



Residential 1 & 2 Family MEP Permit Application

(HVAC, Electrical, Plumbing)

Building Inspection Department

9915 39th Avenue

Pleasant Prairie WI 53158

Phone: 262-694-9304

Email: buildinginspection@pleasantprairiewi.gov

General Information (one application per contractor)

Job Address		Tax Parcel Number#	
<input type="checkbox"/> Property Owner as Contractor (must reside on property)	Date of completion	Cost of Project	

Project Information (check all that apply)

<input type="checkbox"/> New Home	<input type="checkbox"/> Existing Home	<input type="checkbox"/> Accessory Structure	<input type="checkbox"/> Addition
<input type="checkbox"/> Alteration	<input type="checkbox"/> Repair	<input type="checkbox"/> Replacement	<input type="checkbox"/> Electric
<input type="checkbox"/> Plumbing	<input type="checkbox"/> HVAC	<input type="checkbox"/> Plans Included	<input type="checkbox"/> Specs Included

License Information (please include license number and expiration date)

WI Electrical Contractor License	WI Master Electrician Name and License
WI Plumbing Contractor License	WI Master Plumber Name and License
WI HVAC Contractor License	WI HVAC Qualifier Name and License

Electrical Information (Photovoltaic systems will require plan review, please submit one-line and specs)

Service QTY:	Subpanels QTY:
Generator QTY:	Photovoltaic KW:
Openings:	Pool/Hot tub QTY:

Plumbing Information ("A" value worksheet required for new home)

Sanitary Lateral LNFT:	Fixtures QTY:
Water Lateral LNFT:	Gas Line LNFT:
Storm Lateral LNFT:	<input type="checkbox"/> Worksheet Included

HVAC

Heating Units QTY:	Cooling Units QTY:
Exhaust Fans QTY:	Duct Extension LNFT:
Gas Line LNFT:	Fireplace QTY:

Project Description

Is this MEP work part of a building construction project <input type="checkbox"/> Y <input type="checkbox"/> N	Project Name:
--	---------------

Permit Review and Issuance

- Permits may require up to 10 business days to process. If during the Village’s review of the application information is missing or additional information is required, the permit will be placed on hold. Once the information is received, the 10-day review period will start over. The Applicant will be contacted when the permit is ready to be issued with total permit fees due and (if) any additional requirements.
- It is the responsibility of the permit holder (applicant) to call and schedule all required inspections with the Building Inspection Department within 48 hours of the requested inspection date at 262-694-9304.

Before digging, call Diggers Hotline at 1-800-982-0299 to have all underground utilities marked.

Contractor Information <input type="checkbox"/> Applicant	Owner Information <input type="checkbox"/> Applicant
Company Name	
Contact Name	Name
Address	Address
City/ST/Zip	City/ST/Zip
Phone	Phone
Email	Email

Applicant Signature

I hereby certify that all of the above statements and submitted attachments are true and correct to the best of my knowledge. Furthermore, I understand that a triple fee will apply for any work started or completed without proper permits.

I hereby apply for a permit herein described and as shown on the attached required applications and plans, and hereby agree that the work performed will be in accordance with all applicable Village, County, State or Federal codes and references therein. The applicant further agrees to permit the inspection of the project by the Building Inspection Department inspectors during regular business hours.

Sign(Contractor):	Date:
Sign(Master Plumber if applicable) :	Date:
Sign(Master Electrician if applicable):	Date:
Sign(HVAC Qualifier if applicable):	Date: