

COUNCIL PRE-MEETING
Tuesday, April 16, 2019 5:30 p.m.
Casper City Hall - Council Meeting Room

AGENDA

1. Distribution of April 2 Executive Session Minutes
2. Cell Phone Discussion
3. Bid Opening – Multiple City Properties
4. Change Order – Baler Building/MRF Expansion Project – Caspar Building Systems, Inc.
5. 2019 WAM Resolutions
6. Agenda Review

Mayor Powell began the pre-meeting session at 5:30 p.m. Present: Councilmembers Bates, Freel, Hopkins, Huber, Johnson, Lutz, Pacheco, Walsh and Mayor Powell.

Mayor Powell asked Michael Szewczyk, IT Manager, to address Council. Mr. Szewczyk spoke about public records requests and indicated that Council may wish to consider using a City-issued cell phone. Councilmember Lutz asked about e-mail storage, which Mr. Szewczyk addressed. Councilmember Huber stressed that the Wyoming Association of Municipalities encouraged officials to use government issued equipment to facilitate records requests and asked for the opinion of the City Attorney and asked several questions. City Attorney Henley stated that e-mail and voicemails are not as much of an issue but that everyone should be aware when sending texts. City Attorney Henley also stated that his best advice is to use a City-issued cell phone and to keep personal conversations separate. Councilmember Bates asked about requests to search phones. City Attorney Henley explained that a personal phone may be searched, but that a process would be followed and it is likely that a judge would review if anything was business related. Councilmember Pacheco asked about staff time and the cost of having City-issued cell phones. City Manager Napier said that there is a cost associated, but that staff could easily manage the phones. Mayor Powell indicated that previously many of the City-issued cell phones were not well used and were cancelled. Councilmember Huber asked about photos on cell phones. City Attorney Henley said that any physical record is subject to a request regardless of the format, and that basic cell phone data can be researched. City Manager Napier asked if use of a City-issued phone would guarantee that a private phone would not be subpoenaed. City Attorney Henley said the private phone would likely be investigated, or at least a request could be made. Mayor Powell asked if Council would like to leave things as-is. Councilmember Johnson suggested that if any Councilmembers wanted a cell phone to request one, otherwise things would remain the same. Council agreed. Councilmember Huber asked about deleting e-mails. Mr. Szewczyk stated that all e-mails are retained, even if they had been deleted from a specific device.

City Manager Napier outlined the process for the sale of the City-owned property: open bids now; staff then certifies the submittals and makes recommendations; Council would then discuss the staff recommendations at the next work session. Mayor Powell then opened each bid and announced the results.

Fire Station Property

1. Doug Haupt - \$161,100
2. Armand and Catherine Morris - \$220,020.20
3. Garry Frank - \$121,001
4. Peter Fazio - \$50,000
5. Jim Bergstrom - \$126,000
6. Kenneth Mark Shugart - \$153,500
7. Bryce and Kerri Flammang - \$120,000
8. Chris Vogl - \$200,000

Beverly Street Property

Costello Companies - \$487,872

City Manager Napier asked for further information on the change order with Caspar Building Systems. Andrew Beamer, Public Services Director, explained the need for the change order and introduced Jeff Bond, the architect for the project. Councilmembers Hopkins and Walsh asked questions about the project, which Mr. Beamer addressed.

City Manager Napier listed the Wyoming Association of Municipalities resolutions before Council, and asked that Council review the language and provide feedback no later than next week. Mayor Powell asked for comments, no one had any comments.

Mayor Powell asked for questions on the agenda. Mayor Powell adjourned the meeting at 5:58 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Charles Powell
Mayor