Camp Lane Information and Regulations

General Information

Camp Lane is nestled in 15 wooded acres on the bank of the Siuslaw River. It is located on Highway 126, 42 miles west of Eugene and 24 miles east of Florence. The camp is owned and operated by Lane County Parks and is available for use by organizations and groups for recreational, educational and social programs. The camp cannot be used for commercial purposes. Camping is by reservation only.

A. Facilities Provided by Camp Lane

Facilities currently available for your use include:

1. A rustic log lodge
   • 30 ft. by 50 ft. dining room with fireplace and seating for 160 people.
   • Modern kitchen with restaurant equipment, dishes, and utensils necessary for food preparation.
   • Cook’s quarters with sleeping accommodations for 8-10 people, including a full bathroom.

2. Camp Headquarters (A-frame)
   • Office with telephone - for emergencies only.
   • Lounge/meeting room with fireplace.
   • Infirmary and nurse’s quarters.
   • Staff quarters with sleeping accommodations for 20-25 people, including two full bathrooms.

3. Four tree house structures; 2 with capacity of 9 people, and 2 with a capacity of 12 people per structure.

4. One cabin with capacity to sleep 6 people.

5. Two Adirondacks; one with capacity of 10 people and one with a capacity of 18 people with 10 bunk beds each.

6. A Yurt with bunk beds that will accommodate up to 12 people.

7. Two comfort buildings with restrooms, dressing rooms, and showers to serve the people using the Tree houses, Yurt, and Adirondacks.
8. The following recreation areas: two play fields, lighted covered 94’ by 63’ wide by 17.8’ tall multi-use court (with equipment to play basketball), sand volleyball court, horseshoe pits, tetherball poles, a sandy beach area by the river, and trails throughout the site.

9. Outdoor fire-pit with seating for approximately 150 people.

10. Outdoor Amphitheater with seating for 80 people.

Facilities of the entire camp are available to renters with the exception of the area around the Camp Manager's residence and maintenance areas. Rental of the camp includes electricity, water, garbage pick-up, basic restroom and kitchen supplies, 130 cots and mattresses. No space heaters are allowed.

**Maximum Capacity**
Sanitary facilities and public health regulations limit the number of persons on the premises at any one time to 150. This includes campers, staff, and visitors.

**Mattresses**
Mattresses are provided and will be checked out to you upon arrival and checked back in upon departure. Check-in is at 3:00 pm and check-out is at 11:00 am; no exceptions allowed.

**B. Supplies and Services Provided by the Renter**

It is the renter's responsibility to comply with Federal, State, County, or municipal laws and regulations applicable to organizational camps. Renting organizations need to provide adequate camp staff, food, medical and program supplies, and bedding and kitchen supplies not provided by Camp Lane. Storage is limited at the camp. No supplies, including firewood, may be delivered prior to check-in time unless a Lane County Parks representative grants an exception.

**Emergencies**
Renters should have emergency procedures established for handling injuries and conducting an evacuation in case of fire. The renter's medical personnel are responsible for requesting ambulance or paramedic services. All buildings have fires extinguishers in place.

**Clean-up**
During camp, facilities shall be kept clean. The renter shall maintain and leave the camp in as clean and operable a condition as when the camp was entered by the renter. Clean-up at the end of the renter's stay shall include each item listed on the "Departure Day Cleanup" sheets provided upon arrival at the camp. The standard of cleanup, which is acceptable, shall be determined by the Camp Manager.
C. Firewood

Native firewood may not be cut at the camp. Renters are welcome to bring their own supply or may purchase firewood from the Camp Manager.

D. Telephone

There is a phone at Camp Lane that can be used by groups for the duration of their stay for $15.00, which includes local calling access. No collect calls can be accepted and all long-distance calls must be collect. Incoming calls concerning emergency situations, such as illness, injuries, death in the family, etc. will be accepted by the Camp Manager.

E. Vehicles & Parking

Due to the limited parking available and the need to retain a cleared emergency lane at all times, a maximum of 50 cars will be allowed in the marked spaces. Reserved spaces are for the Camp Manager’s use. A limited number of trailers and campers will be allowed (no hook-ups are available) if arranged with the Camp Manager prior to arrival.

F. Bottled Drinking Water

Groups can purchase 5-gallon bottled drinking water for $8.00 for each container. When making your reservation please inform Parks of how many containers you would like in order to have them available. Additional bottles may be available for purchase from the Camp Manager.

General Rules

A. Alcohol and Drugs

The possession and use of alcoholic beverages is not allowed without having purchased a permit and obtaining approval upon reserving. Illegal and recreational drugs are not allowed at Camp Lane. Smoking of any kind is not permitted on camp premises.

B. Fire Prevention

Open fires are allowed only in the outdoor fire-pits. During periods of high fire danger, all fires will be prohibited. Candles, fuel lamps and other flames shall not be
permitted in the sleeping quarters. BBQ’s are restricted to use for food purposes only and are allowed only on concrete surfaces.

C. General Safety

The river can be hazardous for swimmers. No unsupervised swimming or water play for persons under 18 years of age unless supervised by an adult 18 years or older and there is NO LIFEGUARD on duty.

Dogs (except service dogs) and other pets are not allowed at camp. Emotional support animals must be approved prior to event.

Temporary outlets and extension cords are not allowed.

For their safety, sleepwalkers should be assigned to the lower units and those farthest from the river and Turner Creek.

D. Other

Please use only tape to post camp notices and signs.

Games should be scheduled in the sand area, unless otherwise approved by the Camp Manager. Due to our irrigation system being turned on overnight, campers may not set up tents on the lawn or sleep on the lawn, unless approved in specific areas by the Camp Manager.

Rental Information

Fees
The minimum rate for the camp is $500.00 per day, which includes the first 50 people who stay either overnight or just for the day. Additional visitors will be charged $150 for each 25 person increment. Persons under two years of age will not be charged. Check out time is 11:00 am. If your group is not out of the park by 11:00 am on the last day of your event, you will be charged the $500.00 minimum per day fee for that day. Check in time is 3:00 p.m. Friday and Saturday will only be reserved as consecutive days. That is, if you want to reserve either Friday or Saturday you must reserve the entire weekend, both Friday and Saturday. An attendance sheet, accounting for all persons including visitors and latecomers must be filled out daily. The Camp Manager retains the right to establish the daily head count.

Deposit
Camp Lane is available by advanced reservation only. A $250.00 deposit is required to confirm a reservation. The deposit will be applied to the charges incurred by the renting organization, including but not limited to, rental charge, breakage, loss of equipment, repairs required due to damage caused by the renter, and clean-up costs due to inadequate clean-up by the renter.
Cancellations
Reservation cancellations should be made as early as possible to enable use of the camp by others and to avoid additional fees. Reservation cancellations made:

- 90 days or more notice, Cancellation fee $100
- Within 60 days notice, Cancellation fee $450
- Within 30 days notice, $250 security deposit refund only.

No shows will be billed for all days reserved. Late arrivals will be billed as well, i.e. if you reserved three days in a row and don’t show up until the second day you will still be billed for the first day.

Insurance Requirements
General liability insurance in the amount of $2,000,000 each occurrence and $3,000,000 aggregate is required. Proof of insurance must be received in the Parks office no later than 60 days prior to the event date. The insurance policy insures the renter against liability claims.

Billing
If extra charges are incurred, an invoice will be prepared after the renter's event and will be mailed to the designated group representative. The final payment is due within ten (10) working days upon receipt of the invoice.

Camp Lane Contact Information
If you have any questions or would like further information, you can reach the Camp Lane caretakers at:

Camp Lane
15761 Hwy. 126
Walton, OR  97490
541.935.3412

Lane County Parks wishes you a great event!