



**MINUTES OF THE REGULAR MEETING
OVERSIGHT BOARD
TO THE SUCCESSOR AGENCY CITY OF ROHNERT PARK**

**Wednesday, April 11, 2012
Rohnert Park City Hall, Council Chambers
130 Avram Avenue, Rohnert Park, California**

1. CALL TO ORDER

The first regular meeting of the Oversight Board to the Successor Agency City of Rohnert Park was called to order at 2:00 p.m. on April 11, 2012 in the Council Chambers, Rohnert Park City Hall, Rohnert Park, California.

Mayor Jake Mackenzie, City of Rohnert Park, presided over the meeting until such time the Oversight Board elected a Chair and Vice Chair under Agenda Item No. 3C.

Present: Board Members Linda Babonis, Darrin Jenkins, Kate Jolley, Jake Mackenzie, Mike Thompson, Shirlee Zane

Absent: Board Member Denise Calvert

Staff present: City Manager Gabriel Gonzalez; Management Analyst Eydie Tacata; Assistant City Attorney Rafael Mandelman; Director of Public Works & Community Services John McArthur

2. PUBLIC COMMENTS

None

3. REGULAR AGENDA

A. Introductions and Administration of Oaths of Office

Acting Board Clerk Tacata administered the Oath of Office to the Board Members.

B. Adoption of Roberts Rules of Order as the Oversight Board's Governing Rules of Order

Board Member Mackenzie announced the item.

ACTION: Moved by Board Member Babonis, seconded and unanimously carried (6-0 vote, 1 absent) to adopt Robert's Rules of Order as the Board's rules of parliamentary procedure.

C. Election of Oversight Board Chair and Vice-Chair

Acting Board Clerk Tacata opened nominations for the election of Chair of the Oversight Board. Board Member Mackenzie nominated Board Member Zane. There were no further nominations. Nominations were closed by unanimous consent.

ACTION: Board Member Shirlee Zane elected as Chair by unanimous vote (6-0 vote, 1 absent) taken by roll call.

Board Member Babonis: AYE
Board Member Jenkins: AYE
Board Member Jolley: AYE
Board Member Mackenzie: AYE
Board Member Thompson: AYE
Board Member Zane: AYE

Chair Zane opened nominations for the election of Vice Chair of the Oversight Board. Board Member Thompson nominated Board Member Mackenzie. There were no further nominations. Nominations were closed by unanimous consent.

ACTION: Board Member Jake Mackenzie elected as Vice Chair by unanimous vote (6-0 vote, 1 absent).

D. Adoption of Conflict of Interest Code

Chair Zane announced the item.

ACTION: Moved by Board Member Mackenzie, seconded and unanimously carried (6-0 vote, 1 absent) to adopt Resolution No. OSB 2012-01: A Resolution of the Oversight Board for the Successor Agency City of Rohnert Park Adopting a Conflict of Interest Code

E. Designation of Gabriel A. Gonzalez as the City official to whom the California Department of Finance shall make requests to review Oversight Board decisions

Chair Zane announced the item.

ACTION: Moved by Board Member Jenkins, seconded and unanimously carried (6-0 vote, 1 absent) to designate Gabriel A. Gonzalez, City Manager for the City of Rohnert Park, as the official who shall serve as the contact person for the Department of Finance inquiries regarding Oversight Board actions.

F. Approving the Recognized Obligation Payment Schedules (ROPS) of the Successor Agency City of Rohnert Park for the Periods January 1– June 30, 2012

Chair Zane announced the item. City Manager Gonzalez gave the staff report, explaining each obligation listed on the ROPS.

ACTION: Moved by Board Member Jenkins to adopt Resolution No. OSB 2012-02: A Resolution of the Oversight Board for the Successor Agency City of Rohnert Park Approving Recognized Obligation Payment Schedule (ROPS) of the Successor Agency City of Rohnert Park for the Period January 1– June 30, 2012 with minor corrections as discussed by the Board. Seconded as amended and unanimously carried (6-0 vote, 1 absent).

G. Discussion of Regular Meeting Schedule

Chair Zane announced the item. City Manager Gonzalez reported that the Recognized Obligation Payment Schedule (ROPS) of the Successor Agency City of Rohnert Park for the

Period July 1– December 31, 2012 must be considered and approved by the Oversight Board and sent to the Department of Finance by May 11, 2012.

ACTION: The next meeting of the Oversight Board was determined to be on May 7, 2012 at 2:00 PM at Rohnert Park City Hall, Rohnert Park, California, by unanimous consent.

4. NEW MATTERS FOR FUTURE CONSIDERATION

Vice Chair Mackenzie requested that consideration be given for the next Oversight Board meeting to use the audio system in the Chambers, seating be configured differently in the Chambers for the Board and staff, or to use a different room.

Chair Zane requested staff to bring to future meetings more detail about the obligations listed on the ROPS, particular in regard to available funding.

Chair Zane requested that a future agenda include an item to consider options for legal counsel for the Oversight Board. Board Members discussed the matter and directed staff to obtain more than one resume of potential legal counsel for the Oversight Board.

City Manager Gonzalez reported on a potential matter for the Oversight Board's future consideration of two triangular-shaped properties west of Highway 101, located along Redwood Drive and on either side of Golf Course Drive West, which are related to the proposed Oxford Suites Hotel and McDonald's Restaurant project.

5. PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

6. ADJOURNMENT

ACTION: Moved by Vice Chair Mackenzie, seconded and unanimously carried (6-0 vote, 1 absent) to adjourn the meeting at 3:10 p.m.



Eydie Tacata, Interim Clerk of the Board
Successor Agency City of Rohnert Park



Shirlee Zane, Chair
Oversight Board for the Successor Agency
of Rohnert Park