



Authorization Agreement for  
ACH Automatic Withdrawal Payment

Remember your VOIDED Check or Bank Memo

CUSTOMER INFORMATION

CUSTOMER NAME \_\_\_\_\_  
(As it appears on your bank account)

MAILING ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_

STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

SERVICE LOCATION and ACCOUNT # \_\_\_\_\_

SERVICE LOCATION and ACCOUNT # \_\_\_\_\_

SERVICE LOCATION and ACCOUNT # \_\_\_\_\_

FINANCIAL BANK INFORMATION

FINANCIAL BANK NAME \_\_\_\_\_

ACCOUNT ROUTING NUMBER \_\_\_\_\_

ACCOUNT CHECK/SAVINGS NUMBER \_\_\_\_\_

AUTHORIZATION

I hereby authorize the City of Casper to initiate debit entries to my (our) bank account indicated above. This authorization is to remain in full force and effect and will not end until the City of Casper receives a written notice. The City of Casper will ACCEPT a written discontinuance/change notice via letter, memo, or email. *Note: when conversing with email – for safety of your banking information do not list your bank account numbers in the email.*

Accounts that have service disconnected by the customer listed on this form will have their bank information removed from their account following the payment of the final charges.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

# EASYPAY

## **How do I sign up for EasyPay?**

There is no charge for **EasyPay**.

Just fill out the authorization form and attach a voided check and you are all set! If you no longer use checks – no problem, we can use a bank issued memo that notates your routing number and account number.

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**EasyPay** makes your life easier!

**EasyPay** is an Automatic Bank Draft that occurs each month at a specific time –

- 20 days after your issued bill date

**EasyPay** saves stamps –

That is almost \$6.50 a year.

**EasyPay** saves your peace of mind –

Never worry about being late again!

Authorization forms are available at -

- City of Casper website under Utilities
- Finance Customer Service in City Hall
- Inside this brochure

For questions, call us at Finance Customer Service at 307-235-8400

To mail your authorization form –

City of Casper, 200 N David St, Casper WY 82601