



City of San Bernardino

Public Works Department – Real Property Division
290 North D Street, San Bernardino, CA 92401
(909) 384-5019

REQUEST FOR: DEDICATION OF RIGHT OF WAY

Date: _____

Project Name: _____

Location: _____

PLEASE PREPARE AN EASEMENT DOCUMENT FOR:

- Street Purposes
 - Additional Dedication of: _____ Feet
 - Ultimate Right-Of-Way Width: _____ Feet
 - Corner Radius To Be Acquired: _____ Feet
- Drainage Purposes
- Sewer Purposes
- Landscaping Purposes
- Other: _____

THE FOLLOWING WILL NEED TO BE ATTACHED TO THIS REQUEST:

- Deed showing current owner and legal description
- Recent Preliminary Title Report
- Plat map showing location of easement and matching legal description
- Receipt or check for processing fee:
 - \$920.00 – *If legal description and plat included*
 - TBD – *If no legal description nor plat included*
- Fee waived if City project, check here
- Conditions of approval – if applicable

When Easement is prepared, please forward to:

Phone: _____
Fax: _____
Email: _____

Real Property Use Only:

Date Request Received: _____

Assigned to: _____

Date: _____

File No.: _____

Request Incomplete, Returned for: _____

Easement forwarded to above, or: _____

Date: _____

Comments: _____
