

**Addendum #2 TO THE BID DOCUMENTS**  
**August 11, 2022**

**REPLACEMENT OF HVAC UNITS TO PREVENT SPREAD OF  
INFECTIOUS AEROSOLS**  
**City of North Little Rock, AR**  
**BID NO. 22-3784**

**A. This Amendment shall be considered part of the bid documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Amendment shall govern and take precedence. BIDDERS MUST SIGN THE AMENDMENT AND SUBMIT IT WITH THEIR BIDS.**

**B. Bidders are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Amendment. It will be construed that each bidder's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.**

Except as described below, the original bid document remains unchanged. The bid documents are modified and/or clarified, as follows:

1. What is the completion period (number of calendar days) for this project? **90 days, but the City is aware of equipment shortages/delays and is willing to work around those issues.**
2. Are liquidated damages part of this project scope? If so, how much per day? **This is usually included as part of the contract.**
3. How long can each RTU be down (out of service) during the installation process? **Depends on the time of year for installation—fall and winter will be easier.**
4. Can multiple units be changed out at a time or do they have to be replaced individually? **More than one unit can be changed at the same time.**
5. Will the parking lots to the west of the Hays Senior Center (Quality Inn & Suites and Arkansas Health Group) be available for staging purposes if required? This could include crane setup, equipment arrival/offloading & flatbed/scrap trucks. **The alleyways can be used as a staging area. The Hays Center will need to notify the Fire Department in advance to let them know that the alleyways will be closed for staging.**
6. The RFP calls for factory startup on equipment. Can the installing contractor perform startup on the equipment or does it have to be by a factory representative? **Installing contractor to perform startup according to manufacturing requirements.**
7. Will Building, HVAC & Electrical permits with the city of NLR be required? **Yes, permits will be required but the permit fee will be waived.**
8. The RFP says to reuse existing electrical disconnects. There are no existing electrical disconnects on the roof at the HVAC equipment. The units appear to only have internal disconnect switches which is against code. The units should have disconnects mounted

- on a frame adjacent to the equipment. How should this matter be addressed? **New electrical disconnects should be installed according to code.**
9. Does the building have an existing roof warranty/contractor that would need to be used if frames were to penetrate the roof? **The Hays Center does not have existing roof warranties. The Hays Center uses Ketches for roof repairs.**
  10. The controls scope calls for 43 new thermostats capable of web-enabled control, etc. What type of HVAC equipment do each of the 30 additional thermostats serve? **The 43 t-stats serve the following types of equipment:**
    - 1 t-stat serves the MAU
    - 7 t-stats serve single zone RTUs directly
    - 3 t-stats serve single duct VAV terminal units without electric reheat
    - 32 t-stats serve single duct VAV terminal units with electric reheat
    - Refer to mechanical drawings and schedule for more information
  11. Has it been confirmed that the web-enabled t-stats are compatible with the equipment not listed in the RFP? **Contractor will be responsible for confirming proper functionality and compatibility of controls to be installed.**
  12. Can multiple brand web-enabled t-stats be used or do they all need to be of the same manufacturer? **The intent is to have a single user interface or ease of use in controlling and monitoring equipment. It's expected that a single brand would make this work the best.**
  13. Will the owner be responsible for setting up the web interface system, networks, setpoints and schedules on the new web-enabled thermostats once installed? **The contractor will be responsible for initial setup in coordination with facility operations staff at the Hays Center.**
  14. The RFP calls for taxes to be include in the bids on page 6 but then says not to be included on page 12. Should we go by the instructions on page 6 or 12? **Do not include sales tax as part of the bid.**

**BIDDER MUST ACKNOWLEDGE THIS AMENDMENT BY SIGNING BELOW AND ATTACHING THE SIGNED ADDENDUM TO THE BID FORM:**

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_