



CITY OF ROHNERT PARK
 COMMUNITY SERVICES DEPARTMENT
 5401 Snyder Lane
 Rohnert Park, CA 94928
 (707) 588-3456 Fax (707) 588-3444

CONTRACT # _____

DATE SUBMITTED _____

APPLICATION FOR RENTAL OF PICNIC AREA

LARGE GROUP PICNIC AREA

Alicia Park

INDIVIDUAL PICNIC AREA

- Colegio Vista Park
- Dorotea Park
- Golis Park
- Honeybee Park
- Magnolia Park
- Sunrise Park
- Twin Creeks Park (K Park)

**INDIVIDUAL PICNIC AREA:
NO RESTROOMS**

- Ladybug Park
- Rainbow Park

STAFF NOTES

PICNIC AREA DAILY USE FEES
Picnic areas are booked in 4 hour blocks of time. Max 2 blocks per day.

Large Group Picnic Area (Resident/Non-Resident):	Individual Picnic Area (Resident/Non-Resident):
1-100 people \$79/\$87	Non-profit \$27
101-200 people \$99/\$109 plus \$100 damage deposit	1-20 people \$42/\$57
201-300 people \$131/\$144 plus \$100 damage deposit	21-50 people \$52/\$79
	51-100 people \$104/\$131

Groups over 100 require a deposit of \$100. You may need additional terms of use. Groups over 100 must be approved by a facility coordinator.

APPLICANT INFORMATION

NAME: _____

ORGANIZATION: _____

ADDRESS: _____ CITY: _____ ZIP: _____

PHONE: _____ 2nd PHONE: _____ E-MAIL: _____

EVENT INFORMATION

TYPE OF EVENT: _____

Date _____ Arrival Time (setup) _____ Event Start _____ Event End _____ Departure (cleanup complete) _____ Total Hrs. (circle) 4 8

<p>EXPECTED ATTENDANCE: Total expected attendance _____</p>	<p>FOOD AND DRINK: Will you serve food/non-alcoholic beverages? YES NO</p>
<p>CLASSIFICATION INFORMATION:</p> <p>Is the event open to the public? YES NO</p> <p>Are you a 501(c) non-profit organization? YES NO</p> <p>Will you sell tickets or charge admission? YES NO</p> <p>Is the event a fundraiser? YES NO</p> <p>If yes, please describe _____</p>	<p>EVENT INFORMATION</p> <p>Will there be music at the event? No Yes (Recorded Music) <i>(Amplified music requires a permit. Forms are available in the Community Services.)</i></p> <p>Will there be a bounce house? No Yes *standard bounce house only* <i>(If YES, please ask for a listed of approved/insured bounce house vendors.)</i></p>

DEPOSIT/PAYMENT INFORMATION

For Staff Use

Damage Deposit _____ Payment Method _____ Date _____ Receipt# _____

Deposit Refund Instructions _____ Deposit Refunded _____

Fees Paid _____ Date _____ Receipt# _____

PICNIC AREA RULES

1. Reserve your picnic area in person between 8:30am and 4:30 pm, Monday-Friday at the Rohnert Park Community Center (5401 Snyder Lane).
2. If you cancel your reservation, you will be charged a \$10 processing fee.
3. If it rains on the day of your reservation, you can reschedule. If you want a refund, you will be charged a \$10 processing fee.
4. Rohnert Park Municipal Code Section 9.34.010: You cannot have alcohol in any public park or adjacent parking lot. If you need an exception, the Director of Public Safety can issue a permit.
5. Parks are open during daylight hours (8am—8pm).
6. To report any problems (sprinklers coming on, etc.) call public works at 588-3300.
7. You are responsible for keeping the area clean of trash. If the garbage containers are full, call the Department of Public Works (588-3300). If your trash does not fit into the trash cans, you must take the trash with you. Do not move dumpsters.
8. You are not allowed to drive on the park grass. Violators may be cited.
9. Amplified sound from speakers requires a permit. If you are interested in getting a permit, you must do so 10 business days before your picnic area reservation. Forms are available at the Community Center. Amplified sound is not allowed in parks adjacent to schools during school hours.
10. Jump houses must be rented through companies that have insurance with the Rohnert Park Community Services Department. Please ask front desk staff for approved list of vendors.
11. There is no access to power or water available at city parks.
12. Your reservation includes the picnic area of the park only. Sports fields and playgrounds are not included. You can use sports fields only if they are not rented during your reservation.
13. You may not have:
 - Glass containers
 - Personal barbeques
 - Gas grills

HOLD HARMLESS AGREEMENT

The applicant shall save, keep and hold harmless the City, its officers, agents and employees and volunteers from all damages. Costs or expenses in law or equity that may at any time arise or be set up because of damages to property or personal injury received by reason of or in the course of applicants use of City facilities or equipment including but not limited to, claims for damages for death, personal injury, property damage, which he or any organization of which he is a member, may have or that may hereafter accrue to him or his organization, as a result of the use of these facilities which may be occasioned by any willful or negligent act or omissions of the applicant, any of the applicant's employees agents, volunteers or any subcontractor. The City will not be held liable for any accident, loss, claim, liability, damages and/or injury to persons and property that in any way may be caused by or during applicants use or occupancy of said areas and/or facilities.

PRINT NAME: _____ SIGNATURE _____
The undersigned who is to be in charge of this function is twenty-one years of age or older

With my signature below I certify that I am over 21 years old and agree on behalf myself and any organization I am representing that I have read and understand all of the policies laid out on this form and will abide by all of the policies and conditions of use set forth by the City of Rohnert Park for facility use.

Signature

Date

Printed Name

Contract #