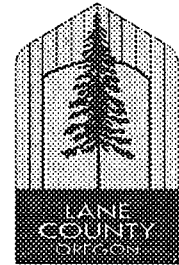


W.S.B. I.  
03-7-23-1

## AGENDA COVER MEMO

---

**AGENDA DATE:** July 23, 2003  
**TO:** Board of County Commissioners  
**DEPARTMENT:** Health & Human Services  
**PRESENTED BY:** Rob Rockstroh



**AGENDA TITLE:** IN THE MATTER OF AWARDING A CONTRACT AMENDMENT IN THE AMOUNT OF \$39,999 TO WHITE BIRD CLINIC FOR ACUPUNCTURE SERVICES FOR THE PERIOD FROM JULY 1, 2003 THROUGH JUNE 30, 2004 (DEPARTMENT OF HEALTH & HUMAN SERVICES)(34).

---

### I. MOTION

TO AWARD A CONTRACT AMENDMENT IN THE AMOUNT OF \$39,999 TO WHITE BIRD CLINIC FOR ACUPUNCTURE SERVICES FOR THE PERIOD FROM JULY 1, 2003 THROUGH JUNE 30, 2004 (DEPARTMENT OF HEALTH & HUMAN SERVICES)(34).

### II. ISSUE OR PROBLEM

An amendment in the amount of \$39,999 must be added to the contract with White Bird Clinic for acupuncture services. However, the contract prior to the amendment totals \$39,999 and the amendment will put the total amount of the contract beyond the signatory authority of the County Administrator. Therefore, the Board must act to award the contract amendment and authorize the County Administrator to sign.

### III. DISCUSSION

#### A. Background / Analysis

Lane County has received the County Financial Assistance Contract (CFAC) #20-001 from the Oregon Department of Human Services. This CFAC awards funding for addiction services including acupuncture services. Acupuncture is used to decrease the symptoms of drug withdrawal such as craving, anxiety and

depression. It is also an adjunct to treatment. Lane County has received \$39,999 per year dedicated to support acupuncture services.

A competitive selection process conducted in the spring of 2002, identified White Bird Clinic as the recipient of a contract to provide these services for Lane County residents for a three-year period beginning July 1, 2002. A contract was written for the 2002-03 fiscal year with the agency in the amount of \$39,999. Now, it is time to extend the term of the contract through the new fiscal year July 1, 2003 through June 30, 2004.

However, the addition of \$39,999 will bring the total amount of the contract to \$79,998 which exceeds the signatory authority of the County Administrator set at \$50,000. Therefore, the Board of County Commissioners must act to award the funds and authorize the County Administrator to sign the contract amendment.

**B. Alternatives / Options**

1. To accept the motion awarding \$39,999 to White Bird Clinic for acupuncture services and to authorize the County Administrator to sign the contract amendment.
2. Not to accept the motion.

**C. Recommendation**

To approve number one above.

**D. Timing**

The contract amendment forwards funding for services beginning July 1, 2003, therefore, it is essential that the Board act on the motion as soon as possible.

**IV. IMPLEMENTATION**

Upon action by the Board, the Department of Health & Human Services will process the contract amendment for signature.

**V. ATTACHMENT**

Board Order

**THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON**

**ORDER:**            ) IN THE MATTER OF AWARDING A CONTRACT AMENDMENT  
                          ) IN THE AMOUNT OF \$39,999 TO WHITE BIRD CLINIC FOR  
                          ) ACUPUNCTURE SERVICES FOR THE PERIOD FROM JULY 1,  
                          ) 2003 THROUGH JUNE 30, 2004 (DEPARTMENT OF HEALTH &  
                          ) HUMAN SERVICES)(34).

WHEREAS, Lane County has received the County Financial Assistance Contract (CFAC) #20-001 from the Oregon Department of Human Services; and

WHEREAS, the CFAC forwards funding to provide acupuncture services for the support of recovery from drug and alcohol addiction; and

WHEREAS, a competitive selection process was completed in the spring of 2002 per Lane Manual 21.107 and 21.108; and

WHEREAS, White Bird Clinic was the successful respondent to the competitive process and was awarded a contract for services during the 2002-03 fiscal year in the amount of \$39,999; and

WHEREAS, the contract is renewable for two more years through June 30, 2005; and

WHEREAS, appropriation of funds to support the services for the 2003-04 fiscal year has been done through the budget adoption order; and

WHEREAS, the addition of another year's funding, \$39,999, will increase the contract amount to \$79,998; and

WHEREAS, the revised contract amount, \$79,998, will exceed the signatory authority of the County Administrator.

NOW THEREFORE, IT IS HEREBY ORDERED, that the Board of County Commissioners award a contract amendment in the amount of \$39,999 to White Bird Clinic for the period from July 1, 2003 through June 30, 2004 for acupuncture services; and

IT IS FURTHER ORDERED, that the Board of County Commissioners authorize the County Administrator to sign a contract amendment for the period from July 1, 2003 through June 30, 2004 with White Bird Clinic in the amount of \$39,999.

DATED this \_\_\_\_\_ day of July, 2003.

APPROVED AS TO FORM

Date 7/9/03 lane county

J. Reidlaw  
OFFICE OF LEGAL COUNSEL

\_\_\_\_\_  
Peter Sorenson, Chair  
Lane County Board of Commissioners

