



ENGINEERING INSPECTIONS

Department of Community Development

City of Lenexa Engineering Inspection Program

Instructions

As construction is on-going, and at a frequency of no less than monthly, as outlined in the attached list of engineering inspections the 3rd Party Inspector of record shall submit an inspection status report to the City of Lenexa Engineering Division, which includes the following information:

- A brief summary of the work performed during the reporting time frame
- Those items inspected and approved as substantially in compliance with the City of Lenexa approved permit drawings, details, or specifications observed during the reporting period.
- Changes and/or discrepancies with the City of Lenexa approved permit drawings, details, or specifications that were observed during the reporting period, along with the actions performed to resolve or correct said discrepancies
- A list of nonconforming items requiring resolution
- Sealed by a Professional Engineer, licensed by the State of Kansas.

PLEASE NOTE: ANY CHANGES OR MODIFICATIONS OTHER THAN MINOR FIELD ADJUSTMENTS MUST BE APPROVED BY THE CITY OF LENEXA PRIOR TO CONSTRUCTION. (Minor field adjustments are those adjustments that do not violate the engineering design intent, nor adversely affect the design functionality of the infrastructure in question. If the 3rd Party Inspector has questions regarding either of these conditions, the City should be consulted.)

When the work requiring 3rd Party engineering inspections is completed and all nonconforming items have been resolved, the 3rd Party Inspector of record shall submit an **Engineering Inspections Report - Final Certification** to the City of Lenexa Engineering Division. A Certificate of Occupancy will not be issued until the final report has been reviewed and approved by the City of Lenexa.

3rd Party engineering inspections must be completed by persons or firms competent to inspect and review the work for which they are certifying, as well as either have or hire appropriate equipment or laboratory facilities as necessary for component specific testing.

Please send all correspondence to the following address:

City of Lenexa
Engineering Division – Community Development
17101 W 87th St Pkwy
Lenexa, KS 66219

FOR MORE INFORMATION

City of Lenexa Department of Community Development
17101 W 87th Street Parkway, Lenexa, Kansas 66219
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