



Site and Operational Plan Application

(requiring Plan Commission approval)

Community Development Department
 9915 39th Avenue
 Pleasant Prairie WI 53158
 Phone: 262.925.6717
 Email: communitydevelopment@plprairie.com

APPROVAL REQUESTED		TYPE OF WORK	
<input type="checkbox"/>	Final Site and Operational Plan	<input type="checkbox"/>	New Building(s)
<input type="checkbox"/>	Preliminary Site and Operational Plan for Mass Grading	<input type="checkbox"/>	Building Addition
<input type="checkbox"/>	Preliminary Site and Operational Plan for Underground Utilities	<input type="checkbox"/>	Building Alteration
<input type="checkbox"/>	Conditional Use Permit	<input type="checkbox"/>	New Tenant
<input type="checkbox"/>	Digital Security Imaging System (DSIS Agreement or Easement)		

GENERAL INFORMATION

Business Name	
Property Location/Address	Tax Parcel Number(s)
Current Zoning	Proposed Zoning (if applicable)
Projected Start Date:	Projected Occupancy Date:

Detailed Description of Proposed Project and Use included with this application

Detailed Description of Company

SELECT ONE OPTION

<input type="checkbox"/>	Relocation of business from:	<input type="checkbox"/>	New Building(s)
<input type="checkbox"/>	New location of business in Pleasant Prairie	<input type="checkbox"/>	Building Addition
<input type="checkbox"/>	Expansion/change to existing business in Pleasant Prairie	<input type="checkbox"/>	Building Alteration
<input type="checkbox"/>	New start up business	<input type="checkbox"/>	New Tenant

SITE INFORMATION			
	Gross site area (ac.)		
sq. ft.			
	Gross site area	sq. ft.	
	Wetland area to remain		Wetland area to be filled
	Floodplain area to remain		Floodplain area to be filled
	Other environmental areas to remain		Other environmental areas to be filled
		%	
	Impervious area		% of impervious area
	Open Space/Landscape area		% of open space area
PROPOSED BUILDING INFORMATION			
sq. ft.		ft.	
	Building 1-total area		Building 1-height
	Building 2-total area		Building 2-height
	Building 3-total area		Building 3-height
	Building 4-total area		Building 4-height
	Building 5-total area		Building 5-height
	Tenant area		
	Addition area		Addition--height
PROPOSED PARKING			
	Number of regular parking spaces		
	Number of handicapped accessible parking spaces		
	Number of semi-truck parking spaces (not including positions behind dock doors)		
	Total number of parking spaces		
	Total number of dock doors		
ANTICIPATED VEHICLE TRIPS			
	Average daily automobile trips (to and from)		
	Maximum daily automobile trips (to and from)		
	Average daily truck trips (to and from)		
	Maximum daily truck trips (to and from)		
PUBLIC FACILITIES INFORMATION			
Check all that apply			
<input type="checkbox"/>	The property is serviced by public sanitary sewer		
<input type="checkbox"/>	The property is serviced by public water		
<input type="checkbox"/>	The building is or will be serviced by fire sprinklers		
Maximum number of gallons/minute of water expected to be used per day is:			
OPERATIONAL INFORMATION			
	Hours open to the public		
	Hours employees on site		
	Delivery hours		
EMPLOYMENT INFORMATION			
	Existing Full-time employees		
	Proposed Full-time employees to be added with this proposed project		
	Existing Part-time employees		
	Proposed Part-time employees to be added with this proposed project		
Number of Shifts			
Employees 1 st shift	Employees 2 nd shift	Employees 3 rd shift	
Largest number of employees on site at any one time			
OCCUPANCY TYPE-FOR ANY PROPERTY ZONED MANUFACTURING			
Occupancy Type pursuant to the Use and Occupancy Classification specified in Chapter 3 of the 2006 International Building Code (2006 IBC). Include all that apply and associate square footage for each classification:			
<input type="checkbox"/>	Factory Group F-1 moderate-hazard		sq.ft
<input type="checkbox"/>	Factory Group F-2 low-hazard		sq.ft
<input type="checkbox"/>	Storage Group S-1 moderate-hazard		sq.ft
<input type="checkbox"/>	Storage Group S-2 low-hazard		sq.ft
<input type="checkbox"/>	Business Group B		sq.ft
<input type="checkbox"/>	High-Hazard Group H		sq.ft
<input type="checkbox"/>	Other		sq.ft

ADDITIONAL INFORMATION

Types and quantities of goods and materials to be made, used or stored on site:

Types of equipment or machinery to be used on site:

Types and quantities of solid or liquid waste material which require disposal:

Method of handling, storing and disposing of solid or liquid waste materials:

Methods of providing site and building security other than the Village Police Department:

Description of the methods to be used to maintain all buildings, structures, site improvements and sites in a safe, structurally sound, neat, well-cared-for and attractive condition:

Description of potential adverse impacts to neighboring properties or public facilities and measures to be taken to eliminate or minimize such adverse impacts:

A list of all local, Kenosha County (highway access, health department), State and Federal permits or approvals required for the project: (Provide copies of such permits and approvals).

MINIMUM SUBMITTAL REQUIREMENTS

See Article IX of Chapter 420 of Village Municipal Code for specific requirements for each plan)

Provide 3 full size plan sets and a pdf of all documents	
<input type="checkbox"/>	Title sheet
<input type="checkbox"/>	Survey
<input type="checkbox"/>	Site plan
<input type="checkbox"/>	Grading and drainage plans
<input type="checkbox"/>	Building plans
<input type="checkbox"/>	Lighting plan
<input type="checkbox"/>	Landscape and open space plan
<input type="checkbox"/>	Signage plan
<input type="checkbox"/>	Industrial waste survey
<input type="checkbox"/>	Digital security imaging system information per Chapter 410 of Village Municipal Code, if applicable

The Village may require additional information be submitted to ensure that all Village requirements and ordinances are being met. Two or more plans may be combined, provided that all of the information submitted on the combined plan is clearly legible, but in no case shall the combined plans fail to show any of the information required for each individual plan.

REQUIRED SIGNATURES

I hereby certify that all the above statements and all attachments submitted with this application are true and correct to the best of my knowledge, and I further understand that the following shall apply:

- No use shall be conducted in such a way as to constitute a public or private nuisance.
- No use shall be conducted in such a way as to violate any of the performance standards set out in §420-38 of the Village Zoning Ordinance.
- No owner, occupant or user of real property shall conduct a use so intensively that there is inadequate provision of on-site parking spaces and/or loading spaces to accommodate the needs of such use.
- All buildings, structures, site improvements and sites shall be maintained in a safe, structurally sound, neat, well-cared-for and attractive condition.
- No use shall create or significantly exacerbate unsafe traffic conditions on any street or highway in the Village.

PROPERTY OWNER	APPLICANT
Print Owners Name	Company Name
Print Name of Signatory	Print Name of Signatory
Signature	Signature
Mailing Address	Mailing Address
City/State/ZIP	City/State/ZIP
Phone	Phone
Email	Email
Date	Date