



CITY OF SAN BERNARDINO

Community Development Department, Planning Division

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Fee Schedule – Planning Division

Fees Effective: January 1, 2009, except*, effective March 4, 2013, ** effective January 1, 2018

Type of Application	Base Fee	Technology Fee	Total
Amendment to Conditions:			
Director Review	\$583.00	\$11.66	\$594.66
D/ERC Review	\$822.00	\$16.44	\$838.44
Planning Commission Review	\$2,550.00	\$51.00	\$2,601.00
Appeal to Planning Commission			
Non-Applicant – City Resident	\$278.00	\$5.56	\$283.56
All Others	\$2,772.00	\$55.44	\$2,827.44
Appeal to Mayor and City Council			
Non-Applicant – City Resident	\$177.00	\$3.54	\$180.54
All Others	\$1,766.00	\$33.32	\$1,801.32
Conditional Use Permit			
ABC License / Minor Use	\$3,605.00*	\$72.10*	\$3,677.10*
Condo / PRD / HMOD (Residential)	\$2,809.00	\$56.18	\$2,865.18
Revision	\$2,113.00	\$42.26	\$2,155.26
Standard (Commercial and Industrial)	\$7,133.00	\$142.66	\$7,275.66
Development Agreement / Development Agreement Amendment	Direct Cost Recovery Fee	+ 2%	Varies
Development Code / Zoning Map Amendment	\$6,960.00 plus Full Consultant Cost*	\$139.20*	\$7,099.20*
Development Permit			
Director Review (Administrative)	\$1,000.00*	\$20.00*	\$1,020.00*
D/ERC Review	\$6,438.00*	\$128.76*	\$6,566.76*
Planning Commission Review	\$6,720.00*	\$134.40*	\$6,854.40*
Mayor and City Council Review	\$7,288.00	\$145.76	\$7,433.76
Document Copies	Varies – See Page 4		
Extension of Time			
CUP and Development Permit (D/ERC / PC / MCC Review)	\$3,922.00	\$78.44	\$4,000.44
Tentative Tract Maps	\$4,768.00	\$95.36	\$4,863.36
Fence / Wall Permit	\$56.00	\$1.12	\$57.12

(California Department of) Fish & Wildlife Fees			
Environmental Impact Report (EIR)	\$3,078.25**	\$50.00**	\$3,128.25**
Negative Declaration (ND)	\$2,280.75**	\$50.00**	\$2,330.75**
Mitigated Negative Declaration (MND)	\$2,280.75**	\$50.00**	\$2,330.75**
Notice of Exemption	\$50.00**	N/A	\$50.00**
General Plan Amendment (Area or Text)	Direct Cost Recovery Fee (\$1,500.00 Deposit)		
Home Occupation Permit	\$268.00	\$5.36	\$273.36
Land Use / Zoning Form (Written Verification Only)	\$22.00	\$0.44	\$22.44
Letter of Public Convenience or Necessity	\$636.00	\$12.72	\$648.72
Letter of Zoning / General Plan Consistency	\$450.00	\$9.00	\$459.00
Lot Line Adjustment	\$477.00	\$9.54	\$486.54
Minor Exception			
Concurrent with Another Application	\$288.00	\$5.76	\$293.76
Owner Occupied – Single-Family Residence	\$268.00	\$5.36	\$273.36
All Others	\$792.00	\$15.84	\$807.84
Minor Modification / Revision	\$561.00	\$11.22	\$572.22
Planning Commission Interpretation	\$1,119.00	\$22.38	\$1,141.38
Pre-Application – D/ERC Review (\$1,500.00 will be credited)	\$2,424.00	\$48.48	\$2,472.48
Reconsideration by the Planning Commission	\$506.00	\$10.12	\$516.12
Sign Permit			
Regular	\$182.00	\$3.64	\$185.64
Requiring Conditional Use Permit	\$3,858.00	\$77.17	\$3,935.16
Temporary	\$111.00	\$2.22	\$113.22
Sign Program	\$610.00	\$12.20	\$622.20
Specific Plan / Specific Plan Amendment	Direct Cost Recovery plus Full Consultant Cost		
Temporary Use / Special Event Permit			
Temporary Use Permit	\$82.86	\$1.66	\$84.52
Special Event Permit – Director Review	\$420.00	\$8.40	\$428.40
Tentative Parcel Map	\$4,262.00 + \$65.00/parcel	+ 2% of calculated base fee	Varies
Tentative Tract Map	\$7,561.00 + \$65.00/lot or dwelling unit	+ 2% of calculated base fee	Varies
Tentative Map Revision – Parcel / Tract Map	\$2,113.00	\$42.26	\$2,155.26
Variance			
Single-Family Residence	\$322.00	\$6.44	\$328.44
Concurrent with Another Application	\$910.00	\$18.20	\$928.20
All Others	\$2,724.00	\$54.48	\$2,778.48
Vesting Tentative Map	Direct Cost Recovery plus Full Consultant Cost		
Wireless Telecommunications Facility Permit	\$2,938.00	\$58.76	\$2,996.76
Zoning Verification Review Form	\$37.00	\$0.74	\$37.74

Direct Cost Recovery Fee

The Direct Cost Recovery Fee shall all City labor and materials costs, both direct and indirect, including overhead charged against the specific item being discussed. The applicant shall pay a deposit for the Direct Cost Recovery Fee at the time of filing the application.

Full Consultant Cost

The Full Consultant Cost shall include all costs incurred by the City under contract with a consultant. The applicant shall pay a deposit for the full consultant costs at the time of filing the application.

Deposit Required

The applicant shall pay an initial deposit of \$1,500 (or the deposit listed in the fee schedule) at the time of filing an application on which there is a Direct Cost Recovery Fee. The applicant shall pay an initial deposit of \$1,500 (or the deposit listed in the fee schedule) at the time of filing an application on which there is a Full Consultant Cost Fee. When 75% of a deposit is expended, and the Planning Division determined that the estimated remaining costs of the job will exceed the amount deposited, an additional deposit of such excess shall be required. Notification of the additional deposit required will be mailed to the applicant, who shall deposit such monies prior to the date specified in the notice. When an additional deposit has been requested, work will be suspended on the project when 95% of the deposit previously received has been expended. Projects will not be completed with money due. If an additional deposit is not made by the date specified in the notice, the project shall be deemed withdrawn on the date specified without any further action on the part of the City and without refund of any money deposited for services performed. Such project may be reinstated only if additional deposit is made within 30 days from the date that the project was deemed withdrawn. If a project involves multiple applications, the full amount of fees for each type of application shall be paid.

Refunds will be made by the City of any fee that was erroneously paid or collected, for any unused deposit monies of Direct Cost Recovery Fee or Full Consultant Cost Fee after all charges for the project have been determined, or as determined by the Director.

Fees are automatically adjusted annually on January 1st of each year, based on the latest available Consumer Price Index increase from the prior year. Fees adopted per Resolution No. 89-471 (11/22/89), Resolution No. 91-148 (4/18/92), Resolution No. 2003-211 (8/4/03), and Resolution No. 2006-325 (9/5/06). Fire Department fees authorized by Resolution No. 1999-173 (7/13/99) and Resolution No. 2006-325 (9/5/06). Technology Fee of 2.0% is authorized by Resolution No. 2008-149 (5/7/08).

FEES FOR DOCUMENTS AND MAPS **Account # 001-000-4710**

Documents

The General Plan, Development Code, and other documents are available on the City's web page: www.sbcity.org, select *Departments* and *Community Development and Planning*.

Maps

Maps are available on the City's web page: www.sbcity.org, select *Departments* and *Community Development and Planning*.

Copying

Photocopies – \$0.35 for the first page plus \$0.15 for each additional page.