



WET SEASON CONSTRUCTION REQUEST

Land clearing, grading, excavating, and filling are not permitted between October 1st and April 30th on lots encumbered by critical areas that include: erosion hazard areas, landslide hazard areas, steep slope hazard areas, and other critical areas determined by the Director to be sensitive to wet season construction activities. Wet season clearing and grading restrictions apply to clearing and grading permits, engineering review permits, and building permits.

In order to proceed with clearing and grading during the wet season, approval from the Director is required per NMC 17.07.140.N.

The following shall be completed:

The undersigned request to proceed with grading and/or construction activities during the wet season between October 1st and April 30th. We understand that proceeding with construction during the wet season is voluntary and subject to review and field monitoring fees as well as approval by the Director. We have provided the required information and understand that additional information may be required. By signing below, we confirm that we have read and understand the submittal documents and we agree to comply with all conditions imposed by the Director in granting approval for conducting land disturbing activities during the wet season.	
Site Address:	
Related Permit Number:	
Circle the critical areas that apply: landslide hazard , steep slope hazard , erosion hazard	
Contractor Name: Signature:	Company Name: Phone: Email:
Site Superintendent Name: Signature:	Company Name: Phone: Email:
Excavation Sub-Contractor Name: Signature:	Company Name: Phone: Email:
Owner Name: Signature:	Company Name: Phone: Email:
Geotechnical Engineer Name: Signature:	Company Name: Phone: Email:



The following documents are required to be submitted for review by the Building Official and/or City Engineer for final approval by the Director:

- **Complete Wet Season Construction Request Form**
- **Geotechnical Report**
- **Geotechnical Letter** addressing protections during the wet season. This must include a signed confirmation from the project geotechnical engineer stating that the engineer has reviewed and approved the proposed wet season site plan and schedule and that, in the geotechnical engineer's opinion, no safety problems, environmental harm, or adverse environmental impacts will occur on the site or neighboring properties from allowing construction and grading activities and/or site stabilization activities to occur on site in accordance with the proposed wet season site plan and schedule. The geotechnical engineer shall include a description of the current project status and any recommendations the engineer believes are necessary so that the proposed work can be safely accomplished despite the increased potential for severe weather during the wet season.
- **Drawings.** Complete construction drawings including: site survey, tree protection area, wet season site plan, and erosion control plan.
- **Schedule.** Construction schedule with anticipated activities with timelines. Specify frequency of geotechnical inspections, site monitoring, dates of planned excavations and backfilling, dates when stormwater collection systems will be complete and ready for use, and identify project milestones. Indicate if land disturbing activities will take place during or following a rain event and, if so, what procedures will be in place to protect the site.
- **Emergency Plan.** Written emergency procedures. Indicate the intended steps to follow should a rain event occur during land disturbing activities.
- **Emergency Contact Information.** The Emergency Contact Information on the last page of this application must be completed and posted on site during the wet season.
- **Fees.** At application, a review and field monitoring fee of \$3,000 is required to be submitted, portions of which are refundable if not used. Additional fees may be required to cover time expended on the wet weather review and inspections.
- **Additional information** as determined by the Director

Approval Process:

A Wet Season Construction Approval Letter will be granted as part of the underlying permit only after the documents required by the Director have been submitted and determined to appropriately mitigate safety and environmental impacts during wet season construction activities.



EMERGENCY CONTACT INFORMATION

DURING WET SEASON GRADING & CONSTRUCTION ACTIVITIES

PLEASE POST THIS INFORMATION ON SITE

Site Address:	
Related Permit Number:	
Contractor Name: Company Name:	Phone: Email:
Site Superintendent Name: Company Name:	Phone: Email:
Excavation Sub-Contractor Name: Company Name:	Phone: Email:
Owner Name: Company Name:	Phone: Email:
Geotechnical Engineer Name: Company Name:	Phone: Email:

Describe the actions required to be taken on site in the event of a landslide or erosion-control problem:

City of Newcastle Contact Information:

After hours, call Police non-emergency: 206-296-3311
During regular hours: 8:00 a.m. – 5:00 p.m.
Community Development 425-649-4444
Police 206-296-3311
Fire 425-452-6892

EMERGENCY: Call 911