

CASPER HISTORIC PRESERVATION COMMISSION  
MINUTES OF THE REGULAR MEETING  
October 3, 2022

In attendance: Jeff Bond, John Lang, Paul Yurkiewicz, Robin Broumley, Bob King, Connie Hall, Carolyn Buff, Maureen Lee

Absent: Pinky Ellis  
Anthony Jacobsen  
P & Z Commission Liaison

Staff: Liz Becher, Community Development Director  
Craig Collins, City Planning Department

Guests: Mary Bishop and John Strombeck (Cadoma Foundation)

*Jeff Bond called the meeting to order at 8:30 a.m.*

**Approval of Minutes**

Mr. Bond asked if everyone had read the minutes of the May 9, 2022, meeting and asked if there were any corrections. No corrections were noted.

*Minutes from May 9, 2022, were approved unanimously.*

**Introduction of Members/Guests**

Mary Bishop – Cadoma Foundation

Ms. Bishop spoke about the Cadoma Foundation, and their recent request for a letter of support for a Wyoming Cultural Trust Fund grant that they were applying for. The purpose of the grant was to add air conditioning to the Historic Bishop Home. Ms. Bishop explained that, unfortunately, the grant application was due on October 1<sup>st</sup>, so the Commission had missed the window for submission. Ms. Bishop asked the Commission for future support for a second phase of the project.

**New Business**

There was discussion of the following items:

1. Creation of an attendance policy & a potential need to change the rules and regulations. Desire to create non-voting positions (liaisons vs. seat). Craig to reach out to SHPO for guidance.
2. Christmas Parade to be held at the end of November. Commission decided to enter a float this year, and staff agreed to pay the entry fee.

3. A new exhibit has been added at the Historic Trails Center (Battle of Red Buttes), and the Commission discussed the potential to include the Trails Center on the list of future field trips.
4. Commission openings. The following terms are up at the end of this year (Carolyn, Pinky, Anthony, Maureen, Paul). Those with expiring terms who want to continue serving need to provide a letter of interest to Craig by the end of October. Chairperson Bond asked the Commission whether there is anyone currently serving who doesn't wish to continue after the first of the year. Staff will need to publish applicable legal notices for filling Commission openings.
5. Bob King to develop a potential liaison list for the November meeting.

### **Old Business**

OYD Committee Update – John updated the Commission on several projects that the OYD Committee are discussing and/or working on, as well as highlights from the Battlefield site tour.

P&Z Commission – No Report

Demolition Permits - The Commission reviewed the following demolitions that had occurred since May, 2022:

- i. 2031 Mariposa Blvd.
- ii. 331 S. Jackson
- iii. 833 N. Park
- iv. 835 Missouri
- v. 918 E 2<sup>nd</sup>
- vi. 141 N. Lincoln
- vii. 4830 S. Oak
- viii. 245 N. Park
- ix. 616 E B St.
- x. 1215 S. David
- xi. 1419 E. 2<sup>nd</sup>
- xii. 1411 E 2<sup>nd</sup>
- xiii. 420 E. 5<sup>th</sup> St.
- xiv. 1445 E 2<sup>nd</sup> St.
- xv. 311 S. Conwell

### **Sub-Committee reports:**

1. Mapping/GIS – Craig displayed the HPC's new online map showing all properties currently on the National Historic Register, All surveyed properties in Casper, and the three (3) existing Historic Districts. The links to the properties also contain all background information, such as the individual property surveys, and are now available for the public's use for the first time. With the completion of the map, the HPC has now completed Action Item 2.A.1 from the Strategic Plan. Ghost signs could be a future mapping project.

2. Social Media/Public Outreach – A quick update indicated that the HPC has over 400 people associated with the Facebook page now.

### **Other Business**

1. The Commission agreed to individually bring a list of other History-focused organizations from the area to the next meeting. The intent is to begin coordination of the HPC's activities with other organizations, and the possible creation of Liaison positions on the Committee.
2. Chairperson Bond to send the latest revision of the walking tour brochure to Craig, for uploading to the website. Chairperson Bond to create "cards" with a QR Code linking to the online brochure, to hand out at the Christmas Parade. There was discussion of using the "cards" at area attractions/venues in order to draw attention to the walking tour brochure.
3. The Commission decided that it wants to recognize Sherrie's Restaurant this year for Historic Preservation Month, in that Sherrie's celebrates its 100<sup>th</sup> year this year. Need to contact the Alliance for Historic Wyoming at some point to set up an event/recognition. Plaques may be presented by the Commission.
4. Acknowledgement was given for a local painting company (Curb Appeal). They donate one (1) painting job per year for historic structures in the State. The Commission would like to figure out a way to give them recognition/support.
5. Further discussion of Demolition Permits occurred. Staff informed the Commission of upcoming changes to the application that would be used to acquire additional information on projects.
6. Jeff attending a meeting in October about Section 106 and the Commission's involvement on projects.
7. The wind turbine project at Fort Caspar was discussed. The HPC is not in favor of the location at Fort Caspar, and are willing to submit a letter if necessary.

The next meeting will be November 14<sup>th</sup> in the Downstairs Meeting Room at City Hall.

*Meeting adjourned at 10:15 a.m.*

Respectfully submitted,



Liz Becher  
Community Development Director