



**1st Quarter
2023
Schedule**

**Hamilton
County
Human
Resources
Development**

January

Mon	Tuesday	Wednesday	Thursday	Fri
2 <i>Holiday</i>	3	4	5	6
9	10	11	12	13
16 <i>Holiday</i>	17	18 Civil Treatment Workplace for Employees 8:30 – 11:00, Virtual Classroom Michelle Santorsola	19 CPR Heartsaver Total 8:30—11:00 or 1:00—3:30 Room 705 Brad Miller, Michelle Santorsola	20
23 CPR Heartsaver Total 8:30—11:00 or 1:00—3:30 Room 705 Dawn Mays, Philip Graham	24	25 EAP: Supervisory Overview 9:00 – 10:30, Virtual Classroom Patty Banks	26 LFR: PL-1: Building Trust Under Pressure: The Basic Principles 8:30 – 11:00, Virtual Classroom Dawn Mays	27
30 Professional Customer Service for JFS Employees—Part 1 8:30-10:30, Virtual Classroom Melissa Helsinger	31			

February

Mon	Tuesday	Wednesday	Thursday	Fri
		1 Professional Customer Service for JFS—Part 2 8:30—10:30 Virtual Classroom Melissa Helsinger	2	3
6	7	8 Civil Treatment Workplace for Managers—Part 1 8:30 – 11:00, Virtual Classroom Ed Demeritt	9 Civil Treatment Workplace for Managers—Part 2 8:30 – 11:00, Virtual Classroom Michelle Santorsola	10
13 Civil Treatment Workplace for Employees 8:30 – 11:00, Virtual Classroom Michelle Santorsola	14	15 LFR: PSR-1: Connecting People and Process 8:30 – 11:30, Room 705 Ed Demeritt	16	17
20 <i>Holiday</i>	21	22 LFR: PSR-2a: Exploring Gaps, Causes & Solutions—Part 1 8:30 – 10:30, Virtual Classroom Keisha Wizzart	23 Civil Treatment Workplace for Employees 8:30 – 11:00, Virtual Classroom Michelle Santorsola	24
27	28			

For information, please call or e-mail:

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March

Mon	Tuesday	Wednesday	Thursday	Fri
		1 LFR: PSR-2b: Exploring Gaps, Causes & Solutions—Part 2 8:30 – 10:30, Virtual Classroom Michelle Santorsola	2	3
6	7	8 LFR: PSR-3: Deciding on a Solution 8:30 – 10:30, Virtual Classroom Keisha Wizzart Professional Customer Service for JFS Employees—Part 1 8:30-10:30, Virtual Classroom Melissa Helsinger	9 Professional Customer Service for JFS—Part 2 8:30—10:30 Virtual Classroom Melissa Helsinger	10
13	14	15 LFR: PSR-4a: Making It Happen — Part 1 8:30 – 10:30, Virtual Classroom Daniel Conrad	16	17
20	21	22 LFR: PSR-4b: Making It Happen — Part 2 8:30 – 10:30, Virtual Classroom Daniel Conrad	23 Civil Treatment Workplace for Employees 8:30 – 12:00, Room 705 Michelle Santorsola	24
27 Civil Treatment Workplace Inclusion NOW for Managers—Part 1 8:30 – 10:30, Virtual Classroom Michelle Santorsola	28	29 Civil Treatment Workplace Inclusion NOW for Managers—Part 2 8:30 – 10:30, Virtual Classroom Ed Demeritt	30	