Shields from Human Resources Director containing selection reports and recommendation to fill the vacancy Parks Maintenance Worker. Concurrence dated 03/07/2022. Letter of hire effective (03/21/2022) sent to Maxwell Schmid, Letter of hire effective (03/28/2022) sent to Freddy Hayes, Jr. and Letter of hire effective (04/04/2022) sent to Kevin Conklin.

Letter of resignation effective (04/08/2022) received from Parks Maintenance Worker, Omar Gardner.

G. Police Department:

Letter of resignation effective (03/18/2022) received from Police Officer, Dwight Lester.

Letter of resignation effective (03/22/2022) received from Police Officer, Dmitry Williamson.

Memo dated 03/15/2022 to Chief Thessing from Human Resources Director containing selection reports and recommendation to fill the vacancy Bailiff. Concurrence dated 03/16/2022. Letters of hire effective (04/04/2022) sent to David Pettit and Thomas Latina.

Memo dated 03/02/2022 to Chief Thessing from Human Resources Director containing selection reports and recommendation to fill the vacancy FOIA Specialist. Concurrence dated 03/07/2022. Letters of hire effective (04/18/2022) sent to Brittany Moragne.

Letter of retirement effective (04/15/2022) received from Community Service Assistant, Diana Luna.

H. Public Works Department:

Memo dated 03/23/2022 to Director Wilbourn from Human Resources Director containing selection reports and recommendation to fill the vacancy Administrative Secretary. Concurrence dated 03/23/2022. Letter of promotion effective (03/22/2022) sent to Belinda Garvin.

Memo dated 03/16/2022 to Director Stephens from Human Resources Director containing selection reports and recommendation to fill the vacancy Office Assistant Senior Safety. Concurrence dated 03/23/2022. Letter of hire effective (03/30/2022) sent to Jaclyn Bowman.

Letter of retirement effective (04/18/2022) received from Office Assistant Senior, Caroline Prentice.

I. Senior Citizens Center Department:

Memo dated 02/08/2022 to Director Carr from Human Resources Director containing selection reports and recommendation to fill the vacancy Transportation Coordinator. Concurrence dated 03/01/2022. Letter of hire effective (03/07/2022) sent to Vanessa Gilmore.

J. Street Department:

Memo dated 03/07/2022 to Director Lane from Human Resources Director containing selection reports and recommendation to fill the vacancy Truck Driver. Concurrence dated 03/07/2022. Letter of hire effective (04/04/2022) sent to Dedrick Toatley.

V. Old Business: None.

VI. New Business:

A. Certify the eligibility list for Entry Level Firefighter (ELFF) #22004.

B. Memo dated 04/14/22 to the Commission from I/O Specialist, Jamie Wallace submitting source material, format, weights, and dates for the 2022 Police Department promotional examination for Sergeant.

C. Excuse the absences of Ms. Cameron and Mr. Fleckenstine from the March 10, 2022, regular meetings.

VII. Public Comment:

VIII. Adjourn Regular Meeting