



APPLICATION FOR WARD II COUNCIL VACANCY
AUGUST 2022

I, Kenyne Humphrey, the undersigned certify, under penalty of perjury, that I have been a resident of Ward II in the City of Casper since at least August 2021, am not a felon, and that I am currently a registered voter in Natrona County.

[Handwritten Signature]
Signature

[Redacted] Cold Springs Road/[Redacted]
Residential Address & Telephone Number

08/26/2022
Date

Mailing Address (if different)

Casper, WY 82604
City/State/Zip

[Redacted]
Email Address

[Redacted]
Employer & Telephone Number

PLEASE ATTACH A RESUME WHICH SHOULD INCLUDE YOUR EDUCATIONAL BACKGROUND, WORK EXPERIENCE, AND COMMUNITY SERVICE EXPERIENCE.

Please initial if consenting:

[Initials] I consent to the release of my resume on the City website for Citizens to review

[Initials] I prefer to have my contact information from my resume withheld from the website.

APPLICATIONS ARE DUE TO THE CITY CLERK'S OFFICE BY:

12:00 PM ON WEDNESDAY, AUGUST 31, 2022

Send applications by email to cityclerkrecords@casperwy.gov or drop-off/mail to the City Clerk's Office at 200 N David Street, Suite 104, Casper, WY 82601.

Kenyne Schlager

██████████ Cold Springs Road

Casper, WY 82604

Tel: ██████████ ██████████

OBJECTIVE

To utilize my experience in management, leadership, operations, and program development to benefit the mission of the organization and the individuals it serves.

COMMUNITY PARTNERSHIPS INCLUDING BOARDS AND COMMISSIONS

- Member of Casper City Council 2006-2018
- 2009, 2012, 2013 and 2017 Mayor of Casper
- Liaison or Board Member: Alzheimer's Association (board president), City of Casper Natrona County Health Department, Casper Senior Center, Meth Task Force Liaison, Code Enforcement Appeals, Municipal Court Coordination Committee, Natrona County Council of Governments, and Council Legislative Committee.

EMPLOYMENT HISTORY

Administrator, Mountain Plaza Assisted Living, Casper, WY **Dec. 2014 – present**

- Full operation and management of an assisted living and memory care community.
- Interview, hire, and supervise approximately 50 employees.
- Process accounts payable, payroll, and collect rents of 57 dwellings.
- Budget development, monitoring, and execution.
- Marketing and sales to ensure excellent occupancy.
- Develop and implement continuing education program for licensed staff.
- Provide human resources support to employees.
- Monitor health and wellbeing of approximately 60 senior residents.

Executive Director, Primrose Retirement, Casper, WY **Jan. 2010-Dec. 2014**

- Full operation and management of an independent and assisted living community.
- Interview, hire, and supervise approximately 30 employees.
- Process accounts payable, receivable, and payroll.
- Assist in budget development, monitoring, and execution.
- Operate a 42-licensed bed Assisted Living community.
- Operate a 52-apartment Independent Living community.
- Monitor health and wellbeing of 100 senior residents.
- Marketing and sales to ensure excellent occupancy.
- Develop and implement continuing education program for licensed staff.
- Provide human resources support to employees.

Mayor of Casper and City Councilman, City of Casper

2009, 2012, 2013, 2017

- Develop council agendas.
- Supervise city council's employees.
- Monitor city budget.
- Assign council committee and liaison positions.
- Attend special events and maintain public relations.
- Public speaking engagements.
- Chair city council meetings.
- Mediate issues between citizens and council.
- Set policy and develop ordinances.
- Participate in economic development activities and opportunities.

EDUCATION

- Capella University; B.S. Business Administration 2015
- Casper College; A.A. Social Work 2007
- Additional courses and training: Certified Dementia Practitioner, Certified Alzheimer's Disease and Dementia Care Trainer, Montessori Dementia Care Professional, MoCA Certificate of Completion, Teepa Snow certified instructor, Excellence in Care Specialist with Alzheimer's Foundation of America, Dealing with Difficult People, Leading Change, Speak so People will Listen, Marketing on a Shoestring, Guarding the Public Checkbook, Train the Trainer in Alzheimer's Disease, and Incident Management Training.