

REQUEST FOR WATER FLOW DATA INSTRUCTIONS



1. Request a Water Flow Test or Static Pressure Test by reaching out to our technicians at water.engineering@cityofvallejo.net or at (707) 645-2610. You can also request this from the Water Department Engineer you are working with.
2. A map showing fire hydrants closest to your specified location will be generated and emailed to you.
3. Upon receiving the map, mark-up which hydrants to READ and FLOW, as per the example below. If you are uncertain which fire hydrants to choose, please consult your fire sprinkler engineer, (C16 Contractor). We do not advise on read and flow.



4. Complete the upper portion of the Request for Water Flow Data form. Email the form and marked-up map to: water.engineering@cityofvallejo.net or the Water Department Engineer you are working with.
5. Once the application is received, we will populate the correct fire hydrant numbers and locations and you will be emailed a completed application and map.
6. Currently, we are accepting checks by mail only. Please include a check payable to the "City of Vallejo" for the amount requested. Mail check with a copy of the completed application and map to:

City of Vallejo Water Department
202 Fleming Hill Rd.
Vallejo, CA 94589

7. It takes approximately 5-7 business days to receive the results after the payment is made.



CITY OF VALLEJO WATER DEPARTMENT
 Central Permit Center (Second floor)
 555 Santa Clara Street, Vallejo, CA 94589
 10:00 a.m. – 2:00 p.m. (Monday – Thursday)
 Closed Fridays

DATE
 REQUESTED: _____
 TO: _____
 Preventative Maintenance
 FROM: _____
 Water Department Engineer
 SUBJECT: Request for water flow data
 FILE: Water Flow Data 2021

Finance Department
Commercial Services Division
 Account No.: 401-0000-310.36-24
 Amount: **\$568.00 / \$348.00**
 Check No.: _____
**Commercial Services return receipt
 To Water Department**

<u>APPLICANT REQUESTED INFORMATION</u>			
(to be filled out by applicant)			
THE WATER DEPARTMENT HAS BEEN REQUESTED TO:			
<input type="checkbox"/> CONDUCT A WATER FLOW TEST (\$568.00)			
<input type="checkbox"/> DETERMINE THE STATIC PRESSURE (\$348.00)			
*Fees are based on Fiscal Year 2021-2022			
FOR THE DEVELOPMENT:			
		AT: _____	
Email results to:		_____	
WHEN DONE PLEASE REPORT THE FINDINGS TO THE WATER DEPARTMENT AND THE FIRE PREVENTION DIVISION.			
<u>LOCATION OF FIRE HYDRANTS TO BE TESTED</u>			
(to be filled out by Water Department Engineer)			
FLOW HYDRANT ID:			
FLOW HYDRANT LOCATION:			
READ HYDRANT ID:			
READ HYDRANT LOCATION:			
<u>TEST RESULTS</u>			
(to be filled out by Preventative Maintenance Department)			
STATIC PRESSURE (PSI):		RESIDUAL PRESSURE (PSI):	
PITOT READING (PSI):		FLOW (GPM):	
ORIFICE DIAMETER (IN):			
TEST COMPLETED BY:		DATE COMPLETED:	
<u>ADDITIONAL REMARKS</u>			

PLEASE SEE ATTACH A SHEET(S) WHEN A DIAGRAM IS NEEDED FOR CLARIFICATION.