



**MINUTES OF THE REGULAR MEETING
OVERSIGHT BOARD
TO THE SUCCESSOR AGENCY CITY OF ROHNERT PARK**

**Monday, May 7, 2012
Rohnert Park City Hall, Council Chambers
130 Avram Avenue, Rohnert Park, California**

1. CALL TO ORDER

The regular meeting of the Oversight Board to the Successor Agency City of Rohnert Park was called to order by Chair Shirlee Zane at 2:00 p.m. on May 7, 2012 in the Council Chambers, Rohnert Park City Hall, 130 Avram Avenue, Rohnert Park, California.

Present: Shirlee Zane, Chair
Jake Mackenzie, Vice Chair
Linda Babonis, Board Member
Denise Calvert, Board Member
Darrin Jenkins, Board Member
Kate Jolley, Board Member
Mike Thompson, Board Member

Staff present: City Manager Gabriel Gonzalez; Assistant City Attorney Rafael Mandelman, Finance Director Cathy Orme, Management Analyst Eydie Tacata

2. PUBLIC COMMENTS

There were no comments from the public.

3. APPROVAL OF MINUTES

Chair Zane announced the item.

ACTION: Moved/seconded (Mackenzie/Thompson) and unanimously carried to approve minutes of the meeting of April 11, 2012.

4. REGULAR AGENDA

A. Consideration of Bylaws

Chair Zane announced the item.

DIRECTION: Board concurred to direct staff to return to the Board with a redline-version of Bylaws to include revisions as discussed by the Board, which included: allowing Vice Chair signature authority; providing for closed sessions to be held as permitted by law; scheduling of regular meetings, and other minor revisions to the Bylaws.

B. Authorization to file Statement of Organization

Chair Zane announced the item.

ACTION: Moved/seconded (Mackenzie/Babonis) and unanimously carried to adopt Resolution No. OSB 2012-03 Authorizing the Clerk of the Board to File a Statement of Organization with the Secretary of State and the County Clerk of Sonoma County.

C. Designation of Eydie Tacata as Clerk of the Board

Chair Zane announced the item.

ACTION: Moved/seconded (Mackenzie/Thompson) to adopt Resolution No. OSB 2012-04 to designate Eydie Tacata as Clerk of the Board. Friendly amendment by Board Member Jenkins to revise Resolution to add “or City Clerk or designee.” Proposed friendly amendment accepted by maker and seconder of the motion and unanimously carried to adopt Resolution No. OSB 2012-04 to designate Eydie Tacata or City Clerk or Designee as Clerk of the Board.

D. Approving the Recognized Obligation Payment Schedules (ROPS) of the Successor Agency City of Rohnert Park for the Period July 1 - December 31, 2012

Chair Zane announced the item. City Manager Gonzalez gave a staff report.

ACTION: Moved/seconded (Mackenzie/Jolley) and unanimously carried to approve Resolution No. OSB 2012-05 Approving Recognized Obligation Payment Schedule (ROPS) of the Successor Agency City of Rohnert Park for the Period July 1 - December 31, 2012.

E. Discussion about Oversight Board Legal Counsel

Chair Zane announced the item. City Manager Gonzalez gave a staff report.

ACTION: Moved/seconded (Mackenzie/Thompson) and unanimously carried to direct staff to proceed with preparing a draft legal services agreement with Betsy Strauss for the Board’s consideration at the next regular meeting.

F. Discussion about Disposition of Triangular Property adjacent to Oxford Suites Development, Parcel 045-081-007

Chair Zane announced the item. City Manager Gonzalez gave a staff report. Deputy City Engineer Pat Barnes gave a staff report with visual presentation.

ACTION: Moved/seconded (Calvert/Babonis) and unanimously carried to direct staff to proceed with negotiating a sale of Parcel 045-081-007 to the developers of the Northern Wilfred-Dowdell Specific Plan.

5. NEW MATTERS FOR FUTURE CONSIDERATION

A. Next Regular Meeting

The Board determined and concurred that the next regular meeting of the Board would be held on Friday, June 22, 2012 at 9:00 AM.

B. Provision of Financial Statements

Members of the Board requested from staff a financial statement such as a cash flow or balance sheet in the future showing distributions received, expenditures for obligations in the ROPS, and balances over time. Staff agreed that this could be provided.

6. CITY MANAGER'S REPORT

A. Housing Technician Job Description

City Manager Gonzalez reported that a housing technician is needed to perform duties related to the housing function of the former Community Development Commission. Line Item #11 *Housing Staff Support* in the ROPS is the placeholder for such costs. He is exploring the option of hiring a consultant instead of creating and filling a staff position. A scope of work is currently being developed.

7. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no comments from the public.

8. ADJOURNMENT

Chair Zane called for a motion to adjourn.

ACTION: Moved/seconded (Mackenzie/Zane) and unanimously carried to adjourn the meeting at 3:37 p.m.



Eydie Tacata, Clerk of the Board
Successor Agency City of Rohnert Park



Shirlee Zane, Chair
Oversight Board for the Successor Agency
of Rohnert Park