



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: May 6, 2022

Order Date: May 24, 2022

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving Six Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Image King, Inc., Expense in the amount of \$200,000; Pacific Recycling, Inc., Revenue in the amount of \$2,500,000; City of Springfield, Expense in the amount of \$100,000; CONSOR North America, Inc., Expense in the amount of \$400,000; Pro-Pipe, Inc., Expense in the amount of the \$100,000; Lane Council of Governments and Central Lane Metropolitan Policy Committee, Revenue in the amount of \$236,186.

I. MOTION

That the contract listed in Exhibit A – May 24, 2022 is approved and the County Administrator is delegated authority to execute the approved contracts and amendments.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.610, 20.650, 20.660, and 20.665, the County Administrator’s authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts and amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,
- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts and amendments is specified under contract described in Exhibit A.

C. Alternative Options

- a. Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts and amendments.
- b. Do not approve the contract.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

IV. ATTACHMENTS

Board Order
Exhibit A – May 24, 2022 Contracts and Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 22-05-24-04

In the Matter of Approving Six Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Image King, Inc., Expense in the amount of \$200,000; Pacific Recycling, Inc., Revenue in the amount of \$2,500,000; City of Springfield, Expense in the amount of \$100,000; CONSOR North American, Inc., Expense in the amount of \$400,000; Pro-Pipe, Inc., Expense in the amount of \$100,000; Lane Council of Governments and Central Lane Metropolitan Policy Committee, Revenue in the amount of \$236,186.

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts, amendments, and grants listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts, amendments, and grants exceed the County Administrator's authority to execute granted in Lane Manual sections 20.650 to 20.665,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contract listed in Exhibit A – May 24, 2022 is approved and the County Administrator is delegated authority to sign the approved contract.

ADOPTED this 24th day of May, 2022.

Pat Farr, Chair
Lane County Board of Commissioners

EXHIBIT A – May 24, 2022, List of Contracts, Grants and Amendments

PUBLIC WORKS

Original contract title	Printing Services for Instructional and Wayfinding Signage at Lane County Transfer Sites
Contractor/other party	Image King, Inc., ABN: Image King Signs
New or amendment	New
Description	Includes providing printing services for educational, instructional and wayfinding signage and decals at Lane County Transfer Sites. The work includes printing and producing already designed signage and decals to enhance the customer experience and risk and safety of 14 remaining transfer sites ranging in size and scope.
Amount	\$200,000
Expense or revenue	Expense
Term of agreement	Three-years; July 1, 2022 – June 30, 2025
Previous board orders	N/A
Implications for policy	Complies with AMP bid, contracting and processing policies
Board goals	Safe, Healthy County – enhancing safety and accessibility of our aging transfer site signage for Improved access, information and waste prevention programs. Robust Infrastructure – strategic infrastructure and needed improvements to dated and confusing signage at existing transfer sites for long-term environmental benefits.
Health implications	Provides greater efficiency in our system and internal processes. Improves the safety and quality of the material we collect at our sites.
Original contract title	Scrap Metal Recycling Services
Contractor/other party	Pacific Recycling, Inc.
New or amendment	New
Description	Vendor provides receiving, processing and marketing scrap metal collected at Lane County’s transfer stations.
Amount	\$2,500,000
Expense or revenue	Revenue
Term of agreement	Three-years; July 1, 2022 – June 30, 2025
Previous board orders	BO #19-04-16-05 (prior contract)
Implications for policy	Complies with AMP bid, contracting and processing policies.
Board goals	Vibrant communities – state law requires that Lane County provide recycling services at transfer sites; and the services rendered support Lane County in meeting its recovery rate goal.
Health implications	Provides resource conversation, environmental quality and an economic revenue stream for the long-term health of our community.

Original contract title	National Pollutant Discharge Eliminations Systems (NPDES) Services
Contractor/other party	City of Springfield
New or amendment	Amendment #1
Description	City of Springfield will continue to provide National Pollutant Discharge Eliminations Systems (NPDES) services on behalf of the County; Amendment #1 increase the expense amount by \$100k and extends the termination date of June 30, 2022 to March 31, 2024.
Amount	Increase by \$100,000; revised contract amount of \$200,000.
Expense or revenue	Expense
Term of agreement	Extend term from June 30, 2022 to March 31, 2024
Previous board orders	N/A
Implications for policy	None
Board goals	Focus on strategic infrastructure maintenance and investments that have the highest return for safety, vibrant communities, and long term environmental benefit.
Health implications	None

Original contract title	Condition Assessment of County Storm System in the River Road/Santa Clara Area
Contractor/other party	CONSOR North America, Inc. (formally known as: Murraysmith, Inc.)
New or amendment	Amendment #4
Description	This amendment continues the stormwater assessment work to support mapping and maintenance needs of our existing infrastructure within the County MS4 area. This amendment supports extension of the geographic area of assessment to evaluating the stormwater pipe network south of Irving Road to the city limits of Eugene. This work is crucial in assessing the maintenance needs of the County's sub-surface infrastructure.
Amount	\$400,000 increase; revised contract amount of \$900,000.
Expense or revenue	Expense
Term of agreement	Extend term to June 28, 2024
Previous board orders	BO #19-06-18-03
Implications for policy	None
Board goals	Focus on strategic infrastructure maintenance and investments that have the highest return for safety, vibrant communities, and long term environmental benefit.
Health implications	None

Original contract title	Condition Assessment of County Storm System in the River Road/Santa Clara Area.
Contractor/other party	Pro-Pipe, Inc.
New or amendment	Amendment #3
Description	This contract supports the River Road/Santa Clara Stormwater Assessment work by providing stormwater cleaning services prior to evaluation of subsurface stormwater elements.
Amount	\$100,000 increase; revised contract amount of \$350,000.
Expense or revenue	Expense
Term of agreement	Extend term to June 28, 2024
Previous board orders	BO #20-08-18-06
Implications for policy	None
Board goals	Focus on strategic infrastructure maintenance and investments that have the highest return for safety, vibrant communities, and long term environmental benefit.
Health implications	None

Original contract title	Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA) Funding
Contractor/other party	Lane Council of Governments (LCOG) and Central Lane Metropolitan Policy Committee
New or amendment	New Agreement
Description	Non-federal relief funding received by LCOG in March 2022 will distribute \$236,186 to Lane County for purpose of addressing COVID-19 impacts and for the use of funds to be towards transportation projects.
Amount	\$236,186.
Expense or revenue	Revenue
Term of agreement	Expires: June 30, 2025
Previous board orders	N/A
Implications for policy	None
Board goals	Focus on strategic infrastructure maintenance and investments that have the highest return for safety, vibrant communities, and long term environmental benefit.
Health implications	None

End of Exhibit A