



City of Rohnert Park
Public Works Department

DATE: July 22, 2022
TO: ALL CONSULTANTS
SUBJECT: REQUEST FOR PROPOSALS,
TRAIL TO CRANE CREEK REGIONAL PARK
CONSTRUCTION MANAGEMENT AND
INSPECTION SERVICES

PROJECT NO. 2007-19

NO. OF PAGES: 3

ADDENDUM NO. 2

This document provides an addendum to the Request for Proposals package for the Rohnert Park Trail to Crane Creek Regional Park Project No. 2007-19 Construction Management and Inspection Services

This Addendum shall become part of the Request for Proposals package.

Response to questions received:

1. **Question:** CM contract will be awarded with ample time, 4-6 weeks, for pre-con (preferably pre-bid) site survey?

Response: *The CM contract will be awarded prior to the pre-construction job site walk and CM Consultant will be leading the meeting. There is a possibility that the CM contract will be awarded prior to the pre-bid job site walk.*

2. **Question:** Is there any public outreach needed for the project?

Response: *The Contractor is required to provide public notification as noted in Section 2-14 of the project specifications. The CM Consultant is not required to perform public outreach other than confirming that the Contractor is performing notification responsibilities.*

3. **Question:** Who is the contact with Pat Nelson Construction who we will need to coordinate with for working around the Tank #9 project?

Response: *This will be determined at a later time and the contact information from the Tank No.9 Project will be provided to CM Consultant.*

4. **Question:** Anticipated or Preferred start date?

Response: *The Anticipated Construction Start date will be mid/late November 2022. The bid documents are expected to be publicly bid the first week of September 2022. The estimated start date of the CM Consultant is mid-September.*

5. **Question:** Is there a list of preferred archaeologists that the City has worked with? The RFP says, “to be approved by the City,” wanted to make sure there is not a blacklist

Response: *The City has no preferred list of archaeologists. The archaeologist has to be competent in their field.*

6. **Question:** Is there a page limit for the proposal?

Response: *No.*

7. **Question:** Is there a certain number of relevant projects we must include?

Response: *The CM Consultant can provide as many projects as needed to show relevant experience to this project. The relevant experience has to be connected to the actual proposed staff members for this project.*

8. **Question:** What constitutes a “senior-level full time on-site inspector?” Must they be a licensed engineer? Can the on-site inspector double as the field Construction Manager?

Response: *A senior-level full time on-site inspector will constitute a minimum of 8 years of relevant public works projects experience. The inspector does not have to be a licensed engineer. The inspector can also be the field Construction Manager.*

9. **Question:** Does the City have preferred construction documentation templates? Or will the CM consultant need to provide these? ie. RFI, C/O, Schedule Delay, Weekly Summary of Working Days, etc. Should we include an appendix of our construction documentation forms for reference?

Response: *Please include in your appendix all templates for construction documentation forms, as a reference.*

10. **Question:** Who are the other specialists listed in the MMRP, besides biologist and archeologist?

Response: *There are no other specialists that the CM consultant is providing besides a biologist and an archeologist, as shown in the MMRP document. Refer to notes in blue on MMRP document regarding coordination with other specialists that the City will contract directly with.*

11. **Question:** Will the CM consultant need to provide any surveying services?

Response: *No, the Contractor will be responsible for surveying as stated in Section 1.03 “Quality Control” of technical specifications.*

12. **Question:** Is a constructability review included in the pre-construction services? There is a note of reviewing the plans, but constructability and bid doc review is necessary before the project goes out to bid

Response: No constructability review is being requested. The CM Consultant is expected to read all the bid documents and be ready to manage the project.

13. **Question:** Is the CM consultant responsible for affected utilities?
Typically, this as a contractor responsibility, but would just like clarification

Response: The Contractor will be responsible for all affected utilities. The CM Consultant must monitor the Contractor and keep the City informed.

Addendum No. 2 approved by:

Terrie Zwillinger
Terrie Zwillinger, CH Program Manager

7/22/22

Date