



CITY OF JERSEY
DIVISION OF CITY PLANNING
APPEAL APPLICATION



1 Jackson Square, 2nd floor, Jersey City NJ 07305 | 201-547-5010 | cityplanning@jcnj.org

BE ADVISED: All items in the Submission Checklist portion of this application MUST be submitted. You will also be required to complete a public notice in accordance with N.J.S.A. 40:55D-12 of the Municipal Land Use Law. Submitting this application does not relieve you from any violations pursuant to §345-77.A of the Jersey City Land Development Ordinance. Upon receipt of your application or reasonable knowledge of your appeal, the Division of City Planning will schedule and communicate to you a default hearing date pursuant to N.J.S.A. 40:55D-73. Failure to complete public notice, or submit this application, or any item in the Submission Checklist may result in a vote of dismissal by the Zoning Board of Adjustment.

1. Property

Street Address:	
Zip Code:	
Block(s):	
Lot(s):	
Ward:	

2. Appeal

APPEAL BEING SOUGHT <i>(mark all that apply)</i>	
<input type="checkbox"/>	Appeal of "Notice of Violation"
<input type="checkbox"/>	Appeal of Administrative Officer's Determination
<input type="checkbox"/>	Appeal of Determination of Significance
<input type="checkbox"/>	Certification of Non-Conformance

DESCRIBE REASON FOR APPEAL:

DESCRIPTION CONTINUED:

3. Appellant

Applicant Name:	
Street Address:	
City:	
State:	
Zip Code:	
Phone:	
Email:	

4. Owner, If Different than appellant

Owner Name:	
Street Address:	
City:	
State:	
Zip Code:	
Phone:	
Email:	

5. Attorney, Required for LLCs

Attorney's Name:	
Firm's Name:	
Phone:	
Email:	

6. Plan Preparer, if applicable

ENGINEER	
Engineer's Name:	
NJ License Number:	
Firm's Name:	
Email:	
ARCHITECT	
Architect's Name:	
NJ License Number:	
Firm's Name:	
Email:	
PLANNER	
Planner's Name:	
NJ License Number:	
Firm's Name:	
Email:	
SURVEYOR	
Surveyor's Name:	
NJ License Number:	
Firm's Name:	
Email:	

7. Subject Property Description

Zone District(s):	
Redevelopment Area:	
Present Use:	
ANSWER THE FOLLOWING YES –OR– NO	
Is the subject property in a Historic District? <i>(if yes, apply to Historic Preservation Commission)</i>	
Is the subject building or property on the list of properties eligible for the Historic Register? <i>(if yes, apply to Historic Preservation Commission)</i>	
Is the subject property within 200 feet of another municipality? <i>(if yes, you must notice the clerk of that municipality)</i>	
Are there performance guarantees and/or maintenance agreements with City Council? <i>(if yes, attach 1 copy)</i>	
Does the property have existing deed restrictions, covenants and/or easements? <i>(if yes, attach 1 copy)</i>	

8. Approval History

<i>List all past approvals, denials, appeals, or other activity for the subject property. If there are previous approvals, attach 1 copy of the resolution.</i>			
	CASE NUMBER(S)	APPROVAL (Y/N)	DATE(S)
Planning Board:			
Zoning Board:			
Appeal:			
Building Permit:			

9. Submission Checklist

(All items in the Submission Checklist MUST be submitted. Failure to complete public notice, or submit this application, or any item in the Submission Checklist may result in a vote of dismissal by the Zoning Board of Adjustment.)

	Affidavit of Submission
	Affidavit of Ownership, if the appellant is the owner or prospective order
	\$150 deposit for us to intake your application. A submission without a \$150 deposit will <u>NOT</u> be accepted.
	Notice of Violation, Letter of Determination, or Determination of Significance
	Completed Request for Certified List of Property Owners
	Appellant Initials_____

Once you have completed all of the Submission Checklist items above, you can email you application to jmorales@icnj.org; tmiller@icnj.org .

Please email us a pdf version of this which has NOT been scanned.

Application Forms and References:

- [Affidavit of Submission](#)
- [10% Disclosure Form](#)
- [Affidavit of ownership](#)
- [Request for Certified List of Property Owners](#)
- [Sample Notice Form Zoning Board](#)
- [Proof of Service](#)
- [Zoning Map](#)
- [Interactive Zoning Map](#)
- [N.J.S.A. 40:55D-73. Time for decision](#)
- [N.J.S.A. 40:55D-12. Notices of application, requirements.](#)
- [JC Land Development Ordinance §345-77.A – violations and penalties.](#)
- For more information go to:
[Division of City Planning webpage](#)

Contact:

[Jersey City Division of City Planning](#)
1 Jackson Square, 2nd Floor
Jersey City NJ 07305
201-547-5010
CityPlanning@icnj.org

Zoning Board of Adjustment 6:30pm Start	
Meeting Dates 2023	
12-Jan	
26-Jan	
9-Feb	
23-Feb	
9-Mar	
23-Mar	
13-Apr	
27-Apr	
11-May	
25-May	
15-Jun	
29-Jun	
6-Jul	
20-Jul	
10-Aug	
24-Aug	
7-Sep	
21-Sep	
12-Oct	
26-Oct	
9-Nov	
7-Dec	