

**CITY OF EDMONDS  
TRANSPORTATION BENEFIT DISTRICT BOARD  
APPROVED MINUTES  
August 2, 2011**

The Edmonds Transportation Benefit District meeting was called to order at 6:31 p.m. by Board President Strom Peterson in the Council Chambers, 250 5<sup>th</sup> Avenue North, Edmonds.

**OFFICIALS PRESENT**

Strom Peterson, Board President  
Lora Petso, Board Vice President  
D. J. Wilson, Board Member  
Michael Plunkett, Board Member  
Steve Bernheim, Board Member  
Adrienne Fraley-Monillas, Board Member  
Diane Buckshnis, Board Member

**STAFF PRESENT**

Phil Williams, Public Works Director  
Carl Nelson, CIO  
Jeff Taraday, City Engineer  
Linda Hynd, Deputy City Clerk  
Jana Spellman, Senior Executive Council Asst.  
Jeannie Dines, Recorder

**1. APPROVAL OF AGENDA**

**BOARD MEMBER BUCKSHNIS MOVED, SECONDED BY BOARD MEMBER BERNHEIM, TO APPROVE THE AGENDA IN CONTENT AND ORDER. MOTION CARRIED UNANIMOUSLY.**

**2. CONSENT AGENDA ITEMS**

**BOARD MEMBER BUCKSHNIS MOVED, SECONDED BY BOARD MEMBER BERNHEIM, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY. The agenda items approved are as follows:**

**A. ROLL CALL**

**B. APPROVAL OF TRANSPORTATION BENEFIT DISTRICT BOARD MEETING MINUTES OF APRIL 26, 2011**

**3. TRANSPORTATION BENEFIT DISTRICT – UPDATE**

Public Works Director Phil Williams explained the TBD was formed in 2008 and the fee enacted in February 2009. The ordinance limits the expenditure of funds to maintenance and preservation of city streets including pavement repair and maintenance, signage maintenance, buttons, curbs, paint, crosswalks, traffic signals – items directly related to the operation and maintenance of streets. He noted that collections in 2010 totaled \$589,000 and approximately \$670,000 was spent on qualifying items. The balance of funds came from gas tax which is the other source of funding for streets. He provided photographs of maintenance and repair activities that the funds are used for including crack sealing, graffiti removal, small spot repairs, potholes, and signal maintenance.

The City receives approximately \$900,000/year in gas tax; of that approximately \$160,000 has historically been placed in the 112 Fund, Transportation Capital Fund, for capital projects. It is primarily used to match federal dollars for capital projects. The balance goes into the 102 Fund, Street Operations and Maintenance. The total tax on a gallon of gas in Washington is \$0.56, the second highest in the nation.

The City no longer transfer funds from the General Fund for overlays and as a result no overlays have been done since 2008 with the exception of overlays on Dayton and 212<sup>th</sup> done with stimulus funding. The ongoing funding needed for an overlay program is \$1.5 million/year.

Mr. Williams reviewed pavement ratings, from new to severe and criteria used to rate streets. He provided a graph of the number of miles of City streets in each category. He explained as time passes and no streets are paved, the number of new streets decreases and the number of streets in the severe category increases.

Actual TBD fee collections year-to-date for the first two quarters of 2011 are \$303,000; the budget is \$600,000/year. Those funds have been used for the same purposes as last year.

Board Member Bernheim relayed a citizen's question regarding what the City can show for the \$20 car tab. He also asked how the \$20 TBD fee is accounted for in the Public Works Department, observing most if not all of it appears to be used for day-to-day maintenance activities such as graffiti removal, patching cracks, etc. Mr. Williams answered the \$600,000 comprises slightly less than half of the annual \$1.4 million Streets budget. The only other substantial source of funding is gas tax which contributes \$750,000. By ordinance the funds collected from the TBD fee are used for the activities he described and cannot be used to pave streets. He clarified maintenance is not the same as preservation paving. With regard to graffiti removal, Mr. Williams explained the graffiti they remove is in the right-of-way.

Board Member Buckshnis referred to the second quarter financial statement and asked how the labor and benefits was determined. Mr. Williams answered it was not a specific employee. Employees code their time each day based on activities. Board Member Buckshnis asked if supplies are accounted for in the same manner, for example painting. Mr. Williams answered yes, noting that most street painting qualifies for use of TBD revenue.

Board Member Buckshnis asked whether the use of gas tax is restricted to only maintenance. Mr. Williams answered the restrictions on the use of gas tax were simplified a few years ago. Board Member Buckshnis observed a levy was needed to fund overlays and the funds could be dedicated to preservation paving. Mr. Williams answered it was his understanding that the proposed levy would be used strictly for overlays and no other street maintenance.

#### **4. AUDIENCE COMMENTS**

**Al Rutledge, Edmonds**, recalled at the last meeting he stated staff will repair a pothole within three weeks. He suggested citizens call the City regarding potholes rather than attempting to fill the hole themselves. Public Works Director Phil Williams has informed him that staff typically responds to complaints about potholes within 24 hours and make repairs within 3 days. He suggested Board Members each survey a portion of the City's population as well as inform them of services the City offers such as pothole repair. He commented on the need for a levy to fund transportation needs.

Mr. Williams encouraged residents to contact the City regarding potholes. He explained the reason the City does not receive a lot of calls about potholes is because staff is proactive about repairing them.

5. **BOARD COMMENTS**

Board Member Bernheim encouraged citizens to submit their list of roads that are in poor condition.

6. **ADJOURN**

With no further business, the TBD Board meeting was adjourned at 6:50 p.m.