

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 22-03-29-12

IN THE MATTER OF AMENDING LANE
MANUAL CHAPTER 65 TO ESTABLISH
PROVISIONS FOR APPOINTING
POSITIONS TO THE COMMISSION OF
THE HOUSING AUTHORITY AND
COMMUNITY SERVICES AGENCY OF
LANE COUNTY, DBA HOMES FOR
GOOD (LM 65.020)

WHEREAS, the Board of Commissioners has authority to amend Lane Manual per Lane County Home Rule Charter Sections 20 and 22 through 26; and

WHEREAS, Lane County approved the governance change to the Homes for Good Board with the Board Order 21-09-21-08 on September 21, 2021; and

WHEREAS, the County desires to establish provisions for appointing positions to the commission of the Housing Authority and Community Services Agency of Lane County, dba Homes for Good.

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

Lane Manual Chapter 65 is amended by removing, substituting and adding the following sections:

REMOVE THESE SECTIONS

NONE

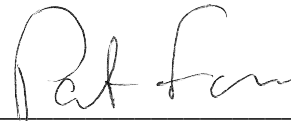
INSERT THESE SECTIONS

65.020 – 65.020.020

If any section, subsection, sentence, clause, phrase, or portion of this Order or the referenced Lane Manual provisions are for any reason held invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion is deemed a separate, distinct, and independent provision, and such holding does not affect the validity of the remaining portions.

Said sections are attached hereto and incorporated herein by reference. The purpose of this addition is to establish rules and policies pertaining to the governance of Homes for Good.

ADOPTED 5th day of April 2022.



Pat Farr, Chair
Lane County Board of Commissioners

65.020 – APPOINTING POSITIONS TO THE COMMISSION OF THE HOUSING AUTHORITY AND COMMUNITY SERVICES AGENCY OF LANE COUNTY

65.020.005 – General.

For purposes of ORS Chapter 456, the Board of Commissioners is the “governing body” for the Housing Authority and Community Services Agency of Lane County (“Housing Authority”). While the Housing Authority is a separate governmental entity, the Board of Commissioners has statutory authority to make appointments to the Housing Authority commission. This section establishes the procedures for making Housing Authority commission appointments.

65.020.010 – Housing Authority Commission.

- A. Pursuant to ORS 456.095, the Board of Commissioners has elected to have the powers of the Housing Authority exercised by a commission composed of nine (9) persons appointed by the Board of Commissioners. The commission will be comprised of: two (2) residents who receives direct assistance from the Housing Authority; two (2) sitting Commissioners from the Board of Commissioners; and five (5) persons appointed from the community.
- B. Appointments and reappointments will be made by Board order.
- C. The commissioners who are first appointed shall serve terms as follows:
 - 1. Two (2) commissioners shall be appointed for terms of one (1) year.
 - 2. Two (2) commissioners shall be appointed for terms of two (2) years.
 - 3. Two (2) commissioners shall be appointed for terms of three (3) years.
 - 4. Three (3) commissioners shall be appointed for terms of four (4) years.
- D. After the initial term, commissioners shall be appointed by Board order in the same manner as the original appointment for a term of office of four (4) years except that all vacancies shall be filled for the unexpired term.
- E. A commissioner shall hold office until a successor has been appointed and qualified.

65.020.020 - Appointment Process.

- A. Applications. Applications for commission membership will be accepted at any time and will be kept for twelve (12) months from the date of the application. Incumbents will submit a new application to be considered for reappointment to the commission.
- B. Advertisement. Vacancies for the commission will be advertised for thirty (30) days, unless the County Administrator determines that there is an adequate pool of candidates from a previous advertisement within the past six (6) months. A shorter advertisement period or alternative means of identifying qualified applicants may be utilized upon consultation with the Housing Authority executive director.
- C. Time Frame for Application. Only those citizens who have formally applied for appointment within the proper timeframe and have the proper qualifications may be considered for appointment.

- D. Conflicts of Interest. In furtherance of the laws relating to conflicts of interest, no Housing Authority vendor will be appointed to the commission. In this context, "vendor" means any individual, partnership, joint venture, corporation, private non-profit organization or private for-profit organization who seeks to obtain a contract with the Housing Authority to provide a service or product on some type of regular basis, i.e., more often than "infrequently" or "rarely." "Vendor" includes employees, board members and any members of the organization who actively participate in the management of the vendor.
- E. Vacancy During a Term. Whenever a vacancy occurs during a term, a replacement will be appointed.
- F. Interview. The Board may utilize an interview process prior to appointment. The Board may appoint a subcommittee to conduct the interviews.
- G. Employees. Housing Authority and County employees will not be eligible for appointment to the commission.
- H. Administration of Appointment Process. The County Administrator is delegated authority to work with the Housing Authority executive director to create an application form, advertise for applications, implement interview processes, and otherwise administer the commission appointment procedures.

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Bold indicates material being added
~~Strikethrough~~ indicates material being deleted

Lane Manual

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