

Temporary Meter Application with Pick-up Instructions

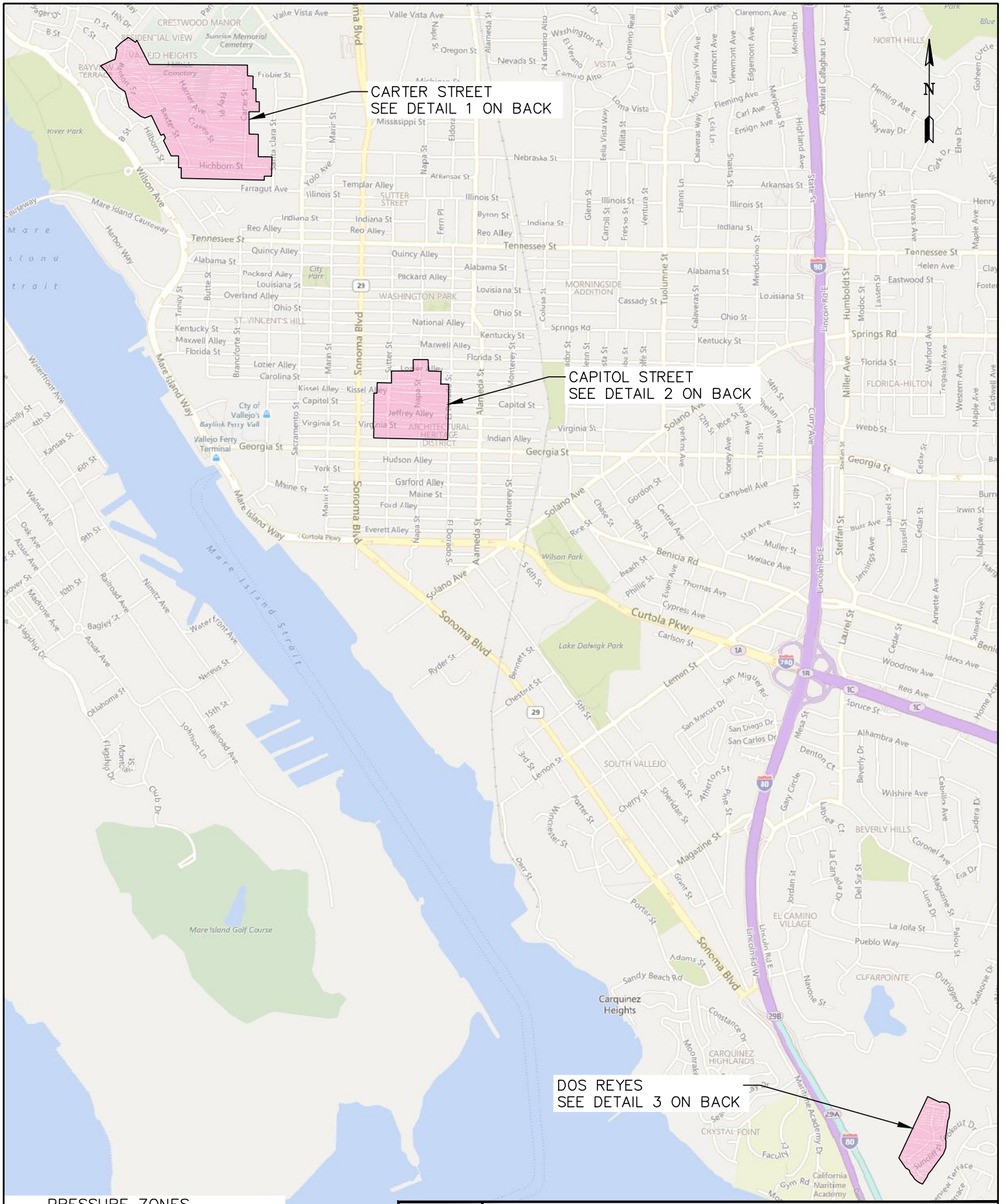
PLEASE NOTE THE FOLLOWING:

- The hydrant spanner wrench is NOT supplied by the City of Vallejo, but it is required to turn the temporary meter on and off without damaging the fire hydrant.
- Cost: 120 days = \$3,500.00 (Refund is up to last consumption)
- NO TEMPORARY METERS ARE ALLOWED in Green Valley (Lake Water System). If the hydrant at the intersection of Rockville and Green Valley is available, the applicant may use it.
- NO TEMPORARY METERS ARE ALLOWED in hydropneumatics areas (See attached map below).
- Fire hydrants painted orange and red have lower pressures, thus taking longer to fill water trucks. See illustration below:



APPLICATION INSTRUCTIONS:

- A. Fill out the upper portion of page one of the application and initial ALL items on page two (Permit Conditions).
- B. Submit the filled-out application to Water Engineering at water.engineering@cityofvallejo.net or to the engineer you are working with for approval.
- C. Once your permit is approved, a copy of the signed permit will be returned to you. Please call (707) 563-1535 to schedule a pick-up time between 8:00 A.M. to 12:00 P.M. Monday through Thursday.
- D. Print 1 copy of the approved permit and bring it with you to your appointment with a check written to the "City of Vallejo" for payment. We currently do not take credit card payments.



CARTER STREET
SEE DETAIL 1 ON BACK

CAPITOL STREET
SEE DETAIL 2 ON BACK

DOS REYES
SEE DETAIL 3 ON BACK

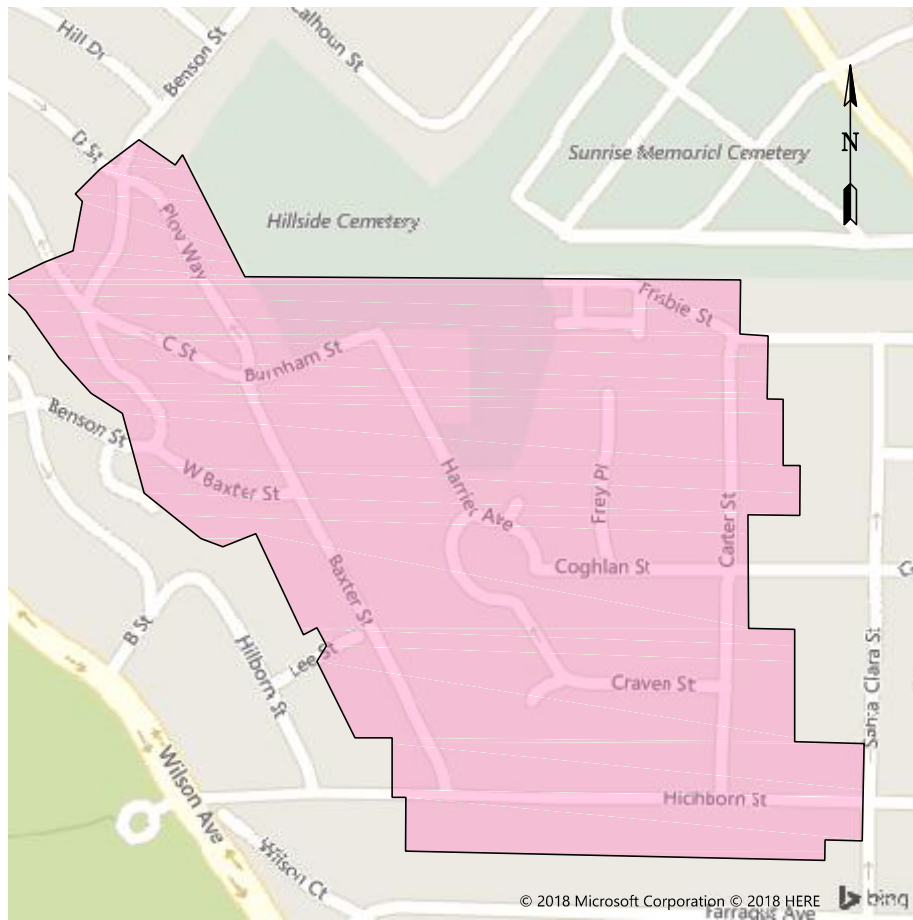
PRESSURE ZONES

 HYDROPNEUMATIC*

* NO TEMPORARY METERS SHALL BE INSTALLED IN THESE ZONES.



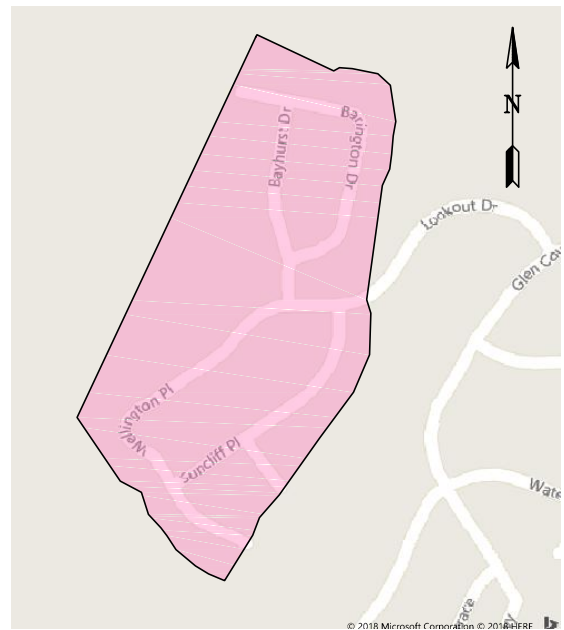
CITY OF VALLEJO
HYDROPNEUMATIC AREAS
2018 EDITION



DETAIL 1 – CARTER STREET



DETAIL 2 – CAPITOL STREET



DETAIL 3 – SHADOW RIDGE

PRESSURE ZONES

 HYDROPNEUMATIC*

* NO TEMPORARY METERS SHALL BE INSTALLED IN THESE ZONES.



CITY OF VALLEJO
HYDROPNEUMATIC AREAS
2018 EDITION



Water Department

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TEMPORARY WATER SERVICE APPLICATION AND PERMIT

[] New Request [] Request for Replacement for Expired Permit T-_____

I, the undersigned, hereby make application to the City of Vallejo for a temporary supply of raw / potable water through a 3-inch temporary meter on a fire hydrant located at _____ Water shall only be used for _____ and is subject to all the conditions listed on page 2 of this application, including payment of charges.

Name (Print): _____ Title: _____
Company Name: _____
Billing Address: _____
Telephone Number: (____)____-____-____ Email: _____
Cell Number: (____)____-____-____

Work Scope Description/Reason of use: _____

Will an elevated storage (Klein) tank be connected to the meter at any time? [] Yes [] No

If yes, please circle what backflow prevention will be used: Air Gap Backflow Device Other: _____

Signature: _____ Date: _____

FOR WATER DEPARTMENT USE ONLY

Tap No T- _____ Assigned Meter Number _____
Temporary water meter for Water Department project [] Yes [] No Approved By: _____
Date Picked Up _____ Permit Expiration Date _____
Meter No _____ Meter Reading _____
Date Relocated _____ Location _____
Date Relocated _____ Location _____
Date Installed _____ Meter No _____ Meter Reading _____
Meter Returned Condition _____
Meter Damage Charges \$ _____
Reason _____
Meter Received/Inspected By _____ Date _____

FOR WATER BILLING USE ONLY

Date Closing Bill _____ Date Closing Bill Paid _____ Deposit Amount _____
Charges (Deduct) \$ _____ Reason _____
Charges (Deduct) \$ _____ Reason _____
Charges (Deduct) \$ _____ Reason _____
Subtotal \$ _____
Net Balance \$ _____
Amount Refunded \$ _____ Date of Refund _____
Amount Due \$ _____ Date Paid of Amount Due _____
Deposit amount of \$3,500.00 to a new water billing account (Commercial Services to return receipt to Water Dept.).

TEMPORARY WATER SERVICE PERMIT CONDITIONS

OBTAINING METER:

1. This Permit shall be submitted to and approved by the City's Water Director located at 202 Fleming Hill Road, Vallejo CA 94589. Please contact Water Engineering to submit an application at water.engineering@cityofvallejo.net or at (707) 645-2610.
2. The deposit for a temporary water meter is \$3,500.00.
3. **The City's Water Maintenance Division (707-563-1535) shall provide the Temporary Water Meter to the applicant upon permit approval.** Temporary Meter shall be picked up by to the applicant at the Corp Yard (111 Amador St., Vallejo, CA 94590). Applicant shall be liable for security and condition of the meter until returned.
4. The applicant shall return the temporary meter to the Corp Yard.
****Initial here to acknowledge that you agree to the above conditions (_____)**
5. **In the event remote telemetry meters are not available, the City's Water Maintenance Shop shall install (secure)/remove the Temporary Water Meter on/from the fire hydrant as listed on this application.** The City's Water Maintenance shop shall install/relocate the temporary water meter within the next business day upon the approval of the application or the receipt of a written relocation notification. There is a \$50.00 service charge for each relocation of the temporary meter. This service charge/s will be included on the monthly bill.
****Initial here to acknowledge that you agree to the above condition (_____)**
6. This Temporary Water Meter Permit shall be **valid for a period not exceeding 120 days** from the date the temporary meter was initially installed by the City.

METER USE:

7. The purpose and use of water shall be only as stated in the application.
8. To insure the safety of the fire hydrants for fire protection, any person authorized to operate fire hydrants shall use only an approved hydrant wrench. **The applicant shall be fully responsible for any damage to the meter and fire hydrants used.**
****Initial here to acknowledge that you agree to the above condition (_____)**
9. **The applicant shall be fully responsible if the meter is damaged, lost, or stolen.** The applicant shall provide measures without altering the meter or hydrant or hindering the function of the hydrant to insure the security of the meter.
****Initial here to acknowledge that you have read and agree to the above condition (_____)**
10. **The applicant shall open and close the hydrant valve in a manner to avoid water hammering to the City water system. All water trucks and water vessels shall have a back flow device or an air gap in their filling system in order to protect the City water system from contamination.**
****Initial here to acknowledge that you have read and agree to the above condition (_____)**
11. Upon demand by the City's Representative a copy of this approved Permit must be made available to him/her while the Applicant is taking water.

BILLING FOR WATER:

12. Monthly water bills must be paid on time; otherwise, late charges will be imposed.
13. The Applicant shall be liable for the cost of all water delivered through the service. The Applicant, at their expense, may install a locking device on the outlet of the temporary meter to prevent unauthorized usage. If the meter is lost or stolen, the City reserves the right to estimate water usage based on prior consumption.

RELOCATION OR RETURN OF METER:

14. When the temporary water meter is relocated or picked up by the City, the meter will be inspected for damage and the meter's final reading will be recorded, if picked up. Applicable deductions will be subtracted from the \$3,500.00 deposit, including the final water billing, unpaid monthly billings, meter reader charges, meter relocation charges, and damage charges. The balance of the deposit will be returned to the Applicant. If the final bill amount exceeds the deposit balance, the Applicant will receive a final bill.
****Initial here to acknowledge that you have read and agree to the above condition (_____)**