



Title:

Housing Services Internal Policy-Department of Social Services-Parking

Policy No.:

SL 008

Revisions:

July 14, 2017

January 1, 2022

Effective Date:

September 21, 2006

Applies to:

The policy and procedures contained in this document apply to the following Housing Providers:

- * Municipal & Private Non-Profit
- * Public Housing
- * Rent Supplement (incl. former OCHAP/CSHP)



Table of Contents

Purpose of the policy.....	3
Social Housing Regulations.....	3
Questions.....	4

Purpose of the policy

The Housing Services wish to establish rules and regulations concerning parking in order to ensure there is consistency in its dealings with its tenants.

Social Housing Regulations

1. As indicated in section (15) of the lease, “The Tenant shall not have any right to use the parking facilities, except as permitted by the Landlord. The Landlord may, upon the written request of the Tenant and where parking space is available, permit the Tenant to park a properly licensed and roadworthy passenger vehicle or any other motor or recreation vehicle acceptable to the Landlord. The Landlord may...designate the space in which the vehicle is to be parked by the Tenant.”
2. The Housing Services give permission to its tenants living in semi-detached homes and bungalows to park their cars and motorcycles, which are properly licensed and roadworthy, in the paved driveway. No vehicle will be allowed to be parked on the grass area, even in the wintertime.
3. Tenants will be required to request in writing permission from the Housing Services to park **any** other motor or recreation vehicle. A Housing Services employee will inspect the vehicle to make sure it is in good condition. With his written request, the tenant will send a copy of the vehicle registration. If the vehicle is not registered, the request will be refused. If the vehicle is not registered in the tenant’s name, the request will be refused. No vehicle can be parked on the grass area, even in the wintertime.
4. a) Housing Services give permission to its tenants living in its buildings to park their cars and motorcycles in the paved parking lot with an additional monthly charge of \$10. The vehicle has to be registered under the tenants’ name and must be roadworthy. Housing Services will assign a parking space for each vehicle. No vehicle will be allowed to park elsewhere than in its designated space.

b) Only tenants that are on the lease can have a parking space for their car or motorcycle. (only one parking per household).
5. Only tenants with a handicap can request a transfer from one parking space to another, closer to the door. Such requests will be considered only when a parking space becomes available. Requests must be made in writing and must be accompanied by a photocopy of a recent vignette for the handicapped.



Questions

If you have questions about this document, please contact your Housing Services Manager at the United Counties of Prescott and Russell.

APPROVED BY: _____

DATE: _____