

W. Q. E. I.

AGENDA COVER MEMORANDUM

TO: Board of County Commissioners

DEPARTMENT: Lane County Sheriff's Office

PRESENTED BY: Judy Simpson

SUBJECT: **IN THE MATTER OF RATIFYING ACCEPTANCE OF AN AWARD OF \$54,343 FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR EMERGENCY OPERATIONS PLANNING AND EXECUTING GRANT DOCUMENTS AND INTERGOVERNMENTAL AGREEMENTS RELATED TO THE GRANT**

I. MOTION

MOVE TO APPROVE THE ORDER IN THE MATTER OF RATIFYING ACCEPTANCE OF AN AWARD OF \$54,343 FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR EMERGENCY OPERATIONS PLANNING AND EXECUTING GRANT DOCUMENTS AND INTERGOVERNMENTAL AGREEMENTS RELATED TO THE GRANT

ISSUE/PROBLEM

Should Lane County Board of Commissioners ratify the acceptance and execution of grant related documents from the Federal Emergency Management Agency (FEMA) in the amount of \$54,343.

II. DISCUSSION

A. Background

Funding was made available by FEMA as a result of a FY02 Supplemental Appropriation by Congress.

Funding in the amount of \$54,343 has been made available to Lane County for the purpose of Emergency Operations Planning.

Pursuant to ORS 401.305 to 401.335 and LM 3.044(5), Lane County is charged with the responsibility for preparation and response to major emergencies following the guidelines outlined in the Emergency Operations Plan (EOP).

The EOP is required to be reviewed and if necessary, updated annually.

All services under the FEMA supplemental funding is required to be completed by 30 November 2003.

B. Analysis

FEMA will contribute 100% of the eligible costs for the contracted work. There is no match requirement.

Lane County should take advantage of accepting a FEMA grant in the amount of \$54,343 for the purpose of updating the EOP.

C. Alternatives/Options

1. Adopt the order to approve ratifying acceptance of a FEMA award and execution of all related documents.
2. Do not approve the order.

D. Recommendations

Recommends Board approval of proposed Board Order.

E. Timing

The FEMA award was required to be accepted by 21 June 2003 and is available through 30 November 2003.

III. IMPLEMENTATION/FOLLOW-UP

As indicated above.

IV. ATTACHMENTS

1. Proposed Board Order No. _____.

IN THE BOARD OF COUNTY COMMISSIONERS OF Lane County, OREGON

ORDER NO.

**)IN THE MATTER OF RATIFYING ACCEPTANCE
)OF AN AWARD OF \$54,343 FROM THE FEDERAL
)EMERGENCY MANAGEMENT AGENCY FOR
)EMERGENCY OPERATIONS PLANNING AND
)EXECUTING GRANT DOCUMENTS AND
)INTERGOVERNMENTAL AGREEMENTS
)RELATED TO THE GRANT**

WHEREAS, the Federal Emergency Management Agency (FEMA) has made funding available for Emergency Operations Planning (EOP) in the amount of \$54,343.

WHEREAS, pursuant to ORS 401.305 to 401.335 and LM 3.044(5), Lane County is charged with the responsibility for preparation and response to major emergencies following the guidelines outlined in the EOP.

WHEREAS, due to timing, immediate acceptance and execution of related documents was required with all services to be completed by 30 November 2003.

IT IS HEREBY ORDERED that the Board of County Commissioners ratify the County Administrator's acceptance of an award from FEMA in the amount of \$54,343 and that the County Administrator be delegated authority to execute all documents related to this grant.

Signed this day of , 2003

Peter Sorenson, Chair
Board of County Commissioners

APPROVED AS TO FORM
date 6/30/03 lane county
J. Bidlow
OFFICE OF LEGAL COUNSEL