

## Monthly Council Meeting Minutes

**May 17, 2021**

### **Present**

Mayor Basil Stewart  
Deputy Mayor Norma McColeman  
Councillor Bruce MacDougall  
Councillor Justin Doiron  
Councillor Barb Ramsay  
Councillor Cory Snow  
Councillor Greg Campbell  
Councillor Brian McFeely  
Councillor Carrie Adams  
Rob Philpott, Chief Administrative Officer  
Kristen Dunsford, Director of Financial Services  
Brian Hawrylak, HR Officer  
Members of the Media  
Members of the Public

### **Call to Order / Approval of Agenda / Any Conflict of Interest Declaration**

The meeting was called to order by Mayor Stewart at 6:30pm

**Motion** It was moved and seconded;  
**That** The Agenda be approved as circulated.  
**Motion Carried**

**Conflict of Interest Declaration** – There were no conflicts declared by any Council member with any item on the agenda

### **Approval of the Minutes**

**Motion** It was moved by and seconded;  
**That** The minutes of the Monthly Meeting dated April 19, 2021 and the minutes of the Special Council Meetings dated April 26, 2021, and May 4, 2021 be approved as circulated.  
**Motion Carried**

## Presentations

### National Poetry Month

Wayne Wright recited a poem he wrote in recognition of National Poetry Month.

"o, SUMMERSIDE" by Wayne Wright

O, Summerside  
(I better write this down)  
You're not much different than any town  
that calls itself a city.  
You may have asked for a handout once,  
but never once you asked for pity.  
And just like that uppity Charlottetown,  
or Georgetown, or Albertown, or Kensington,  
you've had your ups, you've had your downs:  
    By times your seas were cam,  
    by times your seas were vexed,  
and just like any other town  
it's chicken one day...  
feathers the next

O Summerside, dear Summerside,  
you've starred in Technicolour:  
Your sailing ships once adorned the waves,  
your silver foxes... Greta Garbo,  
and when R.T. Holman ran his store  
(the largest in the world they say)  
no-one ever hitched their sleigh  
for Macy's, Gimbel's, or The Bay

And when our shipyards all closed shop,  
and R.T. Holman's did its belly-flop,  
when mink came along and ruined our foxes,  
and CFB Summerside got carted away...  
in pretty Greenwood boxes  
Well we just dreamt something else up  
to take their place:  
Like Death and Taxes... or Aerospace

From Princess Di to ZZ Top,  
from The Great One to The Rocket,  
we've had them, fed them, even wed them,  
if Water Street could talk...

Ask Lily at the China Star,  
Ella at King Wok

From the Lobster Carnival to Mighty Lee,  
Governor's Feast to the Governor's Plate,  
we've wined them, dined them, even fined them,  
it all really goes to show:  
Like Walter "Peanuts" Arsenault  
we always punched above our weight

And now we have this Covid thing,  
this Covid-19, or is it 20?  
Covid-19, Covid-20,  
I think we all can safely say,  
we've all had Covid-Plenty...  
And o how we shall greet the day  
when we all can up and ask:  
When can we up and throw away  
this God-forsaken mask?

So, if I see you in the ICU  
and we're both trodden down by virus,  
why don't we stop  
before we drop  
and give thanks to God  
and Jill at the Medicine Shoppe...  
O yes, and maybe Father Cyrus

Some say the world will end in fire,  
some say it will be ice...  
Ice or fire, fire or ice,  
Chances are, it won't be nice.  
The Climate Change gang are predicting Fire,  
which makes me think it will be Ice

So when it comes to Fire or Ice  
Summerside has already bought it Twice:  
In Nineteen-Six the Great Town Fire,  
In '56, the Great Storm of Ice...  
Ice or Fire, Picks or Sticks,  
Well, neither one could do the trick!

To sum up Summerside  
in just One Word

among all the clever words you've heard,  
"Heroic" doesn't quite fit the bill,  
and "Stoic" never ever will...  
Perhaps the word you want is "Brilliant"?  
...Ah, don't kid yourself, Kid,  
we're just ... "Resilient"

So if you think you like my Poem,  
I'm proud to call this place my Ho-em  
But if my verse isn't up your alley,  
I must confess:  
I'm from Wilmot Valley

Junior Mayor & Council report:

Madison Brown present the report on behalf of the Junior Mayor and Council:

*"Good evening Mayor and Council, it is great to be back meeting with you all again. Through these past 2 months, the Junior Mayor Council and I have learned how lucky we are to be offered a great opportunity like this one. We are also extremely thankful to have been given the chance to tour this beautiful city, and see what hard work really gets put in to keep Summerside running smoothly and safely.*

*As we have learned last month, the city of Summerside has lots to offer to citizens. Although the Council and I are gathered here today to offer new and innovative ideas to not only attract people, but also make the people of Summerside even happier living here.*

*One of our very popular ideas our Junior Mayor Council members had discussed during our meeting was allowing more volunteering opportunities to the youth here in the city. Not only do we think this would be of high interest to the teenagers, we also think it would be beneficial to help learn what it's like having a job, and what life will be like after high school if you are interested in any of these particular volunteering opportunities as a future career. This is also a chance to help out teenagers in need of part-time work.*

*Another widely discussed idea during our meeting was more mental health facilities for youth. Teenagers at Summerside Intermediate in grade 9 have all learned about suicide, and suicide awareness through the presentation we had been given. But what is learning about suicide going to do if you have no one to turn to if you do happen to be feeling thoughts of suicide. Yes we do have our own school counsellor but can we really be being dismissed everyday for possibly periods at a time to talk about this. Students in this situation would be missing out on our important school time to finish and pass in assignments and tests. How can we solve this problem? Therapy sessions afterschool, as you know Summerside already offers therapy, but what is available if you don't have the money to pay for therapy every week? Not much in this case.*

*Lastly one of our discussed ideas to help our city become more innovative, is bike rentals. Bike rentals have been very popular in other cities, and would help keep our city more green. By introducing bike rentals to Summerside,*

*this would allow others without a bike to pay a small fee instead of paying a larger amount for a bike they may not even use often. These rental bikes would also help our city into becoming more green because when tourists are visiting during the summer (when COVID ends of course). They can tour around the historic landmarks and popular attractions in this town on a bike instead of a vehicle of any sort. Not to mention these bike rentals can be stored at the very popular Credit Union Place attracting even more people during the warm summer months.*

*As many of you already know, we have a lot of important people behind the scenes that keep our city running. After meeting with many of them, we have been given suggestions on what we can do to help them keep their departments running smoothly. First of all we can start off with building a new fire station. Our current fire station is years old, and in need of many upgrades and repairs. Such as the basement that we were told had flooded a couple weeks before we had visited. Another suggestion we had for this department was new police cars. We were informed that the current police cars had been breaking down. Our last suggestion we had written down was, more funding into the electrical department, we can do so much more with this city by putting more funding into our departments.*

*To end off this report, I would like to give a massive thank you to, Mr Sears, who helps us keep Junior Mayor and Council running smoothly, and another massive thank you to Mayor and Council of course who allow us to take part in helping come up with new and groundbreaking ideas to help make Summerside a better place for everyone. I hope you take our proposals into consideration, and even better, maybe even put some into action too. Thank you for a wonderful experience!"*

#### **Financial Services – Chair, Deputy Mayor McColeman**

##### **Report:**

*"Our year end audit will begin at the end of May and we are on target to meet our deadlines as set by the Government of PEI. In the next couple of weeks, we will be setting our annual meeting date, likely be held in late June. Our preliminary results are projecting a small surplus for 2020-21. We will report on 2021-22 year to date results starting with our June monthly report.*

*My report tonight contains an update on the status of our utility accounts receivable. As of May 10, 2021, the following is being reported:*

- *Total overdue balance is \$182,100 compared to \$261,200 at April 13, 2021.*
- *Approximately 1.7% or \$3,033 of the overdue balance is greater than 60 days past due (this compares to 22.2% or \$428,700 five years ago (May 2016)).*

*Rebate application forms are still being accepted from residents/businesses who receive their electricity from Maritime Electric and are within the municipal boundary. This rebate is for the additional cost, due to the January 1, 2021 electric rate increase and will be available for your January, February and March 2021 utility bills. The application form is available on our website and a copy of your utility bills must be submitted. The approved credit will be processed on your next water and sewer utility bill (if you do not have a water and sewer bill with the City of Summerside a cheque will be issued). If you receive your electricity from Summerside Electric you are not eligible for this rebate as the electric rate adjustment was not effective until April 1, 2021. Please contact us at 902-432-1230 if you have any questions or email [customerservice@summerside.ca](mailto:customerservice@summerside.ca).*

A resolution is being presented this evening to award our capital bridge financing. A request for proposal was issued on April 23, 2021 and closed on May 7, 2021. Five submissions were received and reviewed. This increase in our capital bridge financing is due to the significant capital expenditures planned during 2021-22 (e.g. Pope Road and Central Street Intersection, Solar Storage Project, Outdoor Sports Facility), many which have infrastructure funding to be received from the Federal and Provincial Governments. The capital bridge financing will be used to fund the capital expenditures until the infrastructure funding is received from other levels of government and the City obtains long term debt for its share. This is the same practice followed annually but the increase is necessary due to the large project values. This increased capital bridge financing limit will be in place for twenty-four months (until May 2023) after which it will be reduced to our normal limit of \$5 million.”

COS 21-078

**Resolution** It was moved and seconded;

**Whereas** the Infrastructure Secretariat with the Province of PEI requires a council resolution to allot the unallocated portion of the Gas Tax which represents the additional payment made for 2021-22.

**Be it Resolved that** Council endorses that the unallocated portion of the direct allocation of Gas Tax funding in the amount of \$1,356,490 be allocated as follows:

- Central St/Pope Road re-design

**Resolution Carried 8-0**

COS 21-079

**Resolution** It was moved and seconded;

**Whereas** The City of Summerside uses capital bridge financing (e.g. line of credit) to finance capital expenditures temporarily until such time as:

- Infrastructure funding is received and/or
- City’s share of project is borrowed long term

**And Whereas** Due to several significant capital projects, an increase from \$5 million to \$20 million is required, for a twenty-four-month period (or May 1, 2023) after which time the limit will be reduced to \$5 million. A request for proposal was issued and submissions were received from five financial institutions.

**Be it resolved** That Council authorize capital bridge financing in the amount of **\$20 million** be awarded to Scotiabank:

<b>Financing Amount</b>	<b>Purpose of Expenditure</b>	<b>Term of Loan</b>	<b>Amortization of Loan</b>	<b>Estimated Rate of Interest</b>	<b>Method of Repayment</b>
\$20,000,000	Finance capital expenditures temporarily until infrastructure funding is received.	24 months	Not Applicable. Will be repaid once capital projects are	Indicative Rate of .9125%	Revolving term facility. Interest will be paid monthly.

			completed and the City borrows long term for its share.	(=BA +.50%). This rate is not fixed and will fluctuate based on the banker's acceptance rate.	Repayments will be made when infrastructure is received. The City's share of the projects will be borrowed long term on the project is complete.
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The City of Summerside is able to incur the indebtedness and liability as set out above. The loan facility of \$20 million will not cause the City of Summerside to exceed its debt limit as set out in the Municipal Government Act Part 3, Division 3, Section 164 (3). The security required for this borrowing transaction is the appropriate borrowing resolution and related documentation.

This bears the recommendation of the Finance Committee meeting of May 13, 2021.

**Resolution Carried 8-0**

**HR & Legal Affairs, Culture Summerside and Policy & Bylaw Review Committee**

**Human Resources and Legal Affairs Report:**

- The Joint Occupational Health and Safety Committee as well as department sub-committees continue to meet on a regular monthly basis
- The department provided support at various meetings this month
- Summer students have been hired in the Electric Department and Technical Services
- Seasonal labourers have been hired at Municipal Works
- Part time staff have been hired for Credit Union Place front desk, bowling lanes and pool
- Zack Culleton and Riley Forbes have been hired as Icemakers at Community Services
- Aaron Lyle and Jeff Gallant were hired as Electrical Journeymen in the Electric Department
- Drew Beattie, Brett MacDonald and Jesse McCabe moved from part time to full time ranks at Police Services
- Mallory Metallic, David DesRoches, Joshua Pound, and Liam Jay were hired as part time police constables
- Contract negotiations continue with outside workers and electrical union
- First aid / CPR and AED training was held for staff

**Culture Summerside Report:**

*“The Summerside Lobster Carnival organizers will be taking a cautious approach to the Carnival’s 2021 celebrations due to COVID 19 and its variants. In the interest of public safety, this years Lobster Carnival will concentrate on the delivery of a delicious, cost friendly, traditional lobster supper, take out style. This tasty island treat will be available for pick up from the comfort of your car and appeal to a variety of senses as the sights and sounds of live music flood the drive thru environment. Details on price, ticket sales, entertainment and dates will be announced shortly.*

*Culture Summerside and Wyatt Heritage Properties Inc. currently have operational plans submitted to the Department of Public Health for the following 2021 events. Olde Fashioned Carnival, Ghostwalk and the Summerside Arts Festival Plans. Each plan outlines a modified, paired down version of the event due to the risks of COVID 19.*

*Culture Summerside will be hiring summer staff to fill museum, and programming positions. Staff are currently reviewing applicants and will work with the HR department to interview and hire.*

*The Summerside Armoury renovation project is moving closer to completion. Interiors are close to the paint and exhibit building stages; outdoor work is yet to be complete. An exact completion date will be easier to identify over the next couple of weeks.*

*Considerable collection work is being done on the International Fox Museum Collection in preparation of being reinstalled at the armoury site. Other work has been completed on the John the Realm Collection.”*

#### **Policy & Bylaw Review Committee Report:**

*“As part of our effort to ensure our bylaws are consistent with provincial legislation and other requirements, we are updating the Building Bylaw. The rationale for getting this bylaw in place now is that the provincial legislation came into effect almost a year ago, and we would like to get the bylaw in place for the upcoming construction season. Tonight will see the second reading of the amendments and the formal adoption of this bylaw.*

*The proposed changes were first discussed at last month’s meeting of the Technical Services Committee. We also consulted with the developer community to seek their input on these changes. Most of the feedback from developers centered more so on the requirements for professional services (eg. architects, engineering design), electric services and not so much on specific aspects of the building bylaw.*

*For example, the question was asked if developers could use the same engineering design for a specific type of wall, for multiple builds in various locations within the City. This is a case where the developer needs to discuss with his/her professional designer if they will allow their specific design to be used in more than one location. The City’s Building Bylaw has no bearing on this issue.*

*The consultation with the developer community was quite helpful in not only reviewing the proposed bylaw changes, but also in hearing many constructive suggestions on making the City more attractive to developers. We will review this feedback and bring recommendations back to Council for consideration.*

*There is one change that we are proposing to the bylaw: In Schedule C of the bylaw, Section 2.2: we propose to add “Where full or partial professional design is required “.*

*We also have a new bylaw as well as proposed amendments of two existing bylaws to consider this evening.*

*Earlier this year, the Province enacted several changes to the Municipal Government Act which require corresponding amendments to the City's Procedural Bylaw.*

*Pursuant to section 86(3) of the Municipal Government Act, notice of such changes must be provided to members of Council in writing, and must be announced at the regular meeting of Council preceding the regular meeting at which first reading of the amendment will take place.*

*The required amendments are:*

*Electronic Meetings – the Procedural Bylaw will be amended to confirm that meetings may be held electronically and the public may 'attend' the meeting via electronic means.*

*Committee Terms of Reference – the Procedural Bylaw will be amended to add Terms of Reference for the various Standing Committees of Council.*

*The first reading of this proposed amendment will take place at the June monthly meeting of Council.*

*The second piece of business concerns our Access to Information bylaw.*

*The current version of this bylaw was drafted based on the MGA Regulations. The new version was drafted based on provincial Freedom of Information legislation. When drafting the old bylaw, it was unclear which of the two legislative regimes applied, and the decision was made to go with the MGA Regs – which provided more authority for Council and better cost recovery. The Privacy Commissioner took the position that it is the provincial legislation that applies and made a compelling case for this. The new bylaw accords with FOIPP and has received the Privacy Commissioner's blessing.*

*The first reading of this amended bylaw will take place tonight.*

*Finally, the Committee in consultation with Fire Services reviewed the feasibility of implementing an open fires bylaw for the City. At the present time, there are guidelines in place to provide oversight of these fires. However, the Committee is recommending that a bylaw to regulate this issue would be more appropriate. Therefore, we are proceeding with the first reading of this bylaw this evening."*

COS 21-090

**Resolution**

It was moved and seconded;

Whereas

CS-29 Access to Information and Protection of Personal Information Bylaw is a bylaw to provide for the public right of access to certain City records, and to control the manner in which the City collects, uses and discloses personal information

Be it resolved that CS-29 Access to Information and Protection of Personal Information Bylaw be read a first time at this meeting

**Bylaw # - CS-29 Access to Information and Protection of Personal Information Bylaw**

**Short Description:** A bylaw to provide for the public right of access to certain City records, and to control the manner in which the City collects, uses and discloses personal information.

Schedule A attached (CS-29 Access to Information and Protection of Personal Information Bylaw)

**Resolution Carried 8-0**

COS 21-091

**Resolution** It was moved and seconded;

Whereas CS-29 Access to Information and Protection of Personal Information Bylaw is a bylaw to provide for the public right of access to certain City records, and to control the manner in which the City collects, uses and discloses personal information

And Whereas CS-29 Access to Information and Protection of Personal Information Bylaw was read for a first time at this Council meeting

Be it resolved that CS-29 Access to Information and Protection of Personal Information Bylaw first reading be hereby approved

**Resolution Carried 8-0**

COS 21-092

**Resolution** It was moved and seconded;

Whereas CS-35 Open Fires Bylaw is a bylaw to provide guidelines for the oversight of open fires in the City of Summerside

Be it resolved that CS-35 Open Fires Bylaw Bylaw be read a first time at this meeting

Schedule A attached (CS-35 Open Fires Bylaw)

**Bylaw # CS-35 Open Fires Bylaw**

**Short description:** Open Fires Bylaw is a bylaw to provide guidelines for the oversight of open fires in the City of Summerside

**Resolution Carried 8-0**

COS 21-093

**Resolution**

It was moved and seconded;

Whereas

CS-35 Open Fires Bylaw a bylaw to provide guidelines for the oversight of open fires in the City of Summerside was read for a first time at this meeting

Be it resolved that

CS-35 Open Fires Bylaw first reading be approved

**Resolution Carried 8-0**

**Technical Services – Chair, Councillor Justin Doiron**

**Report:**

*“The 2021 construction season is underway. Staff have closed and awarded the first number of tenders and are still working on a few other tenders for this season. The sewer work on Autumn has started, the Pope / Central project has also started as well as Paving. It is anticipated that a few other tenders will be starting shortly.*

*Staff continues to review and assist the public with pending developments and building permits to be issued for this year. Staff have been busy this past month with numerous planning related activities. We had a discretionary use for the Solar farm, zoning amendment from R3 to R4 on Willow and a few mobile sales establishments. We currently have a building height variance on Lefurgey, revisions to the off site signage, a discretionary use on Duke, more mobile sales establishments. This month we will be having a meeting on some other bylaw amendments, a zoning amendment and another discretionary use request later this month. Staff are also working on our building Bylaw.*

*23 building permits with a value of \$6.4 M were issued for the month of April with a total year to date value of \$15 M. We issued, 6 semi-detached, 3 commercial renovations/ change of uses, 1 single family house and 1 Mobile home, and 5 residential and Industrial additions. We also had 6 deck and sign permits this month as well a one large Institutional permit for an expansion to the French school. With another 3 new semis for a total of 6 more units in April, this sector continues to be a strong area of residential growth. These 3 new semis were for Langille Court, this represents 16 units over the last 6 months for total permit value of \$4M. This will complete that phase of this new development.*

*Developers are stopping in and speaking to staff for assistance with their proposed projects for 2021. Citizens are also still encouraged to ask for assistance with their projects that they may have planned for 2021.”*

**Bylaw CS-31 Building Bylaw**

**Description:**

A bylaw to prescribe the standards for construction and demolition work, the stages for when inspections are required, the fees for services provided and the responsibilities and obligations for owners, constructors, subcontractors and professionals to the City with respect to construction and demolition work in the city in addition to the responsibilities and obligations set out in the Provincial Building Codes Act.

There was one minor addition to the draft Building Bylaw CS-31 since it was read for a first time at the March Monthly meeting so this has to be read at this meeting. The addition is:

**Schedule C Section 2.2:** Add “Where full or partial professional design is required,” at the beginning of the sentence.

So it now reads:

**“Where full or partial professional design is required all plans and specifications shall be accompanied with design certificates bearing the seal of a professional designer licensed to practice in the Province of Prince Edward Island.”**

COS 21-080

**Resolution** It was moved and seconded;

Whereas CS-21 Building Bylaw was read for a first time at the March 15, 2021 Monthly Council meeting

Be it resolved that CS-21 Building Bylaw be hereby read a second time at this meeting

Schedule A attached (CS-31 Building Bylaw)

**Resolution Carried 8-0**

COS 21-081

**Resolution** It was moved and seconded;

Whereas CS-21 Building Bylaw was read for a first time at the March 15, 2021 Monthly Council meeting and read a second time at this meeting

Be it Resolved that CS-31 Building Bylaw second reading be declared approved

**Resolution Carried 8-0**

COS 21-082

**Resolution** It was moved and seconded;

Whereas CS-21 Building Bylaw was read for a first time at the March 15, 2021 Monthly Council meeting and read a second time at this meeting

Be it Resolved that CS-31 Building Bylaw be declared formally adopted

**Resolution Carried 8-0**

A number of Councillors inquired whether there would be street lights installed at the Pope/Greenwood intersection.

Staff stated that they will follow up on this.

**Planning Board - Chair, Councillor Brian McFeely**

COS 21-083

**Resolution** It was moved and seconded;

**Whereas** an application was received from PEI Housing Corporation at 205 Lefurgey Avenue, PID #322008.

**And Whereas** Section 19.5 of the City of Summerside Zoning Bylaw states that no residential apartment building shall exceed a maximum height of 14m (45.9 feet).

**And Whereas** Section 7.2 of the zoning bylaw allows for a variance to be granted after Council has considered the following tests:

- a. That the hardship is due to unique physical conditions of the lot or property, including small lot size, irregular lot shape, existing building location on the property, or exceptional topographical conditions, which make it impractical to develop in strict conformity with Bylaw standards. Exceptional topographical conditions may include, but are not limited to: trees, slope of the land, etc.
- b. That the proposed variance meets the general intent of the official plan.
- c. That the proposed variance meets the general intent of the zone.
- d. That the proposed variance would not impact negatively on adjacent properties, or on the essential character of the surrounding neighborhood, including taking into consideration any comments from neighbors.

**Be It Resolved** that Council grant a variance of 21%, to allow the apartment building height of 17m (56'), in order to accommodate the roof pitch design to accommodate roof mounted solar panels.

**This application bears the recommendation of the Planning Board Meeting of May 4, 2021.**

**Resolution Carried 8-0**

COS 21-084

**Resolution** It was moved and seconded;

**WHEREAS** the City of Summerside initiated amendments to the Off-site Sign Program under Schedule C, Sign Regulations of the *City of Summerside Zoning Bylaw*;

**AND WHEREAS** the amendment was reviewed by the Planning Board on May 4, 2021 and planning board made a recommendation to Council on that same day.

**BE IT RESOLVED THAT** Council approve the amendments to the Off-site Sign Program under Schedule C, Sign Regulations of the *City of Summerside Zoning Bylaw*.

This bears the recommendation of the Planning Board Meeting of May 4, 2021.

**Off-site Signage Program  
Regulations Schedule 'C' Zoning Bylaw (Proposed Amendments)**

***Insert:* 16.0 Off-site Signage Program**

The purpose of the Off-site Signage Program is to provide a means of promoting local businesses and events, subject to the following objectives, criteria and conditions.

***Strike Out:***

***Guiding Principles:***

- ~~• To promote off-site advertising of business name identification and location;~~
- ~~• To promote the public welfare, health, and safety of all persons using the public rights-of-ways within the city as to the signage displayed thereon;~~
- ~~• To advance the aesthetic goals of the city throughout the community, and to ensure effectiveness and flexibility in the design of, and creativity of, the use of digital signage without creating a safety detriment to the general public;~~
- ~~• To aid in the proper development and promotion of local business and tourism;~~
- ~~• To reduce the visual clutter caused by small posters or A-frames along city r-o-w's; To implement signage policies as contained within the city Official Plan.~~

***Insert:***

**a Objectives:**

- i. The City recognizes the need to be able to allow placement of off-site signage, in order to easily identify local facilities, businesses, products and services for residents and tourists.
- ii. Off-signs should be designed and located in a manner that does not create distractions or safety hazards for pedestrians or motorists, or a danger to the public.
- iii. Off-signs should not adversely affect the use and enjoyment of adjacent public or private property.
- iv. Off-signs should not create unnecessary visual clutter due to their size, number or location.

***Renumber, No proposed changes:***

**b. Criteria:**

- i. Whether the sign is compatible with the surroundings in which it is located.
- ii. Whether the sign depicts to the satisfaction of the City appropriate language, messages or graphics. No profanity or offensive messages or graphics shall be permitted.
- iii. Whether the sign is designed, installed, and maintained to meet the sign user needs, while at the same time promoting general public needs and convenience.
- iv. Whether the sign is designed, constructed, installed or maintained in such a manner that it does not

- endanger public safety or traffic safety.
- v. Whether the sign is readable, and visible in the circumstances in which it is to be used.
- vi. Whether the sign, including its size, height, illumination and location is respectful of other signs already displayed in the area.
- vii. Whether the sign is in compliance with all provisions of city bylaws, including those related to traffic safety, traffic visibility, sign setbacks, and structural integrity.

**Strikeout & Proposed Changes (highlighted):**

**~~Digital Off-site signs shall only be permitted with an approved signage permit and the following conditions:~~**

**c. Conditions:**

- i. Digital off-site signs shall only be permitted with an approved signage permit.
- ii. ~~They are~~ Digital off-site signs are not permitted within a site triangle ~~or within street/ highway right-of ways.~~
- iii. Permitted sign types: Pole sign and building wall sign.
- iv. 1 km (0.62 miles) minimum distance between signs on the same street, up to a maximum of four (4) signs in the City, with electronic messages.
- v. Maximum sign area of 5 m<sup>2</sup> (53.8 sq ft).
- vi. All digital off-site advertising shall be maintained in accordance with the Signage Regulations of ~~City~~ the Zoning Bylaw SS-15.
- vii. Allow off-site advertising for business name identification and location only.
- viii. No digital off-site sign shall be located in any residential zone or be placed within ~~60-100 meters (196.8 328 ft)~~ of any residential ~~zone~~ use.
- ix. Digital off-site signs shall be permitted within Downtown (D), Service Commercial (C2) ~~and~~ Industrial (M1 and M2), and may be allowed in Institutional zones, at the discretion of the Development Officer.
- x. Digital display and operation shall be in accordance with Section 10 f. of the Signage Regulations of the City Zoning Bylaw SS-15.
- xi. Enforcement is subject to Section 15 of the Signage Regulations of ~~City~~ the Zoning Bylaw SS-15.

**Resolution Carried 8-0**

COS 21-085

**Resolution** It was moved and seconded;

**Whereas** in accordance with Section 3.3.b.ii. of the *City of Summerside Heritage Bylaw SS-20* the membership of the Heritage Planning Board shall comprise of three (3) citizen representatives appointed by Council resolution and selected for their knowledge of heritage conservation issues;

**Be It Resolved** the following three individuals are appointed as citizen representatives to the Summerside Heritage Planning Board for a two-year term until May 17, 2023 in accordance with Section 3.3.c.ii. of the *City of Summerside Heritage Bylaw SS-20*.

- Kate Cormier;
- Natalie Hashie;
- Carl Delaney

This bears the recommendation of the Planning Board meeting held on May 4, 2021

**Resolution Carried 8-0**

COS 21-086

**Resolution** It was moved and seconded;

**WHEREAS** a discretionary use application was approved on March 16, 2020 for PEI Oceanview Resort Inc. (Shizhong Liu) for PID #309344 to allow a "8 unit Row House" use at 373 Duke Street in the Medium Density Residential (R3) zone under the *City of Summerside Zoning Bylaw*;

**AND WHEREAS** the discretionary use approval expired on March 16, 2021;

**AND WHEREAS** the applicant requested an extension to the approved Discretionary Use.

**BE IT RESOLVED THAT** the Council approve a six month extension (Expiring on September 16, 2021) to the Discretionary Use for an 8 unit row house for PID #309344, at 373 Duke Street in the Medium Density Residential (R3) zone under the *City of Summerside Zoning Bylaw*.

**This bears the recommendation of the Planning Board Meeting of May 4, 2021.**

**Resolution Carried 8-0**

COS 21-087

**Resolution** It was moved and seconded;

**Whereas** Generation XX is requesting Council approval in accordance with Section 13 of the *Licensing Bylaw CS-21* to operate a mobile sales establishment at 263 Heather Moyse Drive (Summerside Port Corporation Inc., property owner).

**And Whereas** Section 13 of the *Licensing Bylaw* provides that Council shall allow or refuse an application based on the following considerations:

- safety;
- desirability;
- impact on established businesses in the City;
- public convenience; and
- such other considerations as it deems appropriate.

**Be It Resolved** that Council grant approval to Generation XX to operate a mobile sales establishment at 263 Heather Moyse Drive (Summerside Port Corporation Inc., property owner). The license is subject to,

- Paying a license fee of \$500 for a non-local business as per Licensing Bylaw CS-21 Regulations;
- Special events require written approval of the event organizer, submitted to the City three days in advance.
- A food health permit is approved by the Province;

- Litter disposal containers are provided on- site;
- Hours of operation 11:00 am to 8:00 pm;
- Letter(s) of permission from property owner(s).
- Connection of any pipe, hose, etc. to the City system requires City approval.

This bears the recommendation of the Planning Board Meeting of May 4, 2021.

**Resolution Carried 8-0**

**Economic Development – Chair, Councillor Brian McFeely**

**Report:**

*“It has been a robust month with the turning of the seasons, and many people looking to start businesses, both PNP immigrants and local entrepreneurs, finding space has become a frequent inquiry to our office. Vacancy rates for all types of space (retail, office, industrial) are lower than they’ve ever been, constricting options for finding a business location, the office is continuing to work with local developers and property owners to match demand with current supply.*

*The office in collaboration with our private sector partners have been able to work with property owners/developers to repurpose or build 30,000 sq ft of space – 2,000 sq ft has been converted already, 8,000 sq ft is currently underway, and 20,000 sq ft will be ready later this year in Late Summer or Early Fall. Again, what the office is seeing is great pent up demand for space in all parts of the City and investment in properties again is strong early in 2021. This is also translating into a surge of vacant property for sale for development to capitalize on this known demand. Just as a point of interest, our Available Sites tool added about a dozen new entries over the past few weeks.*

**Labour Initiatives**

*The office is working with several private sector IT firms looking to significantly expand in Summerside. We are currently assisting them with satisfying their labour needs. Because remote working has a more prominent role in today’s world, businesses are realizing that there is an opportunity to attract workers to a place like Summerside, where they can complete their duties from home just as easily as from an office. Our plan is to use all the tools at our disposal (labour tools, various media) to attract people to work for these established firms from Summerside, thus considerably advancing our IT Sector. Given Summerside’s strong business fundamentals, state of the art infrastructure, pipeline of major projects and community amenities are all factors in companies looking for remote work locations.*

**Website Overhaul**

*Together with our Marketing and Communications vendor, we are overhauling our website bigpossibilities.ca. The resulting site will retain some material from the existing site but will be organized much more clearly with the most prominent information and tools front and centre. Navigation will be much more intuitive, and mechanisms will be in place that allow content to be readily switched out. Last, the look and feel will be in line with modern web design practices and give the user a more fulfilling experience. We hope to launch our more user-friendly web property in the coming weeks*

**PNP Milestone**

Over the past month, we have crossed a very important line regarding our immigrant portfolio. There are now 50 PNP businesses that are operating in Summerside, the first having started in August 2019 and the latest just days ago. Summerside is seen as a sound place for investment and offers many lifestyle advantages. As a result, we are seeing more landings than ever before. Translating that into direct impacts, this group of investors have absorbed over 40,000 square feet of vacant space and employ in total over 100 people. The office has spent a large amount of time in their business planning, community integration and networking and we are now seeing the fruits of this effort in growing and diversifying our economy

**Pitch and Bridge Summerside**

A quick update our Pitch and Bridge Summerside event as part of the Summerside Xchange is in its final stages as our 11 finalists’ prep for their pitch competition later this month. Our Board of Directors and Jury members are excited about the calibre of the contestants and looking forward to an exciting pitch day on May 26<sup>th</sup>”

**Police/Fire& Emergency – Chair, Councillor Barb Ramsay**

**Emergency Measures**

“As part of its ongoing emergency preparedness efforts, the City recently participated in a table-top exercise that was facilitated by the provincial Emergency Measures Organization. This session provided an opportunity for the City to test and mobilize its response to an emergency. We were joined by community partners during this exercise, which helped raise our awareness of things we have done (and need to do) to better prepare our community to respond to future emergencies. The engagement was quite positive, and we are working with the provincial EMO to assess our plan and further refine it where needed.”

**Fire Report:**

There were 14 fire calls during April:

- 2 - Medical First Responder Calls
- 3 - Alarm Panel Calls
- 1 - Structure Fire
- 1 - Motor Vehicle Accident
- 2 - Electrical Fires
- 1 - Accidental False Alarm
- 1 - Smoke Complaint
- 2 - Miscellaneous Calls
- 1 - Cancelled Call

Firefighters trained a total of 1130.5 hours for the month, doing the following:

Apr 05/21 - Hose & Ladder Training
Apr 07/21 - Drafting Exercise
Apr 11/21 - Clean Ice Rescue Equipment
Apr 11/21 - Level 2 Classroom Sessions

Apr 11/21 - Level 2 Exam
Apr 11/21 - Level 1 Instructing
Apr 12/21 - Zoom Presentation
Apr 13/21 - First Aid/CPR
Apr 13/21 - Re-configuring Compartments Engine 3
Apr 17-18/21 - Level 1 Field Work
Apr 18/21 - Air Brake Prep Course
Apr 19/21 - Hose, Ladders, Water Supply Training
Apr 19/21 - Level 1 and 2 Instructing
Apr 19/21 - Community Work - Strongman Pull
Apr 24-25/21 - Level 1 Field Work
Apr 26/21 - MFR Training
Apr 26/21 - Level 1 Pump Work
Apr 26/21 - New Firefighter Orientation
Apr 20/21 - OH&S Meeting
Apr 20/21 - Aerial Training
Apr 28/21 - Tour

**Notes:**

- Congratulations to these Summerside firefighters for passing their Level 1 Exams.

- Mark Richard
- Ben Gallant
- Danny Moisan
- Jeremiah Henderson

- Also, congratulations to these firefighters for getting through the

theory component of Level 2 certification.

- Captain Andrew Peters
- Lieutenant Jeff Bernard
- Daniel Albert
- Stephen DesRoche
- Lieutenant Tyler DesRoches
- Ryan Pinkham

These firefighters have just completed over 1000 hours of training. Great Job Everyone!

**Police Report:**

***“Committee and Volunteer Work***

*Members continued to do virtual meetings and conference calls in April with in-person meetings happening as well. During April members set up 3 pizza parties at Greenfield Elementary, Elm St Elementary & Athena Elementary as students entered a contest to ‘Name the Drone’ with an overwhelming name of ‘Eagle Eye’ chosen as the winner. Det/Cst MacLeod did a demonstration of the drone at one of the schools in the gym, with two more to go. A fun time was had by all.*

***Training and Service Enhancements***

*During April members took part in the following training; Six members re-certified in domestic violence training and four members re-certified in First Aid/CPR training.*

***Community Policing Activities***

*During April SPS members took part in the annual Polar Plunge in Dalvey to raise money for Special Olympics. One member enrolled in the 'Big Brother' program and has been partnered with a local youth.*

### **Occurrence Statistics**

*The following is a list of some of occurrence totals for April 2021.*

*Calls for Service – 550*

*Traffic Accidents – 22*

*Reported Crimes of Assaults & Threats – 11*

*Theft Reports – 31*

*Impaired Driving Offences – 8*

*Highway Traffic Act Charges 73 plus 39 speeding*

*Break & Enter Reports (Business & Residential) – 10*

*Drug Enforcement Charges – 8”*

COS 21-088

#### **Resolution**

Be it resolved that It was moved and seconded;  
Appendix A of CS-27 Traffic and Parking Bylaw, be amended to add the north side of  
Maple Avenue from Summer Street to Central Street be designated as No Parking

This bears the recommendation of the Police Services meeting of May 4, 2021

#### **Resolution Carried 8-0**

Several Councillor have mentioned that they have received many calls and emails from residents regarding the trucks getting product from Port Summerside throughout the night this past weekend.

#### **Community Services – Chair, Councillor Cory Snow**

#### **Report:**

*“The Community Services Department switched gears in April. Crews were out getting over 200 acres of the City’s greenspaces and parks ready for the warmer weather, including the installation of new playground equipment structures at four different parks in the City.*

*Credit Union Place launched a new program called Rec & Go which offers facility users an opportunity to take advantage of their lunch hour with a workout/swim and take-out lunch for \$15. The program is offered between 11:30am-1:30pm from Monday to Friday.*

*The Summerside Western Capitals has three round-robin home games in the month of April. Unfortunately, due to the covid-19 situation in our neighbouring provinces, the Maritime Hockey League cancelled the remainder of the season on April 27, 2021. Staff look forward to 2022 in a year where Summerside will host the Fred Page Cup.*

*Active Living staff has a busy month of April as they prepare for programming throughout the Summer months. Four week-long Summerfun Camps went on-sale and almost sold-out immediately. Each camp has a different*

theme, such as Sports Camp, Arts Camp, Adventure Camp and Photography & Videography Camp. Due to the high demand, staff released four individual days camps that will be offered throughout the Summer.

Active Living Staff programmed a Dr. Seuss themed PD Day that offered children an opportunity to stay the day at Credit Union Place and take part in a variety of Dr. Seuss themed programming.

Despite the ongoing pandemic, the Veterans' Convention Centre (VCC) saw 23 bookings for the month. Many returning weekly or monthly bookings, along with several new ones.

Public Swimming Lessons went on sale and began in April. Registration sold-out within hours of going on-sale which goes to show swimming lessons are in high-demand. The Aquatics Centre also began offering evening Aqua Fit classes twice a week in order to provide users some schedule flexibility.

Community Services staff continue to work with Public Health and adapt to the guidelines and restrictions that are passed along from health officials. In regard to Canada Day, unfortunately public health has confirmed there will be no fireworks or parades this summer. However, staff are working towards a Civic Ceremony similar to last year, along with socially distanced Canada Day activities for residents."

COS 21-089

**Resolution**

It was moved and seconded;

Whereas

Staff are recommending changes to the City of Summerside Cosmetic Pesticide and Integrated Pest Management Bylaw to meet provincial and Health Canada regulations, as well as ensuring the safest products are being used within the community.

Be it resolved that updates are made to the Non Domestic Restricted list of products permitted to be used under the Cosmetic Pesticide and Integrated Pest Management Regulations.

The updates would include:

1. Removal of the insecticide Sevin
2. Removal of the insecticide Delta Gard
3. Addition of the insecticide ACELEPRYN – 28980
4. Addition of QUALI-PRO IMIDACLOPRID 75
5. Adding Roundup (Non-Domestic Allowable Broad Spectrum Herbicide)

Schedule A attached (Cosmetic Pesticides and Integrated Pest Management Regulations)

**Resolution Carried 8-0**

**Municipal Services – Chair, Councillor Bruce MacDougall**

**Report:**

*The biosolids fertilizer warehouse has been emptied this month going out to farmers fields for fertilization use.*

- The sewage treatment plant performed the following maintenance this month:
  - Repaired sewage truck offloading station
  - Replaced the dryer burner for biosolids production
  - replaced burnt out UV lights at the lagoon
  - Spring cleaning of Airpol system for biosolids production
- Serviced 4 Dissolved Oxygen sensors in the Biological Nutrient Removal System
- Completed the Spring lift station checks and Maintenance for Spring thaw events.
- Public works progressed with edge of right of way repairs along the roadside from snow removal efforts. This is expected to be completed by the end of May. The public is asked if any damage along the roadway is unrepaired by the end of May to call 902-432-1268 to report the need for repairs.
- New signage was installed at Doryview Subdivision for a no exit and new speed sign.
- Boardwalk repairs have been started this month and is expected to be completed by end of May.
- Traffic Line Painting is expected to start the week of May 17<sup>th</sup>.
- Water box covers are being repaired from frost heave this month. The public is reminded to call 902-432-1268 for any water valve covers (curb stops) that are protruding in their lawn to be repaired.
- Operations are starting to assist contractor with capital upgrade work this season starting with Pope Road Round about and Autumn Street water main replacement.
- The Wilmot wellfield fencing was repaired this month.
- The Street sweeper has been operational for the last few weeks and continues to be problematic with dust on dry days. Operations are working with the manufacturer to correct the issues.

**GENERAL OPERATIONAL STATISTICS:**

**Water and Sewer Utilities:**

- 24 water samples were taken with clear of bacteria.
- 12 chlorination samples taken all within parameters.
- 1 water service was repaired this month.
- 1 water main break was repaired this month.
- 18 water turn on and offs for the month.
- 13 sewer calls this month.
- 1 sewer video was performed this month.
- Sewer effluent to harbor (318,750 cubic meters treated).
- 78,078 gallons of septage received to the plant from outlying areas. (servicing the county).
- 368 Tons of Bio fertilizer were created this month at the Sewage Treatment Plant.

**Electric Services – Chair, Councillor Greg Campbell**

**Report:**

**Work Tasks Highlights:**

- The Junior Mayor and Council tour occurred in March with the group touring the wind farm, electric service building and the power plant. The tour introduces the Junior Council to how the Electric Utility operates and supplies customers with electricity.
- Power Plant and Technicians Maintenance consisted of:
  - Traffic lighting maintenance and pedestrian crossings at 9 locations that needed new lighting bulbs were repaired.
  - Meter changes for 2021 continued throughout the month.
  - New silica moisture beads replaced on all substation transformers.

